

REGULAR MEETING OF THE CALEDONIA  
ECONOMIC DEVELOPMENT AUTHORITY  
CALEDONIA, MINNESOTA  
Tuesday, October 18, 2011

CALL TO ORDER: Following due call and notice thereof, President Schroeder called the meeting to order at 1:00 p.m. in the Council Room, City Hall.

ROLL CALL: Craig Schroeder, President; Members present: Randi Vick, Tom Murphy, Harley Meiners, Kathy Nelson, Mike Werner, and Jon Hagerott. Members absent: None. Consultants and City Staff present: City Clerk/Administrator Jennifer Feely and Accountant Stephanie Mann. Visitors present: None.

MINUTES OF PAST MEETINGS: Following a brief review, a motion was made by Member Murphy, seconded by Member Meiners, to approve the minutes of the September 20, 2011 meeting and October 5, 2011 meeting, as presented. All members present voted in favor and the motion was declared carried.

EDA FINANCIAL UPDATE: City Clerk/Administrator Feely reported \$230,057.80 in the Checking Account, \$14,135.33 in the Small Cities Development Commercial Program, and \$215,922.47 in the DEED and Intermediary Relending Program. Outstanding loan balances currently total \$212,525.60. Following review of the above balances, a motion was made by Member Murphy, seconded by Member Werner, to approve the financial report. All members present voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS. None.

GENERAL EDA: BUSINESS PROJECTS/UPDATES.

A. VISIONING SESSION. City Clerk/Administrator Feely distributed a handout and reviewed a list from the National League of Cities regarding ten things that officials should know about economic development in order to be effective leaders. A copy of the City's Comprehensive Plan was also distributed. Discussion ensued. The consensus of the EDA is to review and update the list of goals and strengths and weaknesses sections first. No official action was taken.

B. FINALIZE DETAILS FOR LARGE EMPLOYERS MEETING. Discussion ensued regarding possible dates and times to hold a large employers meeting. The consensus of the EDA is to coordinate meetings with the different sections of the community (e.g., Healthcare and Human Services, Highway Frontage, Industrial Park, and Downtown District). City Clerk/Administrator Feely will work on coordinating a meeting for those in the Industrial Park.

MISCELLANEOUS ITEMS FOR DISCUSSION.

A. RECAP OF ANNUAL IRP VISIT. City Clerk/Administrator Feely distributed a letter summarizing the recent IRP visit.

B. UPCOMING BUSINESS TOUR. City Clerk/Administrator Feely shared that the November 15, 2011 EDA meeting would consist of a tour at Caledonia's newest business, Lifestyle Medical Group, L.L.C., which is owned and operated by Greg Hoscheit.

C. UPCOMING BUSINESS VISITS. City Clerk/Administrator Feely shared that she and Houston County EDA Director Jordan Wilms would soon be conducting a business visit to Fastenal. It was noted that Member Murphy, Member Meiners, and Feely would soon be attending a meeting at the Caledonia Elementary School for the purpose of meeting with School Superintendent Bruce Thomas to discuss space available at the Elementary School.

D. WILD TURKEY DAYS. Member Meiners suggested that consideration be given to hosting a Wild Turkey Days community celebration. Discussion ensued regarding encouraging service organizations to help with community celebration events.

ADJOURNMENT: A motion to adjourn at 2:20 p.m. was made by Member Hagerott, seconded by Member Meiners. All members present voted in favor and the motion was declared carried. The next regular meeting of the EDA is scheduled for 1:00 p.m. on Tuesday, November 15, 2011 in the Council Chambers located at City Hall.

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Craig Schroeder, President

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Jennifer Feely, City Clerk/Administrator