

SPECIAL MEETING OF THE CITY COUNCIL  
CITY OF CALEDONIA, MINNESOTA  
Wednesday, November 28, 2012

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 5:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Robert H. Burns; Council Members: Randi Vick, Tom Murphy, Bob Lemke and Paul Fisch. Members Absent: None. City Staff Present: City Clerk/Administrator: Ted Schoonover, Administrative Coordinator Mike Gerardy, Accountant Stephanie Mann and Police Chief Kurt Zehnder. Guests present: Dewayne (Tank) Schroeder.

AGENDA: will stand as read.

CONSENT AGENDA APPROVAL: A motion was made by Mayor Burns, seconded by member Fisch to approve the agenda and the consent agenda, which consisted of the regular minutes of the November 26, 2012 meeting. All members present in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS: None.

BUDGET WORK SESSION: The council began the work session with a presentation by Police Chief Zehnder who was asking for a fifth full-time officer. By adding this officer it would have been an \$42,800 increase in his budget. But could have been offset by other cuts lowering the increase to only \$19,000. He stated this was needed to ensure the city had 24/7 coverage and would be a public safety service to the community. He also had an alternate plan for an officer that would be permanent part-time with no health benefits, this would equate to an estimated \$6,000 – \$7,000 increase and would fill the need for coverage 24/7. The council took the plans into consideration. The council then reviewed the capitol project plans with Administrative Coordinator Gerardy and what the needs of the city were. This too was taken into consideration. The council then went through the budget line by line assessing the needs of all departments. Finally the council reviewed the total from the general fund, deducting all the changes made and added the capitol projects that could be completed in 2013. All in all the city will have an estimated ending fund balance of approximately \$102,000 for FY 2013. The levy will be left where it is to cover the debt service payments for FY 2013.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Mayor Burns, seconded by Lemke. All voted in favor and the motion was declared carried to adjourn at 9:25 p.m.

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Robert H. Burns

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Ted A. Schoonover  
Clerk-Administrator