

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, October 22, 2012

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Robert H. Burns; Council Members: Randi Vick, Tom Murphy, Bob Lemke and Paul Fisch. Members Absent: None. City Staff Present: City Clerk/Administrator: Ted Schoonover, Mike Gerardy and Stephanie Mann. Guests present: Bob Klug, Phillip Klug, Allan Meyer, Steve Bauer, Jim Jennings, Gary Kruckow, Chuck Gavin and Caledonia Argus Reporter Clay Schuldt.

AGENDA APPROVAL: A motion was by Member Fisch, seconded by member Vick to approve the agenda . All members present in favor and the motion was declared carried.

CONSENT AGENDA: A motion was made by Mayor Burns, seconded by Member Lemke to approve the consent agenda. All members present in favor and the motion was declared carried.

MINUTES OF PAST MEETING: Minutes were read and stand as read.

VISITORS AND COMMUNICATIONS: None.

ADMINISTRATIVE COORDINATOR TOPICS:

Bob Klug was present and wanted to inquire what the status of the waterline extension program was. This item has been discussed for the past several years and most recently it was the consensus of the council not to proceed with a public water main. Mr. Klug asked if this proceeded who would pay for it. Mayor Burns stated that it would be the property owners that requested it and would benefit from the 2" line. If the city decided to participate we would require a 6" line at a minimum. Chuck Gavin mentioned that in accordance with Minnesota Statute M.S. 429.051 the city could only assess a certain amount and it had to be all property owners not just the ones it directly effects. Mr. Meyer informed the council that if we continue we need to fix the problem not put another band-aid on the issue. The Mayor reiterated the point that a private line does not serve the cities best interest and that we would not bear any of the cost, and because the residents are asking for assistance we are not forcing an assessment on them but rather assessing them for a project they asked the city to do. Discussion ensued and towards the end Jim Jennings stated that he believed that all the property owners needed to come together and repair the current problem and then regroup and rethink a resolution to the main problem.

Motion by Burns, second by Lemke to approve the change order #1 for Visu-Sewer for a time extension. All members present in favor and the motion was declared carried.

Motion by Burns, second by Vick to approve the pay application #1 to Winona Mechanical in the amount of \$112,651.75. All members present in favor and the motion was declared carried.

Coordinator Gerardy presented the council an update on the meter project and that approximately 23 remained and half of those already have appointments. As it appears now we should only have a handful that will require disconnection.

The council received the Field Observation Report from Todd Arlander. They also by consensus approved Gerardy to purchase wood chips for the pool park as it was budgeted and approved earlier.

Motion by Burns, second by Vick to purchase an overhead garage door for the fire barn not to exceed \$5,000.00. Burns, Vick, Lemke and Fisch voted in favor, Murphy voted nay. Motion was declared carried.

CITY ACCOUNTANT:

City Accountant Stephanie Mann presented the council an updated financial status report to include investments, outstanding debts and the current budget and status. Fund balances look healthy and the mayor stated that we need to develop a plan to build up our reserves to the GASB 54 level.

The 2013 Budget was discussed Mayor Burns stated he would like to see a rough draft presented to the council as soon as possible and that we should have a budget work session on November 28, 2012 at 5:00 p.m. This would allow plenty of time to adjust the budget and to ensure we set the levy in the best interest of the city. The council also will be considering an increase to water/sewer rates to increase the revenue stream.

Motion by Burns, second by Lemke to purchase a new computer for the accountant, her old computer would be upgraded and sent to the water department. It was discussed that this should be divided amongst street, water, sewer and administrative departments. All members present in favor and the motion was declared carried.

NEW BUSINESS:

The council determined that a public hearing would be held on November 26, 2012 at 6:15 p.m. for a determination of a vicious/dangerous dog.

The council also decided to publish a Request For Proposal (RFP) for the annual city audit for a three year audit cycle.

Motion by Murphy, second by Vick to approve the Small Cities Loan Development Program operated by SEMAC. It was also mentioned that we could possibly tie EDA loans into this program if we had interested applicants. All members present in favor and the motion was declared carried.

Motion by Fisch, second by Murphy to approve the Caledonia Lions Club Gambling Permit for December 8, 2012. All members present in favor and the motion was declared carried.

Motion by Fisch, second by Murphy to approve the Caledonia Wrestling Clubs Gambling Permit for March 16, 2012. All members present in favor and the motion was declared carried.

Clerk/Administrator Schoonover presented a request from Mike Murphy asking for support for the Victim Services Coordinator. Their state funding has been depleted and they are asking for assistance in funding support for FY 2013. Consensus of the council was that if we participate then they feel that so should the other cities and townships as it is a county wide program. Schoonover informed them he would advise Mr. Murphy of their decision and he could address the council at a later date.

Motion by Burns, second by Vick to approve the payment to the Red Cross for the 2012 Learn to Swim Program in the amount of \$300.00. All members present in favor and the motion was declared carried.

CLERK/ADMINISTRATOR: Clerk/Administrator Schoonover handed out the September police activity report and several different property nuisance Ordinances. He is still waiting for several more and then council can determine how they want to proceed. Member Murphy asked if he could add a piece of equipment to the Capital asset purchase sheet for 2013. He wants to add a leaf vacuum not to exceed \$20,000. In addition the Mayor informed the council that there would be a closed session at the next meeting to discuss an employee related matter and a collective bargaining unit update.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Mayor Burns, seconded by Lemke. All voted in favor and the motion was declared carried to adjourn at 9:08 p.m.

Robert H. Burns

Ted A. Schoonover
Clerk-Administrator