

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL  
CITY COUNCIL CHAMBERS, CITY HALL  
CALEDONIA, MINNESOTA  
Monday, March 14, 2016

CALL TO ORDER: Following due call and notice thereof, Mayor Gran called the meeting to order at 6:00 p.m. in the Council Room of City Hall.

PLEDGE OF ALLEGIANCE: Mayor Gran led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Joshua Gran, Bob Burns, Paul Fisch, Bob Lemke, and DeWayne Schroeder. City staff present: Mike Gerardy, administrative coordinator; Adam Swann, clerk-administrator. Visitors present: Rick Frank, Houston County environmental services director; Brian Krambeer, president and CEO of Tri-County Electric Cooperative; Matt Schuldt, Founders Day Committee; and Steven Peplinski.

AGENDA: Motion by Member Fisch to approve the agenda; second by Member Burns. All members voted in favor to approve the agenda.

CONSENT AGENDA APPROVAL: Member Burns moved to approve the consent agenda, which comprised the following items:

- a. Minutes of February 22, 2016 regular meeting
- b. Application from Camp Winnebago to conduct off-site gambling at Four Seasons Community Center on April 9, 2016
- c. Application from Caledonia Founders, Inc. d/b/a Caledonia City Celebrations for application for exempt permit to hold gambling event on May 7, 2016
- d. Application from Caledonia Founders, Inc. d/b/a Caledonia City Celebrations for application for exempt permit to hold gambling event on June 18, 2016
- e. 2016 soft drink license applications (contingent upon payment)
- f. 2016 bowling lanes license application
- g. 2016 3.2% off-sale beer license applications
- h. Training request for Dan Boesen to attend wastewater training (type IV refresher)

VISITORS/PRESENTATIONS:

- a. Matt Schuldt, Founders Day Committee: Schuldt addressed the Council about plans for Founders Day on Saturday, June 18, 2016.
- b. Rick Frank, Houston County environmental services director: Frank discussed with Council the Houston County Environmental Services' income and expenses in 2015 for its recycling, trash disposal, and household hazardous waste services. Frank reported on Houston County Environmental Services' recycling, trash disposal, and household hazardous waste services for the City of Caledonia.
- c. Brian Krambeer, president & CEO, Tri-County Electric Cooperative: Krambeer discussed with Council the proposed merger between Hawkeye REC and Tri-County Electric Cooperative.

PUBLIC COMMENT: None.

NEW BUSINESS:

- a. Closure of City streets and waiver of noise ordinance for Founders Day: Member Burns moved the following to support Founder's Day celebrations: 1) to close two blocks of Main St. from Kingston St. to Pine St. and two blocks of Marshall St. from E. Lincoln St. to E. Grove St. on June 18, 2016 from 9:00 a.m. to 1:00 a.m. on June 19, 2016; and 2) to authorize the Founder's Day musicians to play from 10:00 p.m. on June 18, 2016 to 1:00 a.m. on June 19, 2016; and 3) to provide access to City electrical outlets. Member Schroeder seconded the motion. All members present voted in favor of the motion, and the motion passed.
- b. Authorization to transfer \$2,998 allocated in City budget for EDA contracted labor and services to EDA fund: Member Burns moved to transfer \$2,998 allocated in City budget for Caledonia EDA contracted labor and services to EDA to balance the net fund income for the Caledonia Intermediary Revolving Loan program. Member Fisch seconded the motion. All members present voted in favor of the motion, and the motion passed.
- c. Authorization to transfer \$50,000 from general fund to Caledonia EDA for provision of loans to businesses in downtown Caledonia: Member Burns moved to authorize the City to loan the Caledonia EDA up to \$50,000 at 1% for the provision of loans to downtown businesses on an as-needed basis to be used as gap financing and not to exceed \$30,000—and loaned at a tiered interest rate based on the purpose of the of the loan. The money would be transferred to the EDA as needed and would be returned to the City's general fund when paid back and would not be a revolving loan fund. Member Schroeder seconded the motion. Roll call vote: Lemke: Yes, Burns: Yes, Gran: No, Schroeder: Yes, Fisch, Yes. Motion passed 4-1.
- d. Approval of City's participation in Houston County annual florescent/HID light bulb disposal program: Member Burns moved that the City participate in Houston County's annual florescent/HID light bulb disposal program by paying for the first 10 bulbs for each person or business. Member Fisch seconded the motion. All members present voted in favor of the motion, and the motion passed.
- e. City's position regarding merger proposed merger of Hawkeye REC and Tri-County Electric Cooperative: Mayor Gran moved that the City vote in favor of the proposed merger between Hawkeye REC and Tri-County Electric Cooperative. Member Burns seconded the motion. All members present voted in favor of the motion, and the motion passed.
- f. Resolution 16-001: A resolution authorizing a joint powers agreement between the City of Caledonia and the State of Minnesota: Member Fisch moved to approve Resolution 2016-001: A Resolution Authorizing Execution of a Joint Powers

Agreement Between the City of Caledonia, Minnesota and the State of Minnesota, Acting through its Department of Public Safety and the Bureau of Criminal Apprehension. Motion seconded by Member Lemke. All members present voted in favor of the motion, and the motion passed.

g. Resolution 16-002: A resolution authorizing an amendment to the joint powers agreement between the City of Caledonia and the State of Minnesota: Member Fisch moved to approve Resolution 2016-002: A Resolution Authorizing Execution of a Court Data Services Subscriber Amendment to the Minnesota Criminal Justice Data Communications Network (CJDN) Subscriber Agreement. Motion seconded by Member Lemke. All members present voted in favor of the motion, and the motion passed.

h. Approval of auditorium key requests: Mayor Gran moved to approve key requests from ABLE, Inc.; Marla Burns; Patrick Doyle; Jon Hagerott; Joe Horihan; Brad King; Randy King; Kevin Klug; Philip Klug; Dan Kruse; Joel Linstrom; Don Meiners; Lynn Meiners; and Helen Olson. Motion seconded by Member Burns. All members present voted in favor of the motion, and the motion passed.

i. Authorization to budget \$2,000 for hiring of assistant for summer recreation program director: Member Burns moved to add \$2,000 to City budget for athletic field wages to hire assistant for summer recreation program director. Motion seconded by Member Lemke. All members present voted in favor of the motion, and the motion passed.

j. Authorization to hire Jordyn Krause as emergency medical responder: Council reviewed recommendation from Mike Tornstorm, director of the Ambulance Department, to hire Jordyn Krause as an emergency medical responder. Member Burns moved to approve the hiring of Jordyn Krause as an emergency medical responder for the City's Ambulance Department. Motion was seconded by Member Lemke. All members present voted in favor of the motion, and the motion passed.

k. Prepaid claims: Council reviewed the prepaid claims for the period Feb. 10, 2016–Mar. 11, 2016. Member Burns moved to approve the prepaid claims listed below. Motion seconded by Member Fisch. All members present voted in favor of the motion, and the motion passed.

A 1 Vacuum Sales & Service	PD/Amb – Vac Parts	21.98
Bakke, Brooke L	Amb – Payment Refund	125.00
Hammell & Murphy, PLLP	General Matters	825.00
Tri County Electric Co-Op	Green Acres & Tree Site – Elec Energy	91.94
Assembled Products Corp	PD – Gun Mount #23	397.22
Boesen, Dan	Personal Phone Stipend Feb	25.00
Communications Service WI	PD – Install Mobile Computer	225.00
MN County Attorneys Assn	PD – Forms	77.00
Nelson, Craig T	Personal Phone Stipend Feb	25.00
Northern Beverage Dist	Liquor Store Inventory	1,901.35
R & B Foods, LLC	Liquor Store Inventory	45.00
Rask, Nicholas D	Animal Control – Rent/Misc exp	75.00
Schott Distributing Co, Inc	Liquor Store Inventory	1,222.55
Schulze Plumbing & Heating	City Hall – Install Toilet	331.65
Spring Grove Soda Pop, Inc	Liquor Store Inventory	580.95
St Mary Auto Body Shop	PD – Tow Chg	70.00
Bank of Zumbrota	Stp – Te Micro Loans	16,155.00
Blue Cross Blue Shield of MN	PD – Health Ins. (M Coffield)	2,436.69
Business Financial Planning	Café Plan Payday	312.01
Caledonia True Value	Mult – Misc	124.51
Commissioner of Revenue	State W/H – Payday	1,625.91
Gregerson & City, Robert	Meter Deposit Refund & Interest	250.26
Halverson & City, Houston	Meter Deposit Refund & Interest	250.26
Houston County Treasurer	Ho Co Coll Site March 2016	4,683.00
ITE Fire Apparatus, LLC	FD – Switch Tower	115.58
Larkin & City, Sarah	Meter Deposit Refund & Interest	250.30
Louks, Seth	PD – Postage Reim	23.70
Luhman & City, Kristina	Meter Deposit Refund & Interest	250.24
Merchants Bank	Fed/Fica/Med – Payday	8,612.64
MN Benefit Association	MBA Payday	25.34
MN Child Support Payment Ctr	One Case Id	200.73
MN State Retirement System	MNDCP/Roth – Payday	645.00
Moreno & City, Shelly	Meter Deposit Refund & Interest	250.40
NCPERS Minnesota	NCPERS Payday	48.00
Public Emp Retirement Assn	Pera Payday	7,390.78
RESCO	Light – Tool & Inventory	1,750.32
Roe & City, Shawn	Meter Deposit Refund & Interest	250.34
Rollins & City, Alex	Meter Deposit Refund & Interest	250.26
Southern Wine & Spirits of MN	Liquor Store Inventory	2,112.42
Star Energy Services	Light – Project & Eng Fees	1,606.20
Baker & Taylor Books	Library – Books (Ho Co Funding)	355.51
Klug, Anthony J	Water & Stp – Consulting Services	31,267.50
B & M Service Center	Street Equip – Fuel	134.72

Jeff's Automotive Repair	Light – Van Repairs/Parts/Maint	188.64
Kraus Oil Co Inc	Mult – Unleaded	646.00
Moreno & City, Shelly	Refund of Overpayment	48.90
Schott Distributing Co, Inc	Liquor Store Inventory	947.37
Spring Grove Soda Pop, Inc	Liquor Store Inventory	18.50
St of MN Dept of Public Safety	MULT – Chemical Inv Fee	400.00
Alex Air Apparatus, Inc	FD – Hose	3,480.00
Becker, Nathan	Light Dept – Travel Exp Metering	26.04
CDW Government	PD – Mobile Computer Base	73.09
Dalco	Mult – Misc Supplies	207.81
Principal Life	Mult – Life/AD&D/Life	450.90
RESCO	Light – Tools & Inventory	712.27
Riverland Community College	FD – Hazops Refresher	425.00
Swann, Adam G	Mileage Reim – Deed Mtg	86.40
Tri-State Ambulance, Inc	Intercept Fee Run	250.00
Winona State University	Clerk's Office – 3 Used Filing	33.00
Caledonia Police Reserves	Pass Thru Cont From Leg	100.00
Jack Neumann Trucking	Liquor – Freight Exp	150.00
Johnson Brothers Liquor Co	Liquor Store Inventory	3,403.48
Louks, Seth	PD – 2016 Uniform Allowance	237.99
MN Municipal Beverage Assn	Reg Fee – Patty Gavin	530.00
Phillips Wine & Spirits Co	Liquor Store Inventory	1,733.98
Wine Merchant's	Liquor Store Inventory	72.00
Adamson Industries Corp	PD – Suv #23 Push Bumper	759.95
Digital Ally, Inc	PD – Tech Svces	300.00
Mayo Clinic	Amb – Heartsaver CPR Cards	150.00
A. Allen Construction	Park Areas – Roofing Shelters	7,570.00
Breakthru Beverage MN	Liquor Store Inventory	1,996.97
Northern Beverage Dist	Liquor Store Inventory	2,259.70
Schott Distributing Co, Inc	Liquor Store Inventory	5,258.04
Spring Grove Soda Pop, Inc	Liquor Store Inventory	248.70
US Postal Service	Mult – Stamped Env (Utility Billing)	6,213.50
MN Dept of Revenue	Sales/Use Tax – Feb 2016	16,565.00
Richard's Sanitation, LLC	Recycling – Collections Feb 2016	6,771.15
Business Financial Planning	Café Plan Payday	312.01
Caledonia Police Association	PD Assn Dues – March 2016	95.00
Commissioner of Revenue	State W/H – Payday	1,940.92
Goetzinger, Patricia A	Amb – Reim EMT Practical Training	100.00
IUOE Local #49	Union Dues – March 2016	435.50
Knutson, Christine M	Amb – Reim EMT Course Exp	1,160.00
Merchants Bank	Fed/Fica/Med – Payday	10,644.87
MN Child Support Pmt Ctr	One Case Id	200.73
MN State Retirement System	MNDCP/Roth – Payday	645.00
Peter, Laura	Amb – Uniform Allowance	56.96
Public Emp Retirement Assn	Pera Payday	8,905.36
Runnigen, Brittany	Amb – Reim Office Supply	10.00
Acentek Ascending Tech	Mult – Comm Exp	1,153.17
Caledonia Conv & Tour Bureau	Tourism	785.47
Dairyland Power Cooperative	Electric – Wild Turkey Project	349,499.98
Houston County Treasurer	Mult – MSHA Refresher	594.00
IUOE Local 49 Benefit Fund	Mult – Health Insurance	20,960.00
Mayo Clinic	Amb – BLS HCP Cards/Heartsaver	245.00
Pearson Education	Amb – Educational Mtls/EMT	2,366.63
Semcac	Donation – Senior Nutrition	1,890.00
Tri – State Ambulance, Inc	Intercept Fee Run	500.00
Verizon Wireless	Mult – Comm Exp	247.28
Caledonia Oil Co	Mult – Diesel	936.90
Minnesota Energy Res	Mut – Nat'l Gas	4,505.80
Resco	Light – Inventory	4,324.37
Schott Distributing Co, Inc	Liquor Store Inventory	6,470.45
Spring Grove Soda Pop, Inc	Liquor Store Inventory	164.25
Visa	Mult – Misc	2,298.09
Petty Cash	Replenish Petty Cash	52.94
Riverland Community College	FD – Fire Officer I Kevin Bulman	300.00
Gavin, Charles	FD – Avgas (Reim)	47.88
Jack Neumann Trucking	Liquor – Freight Exp	107.00
Johnson Brothers Liquor Co	Liquor Store Inventory	2,114.83

MN Fire Svc Cert Board	FD – Cert Exam – Kevin Bulman	80.00
Phillips Wine & Spirits Co	Liquor Store Inventory	1,375.21
Vinocopia, Inc	Liquor Store Inventory	425.75
Houston County Treasurer	FD – Title 2000 Seagrave	20.75
Northern Beverage Dist	Liquor Store Inventory	1,173.35
Schott Distributing Co, Inc	Liquor Store Inventory	2,045.75
Spring Grove Soda Pop, Inc	Liquor Store Inventory	260.70
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		\$578,818.79

1. Claims payable: Council reviewed the claims payable for March 2016. Member Fisch moved to approve payment of the claims listed below. Motion was seconded by Member Lemke. All members present voted in favor of the motion, and the motion passed.

Airgas USA, LLC	Street – Oxygen/Acetylene	127.45
Artic Glacier USA, Inc	Ice	48.20
Auto Value Parts Store	Mult – Misc	705.44
Baker & Taylor Books	Library – Books (Ho Co Funding)	647.79
Becker & Stemper Electric	FD – Re-Wire Rescue Truck	90.61
Bonanza Grain, Inc	Aud – Crushed Rock	37.70
Bound Tree Medical	Amb – Misc	108.45
Caledonia Implement Co	FD – Unit 1430 Parts	45.67
Caledonia Lumber Co, Inc	Ballpark – Bench Repair Mtls	19.40
Caledonia Ready Mix, Inc	Street – Maint Rock E South St	330.00
Carquest Auto Parts Store	FD – Floor Dry Compound	97.13
City of Caledonia – Utilities	Mult – Electric, Water, Sewer	11,153.94
Clarey’s Safety Equipment, Inc	Mult – Ext Main/Insp	571.75
Coca-Cola Bottling Company	Liquor Store Inventory	228.48
Communications Service WI	PD/FD – Shoulder Misc/Battery Charger	834.60
Compass Minerals America	Street – Maint Mtls	3,743.04
D S Electric Supply Inc	Light – Project	522.27
Dalco	Mult – Misc Supplies	361.84
Davy Laboratories	Stp – Lab	1,647.25
Dawson Truck Parts, Inc	Amb – Install Back-Up Camera	595.16
E O Johnson Company	Mut – Copier Agr	468.47
Earl F. Andersen	Traffic Eng – Sign Post Brackets	359.58
ECM Publishers, Inc	Liquor/Amb – Ad/EMT Training Notice	490.00
Expert T Billing	Amb – Contracted Billing	729.00
FS3, Inc	Traffic Eng – Cones & Snow Removal Sign	627.51
Gopher State One Call	Light – Location Notifications	8.70
H & L Mesabi	Street Equip – Plow Blade	108.51
Hammell & Murphy, PLLP	City of Cal – Prosecution	3,526.25
Hawkins, Inc	Water/Stp – Chemicals and feed pump	697.00
Innovative Office Solutions	Mult – Office Supplies	118.69
ITE Fire Apparatus, LLC	FD – Repair Parts/Equip	107.38
Laser Product Technologies	Clerk’s Office – Office Supplies	80.90
Menard’s	Light/Clerk’s Office – Gas Can/ Counter Mtls	24.33
Minnesota Dept of Commerce	Light – 4 <sup>th</sup> Qtr Fiscal YR 2016	506.19
Minnesota Dept of Health	Water Svc Conn Fee 1 <sup>st</sup> Qtr 2016	1,809.00
Mississippi Welders Supply Co	Amb – Oxygen	109.57
One Stop Pse	PD – Body Armor S. Lester	925.00
Richard’s Sanitation, LLC	Refuse Disposal	92.00
Ronco Engineering Sales, Inc	Street Equip – Repair Parts	59.11
Safe-Fast, Inc	Street – Ice Grippers	89.90
Sandry Fire Supply, LLC	FD – Misc	70.00
Schilling Supply Company	Mult – Misc	282.39
Schulze Plumbing & Heating	Aud – Labor	93.00
SE Libraries Cooperating	Library – Auto Fees March 2016	503.82
Sema Equipment	Street Equip – Repair Parts/Loader Hyd	78.63
Semnit	PD – Tech Svces	608.95
St. Mary Auto Body Shop	PD – Tow mult vehicles	450.00
Star Energy Services	Light – Project & Eng Services	1,183.18
Tri County Electric Co-Op	Mult – Elec Energy and lighting	175,953.04
Water Systems Company	Clerk’s Office – Drinking Water	13.72
Winona Controls, Inc	City Hall – Boiler Repair Parts	352.35
World Point ECC, Inc	Amb – CPR Training Supplies	309.32
Zenke Incorporated	Water – Valve Repairs Pine St	2,520.00
Grand Totals:		<hr/>
		215,271.66

- m. Police schedule: Council reviewed the Police Department's schedule for March 2016. No action was taken.
- n. Overtime report: Council reviewed the overtime report for City employees for the period Feb. 15-28, 2016. No action was taken.

ANNOUNCEMENTS: The next regular meeting will be on Monday, March 28, 2016 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fisch, seconded by Member Burns. All members present voted in favor, and the motion was declared carried to adjourn at 7:45 p.m.

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Joshua D. Gran  
Mayor

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Adam G. Swann  
Clerk-Administrator