

REGULAR MEETING OF THE CALEDONIA  
ECONOMIC DEVELOPMENT AUTHORITY  
CALEDONIA, MINNESOTA  
Tuesday, February 21, 2012

**CALL TO ORDER:** Following due call and notice thereof, President Schroeder called the meeting to order at 1:00 p.m. in the Council Room, City Hall.

**ROLL CALL:** Craig Schroeder, President; Members present: Randi Vick, Tom Murphy, Kathy Nelson, Jon Hagerott, and Mike Werner. Members absent: Harley Meiners. Consultants and City Staff present: City Clerk/Administrator Jennifer Feely and Accountant Stephanie Mann. Visitors present: None.

**MINUTES OF PAST MEETINGS:** Following a brief review, a motion was made by Member Werner, seconded by Member Nelson, to approve the minutes of the January 17, 2012 meeting, as presented. All members present voted in favor and the motion was declared carried.

**EDA FINANCIAL UPDATE:** City Clerk/Administrator Feely reported \$237,960.6166 in the Checking Account, \$15,748.65 in the Small Cities Development Commercial Program, and \$222,211.96 in the DEED and Intermediary Relending Program. Outstanding loan balances currently total \$198,153.06. Following review of the above balances, a motion was made by Member Nelson, seconded by Member Vick, to approve the financial report. The motion was declared carried.

**VISITORS AND COMMUNICATIONS.** None.

**GENERAL EDA: BUSINESS PROJECTS/UPDATES.**

**A. REVIEW EMAIL FROM EITZEN STATE BANK REGARDING CO-SPONSORING HIGHWAY AND DOWNTOWN DISTRICT MEETINGS.** City Clerk/Administrator Feely shared that attached with the agenda was an email response from Eitzen State Bank regarding their interest in co-sponsoring the upcoming Highway and Downtown District EDA meetings at the Four Seasons Community Center. Discussion ensued.

**B. REVIEW INVITEE LIST FOR MARCH 21 HIGHWAY DISTRICT AND BREAKFAST MEETING.** City Clerk/Administrator Feely distributed a list of prospective invitees for the upcoming March 21 Highway District Breakfast and Meeting at the Four Seasons Community Center. Discussion ensued.

**C. CONTINUE DISCUSSING SCHEDULING MEETING WITH SERVICE ORGANIZATION REPRESENTATIVES.** A lengthy discussion ensued regarding ways in which the EDA can facilitate a meeting with representatives from all the service organization groups in the community so as to be able to pool resources and promote Caledonia in the best manner possible. The consensus of the EDA was for City Clerk/Administrator Feely to draft a letter to send to service organizations inviting

them to attend a meeting to discuss working together to develop a community event to attract visitors to Caledonia, as well as promote community pride amongst residents. If possible, a subcommittee meeting will be held prior to the upcoming March 20 EDA meeting.

MISCELLANEOUS ITEMS FOR DISCUSSION.

A. RECAP OF INDUSTRIAL PARK BREAKFAST AND MEETING HELD ON JANUARY 25. City Clerk/Administrator Feely provided a brief recap regarding the Industrial Park Breakfast and Meeting. It was noted that the meeting was deemed a success.

B. ACE COMMUNICATIONS. City Clerk/Administrator Feely shared that ACE Communications CEO Todd Roesler was not able to attend the EDA meeting as originally planned, however, it was noted that Mr. Roesler would be attending the March 20 meeting instead.

C. IRP REPORTING. City Clerk/Administrator Feely shared that she recently completed and submitted the annual IRP reports to USDA RD.

D. EDA BUDGET. Member Hagerott stated that he would like to see the EDA develop a working budget so the committee has an idea of funds it has to work with for projects. Discussion ensued. The consensus was to discuss in more detail at the upcoming meeting.

E. IS CALEDONIA BUSINESS FRIENDLY? Member Werner inquired as to whether the EDA Committee feels that Caledonia is business friendly. Discussion ensued. The consensus was to discuss in more detail at the upcoming meeting.

ADJOURNMENT: A motion to adjourn at 2:05 p.m. was made by Member Hagerott, seconded by President Schroeder. All members present voted in favor and the motion was declared carried. The next regular meeting of the EDA is scheduled for 1:00 p.m. on Tuesday, March 20, 2012 in the Council Chambers located at City Hall.

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Craig Schroeder, President

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Jennifer Feely, City Clerk/Administrator