Agenda
Regular Meeting of the City Council
Monday, January 25, 2010

I. Call to Order
   A. 6:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Agenda Approval: Consideration of any items to be added to or deleted from the Agenda.

Council action:

IV. Consent Agenda
   A. Minutes of Past Meetings: Consideration for approval of the Minutes of the Regular Meeting held Monday, January 11, 2010, as presented.
   Addendum #1

   B. Exempt Permit: To approve an Application for Exempt Permit, submitted by the Caledonia Lions Club, for an event to be held at St. Mary's Grade School, 308 East South Street, on February 12, 2010, to include tipboards. Further, to waive the 30 day waiting period.

   C.

D.

Council Action:

V. Visitors and Communications

A. Ambulance Department: Mike Tornstrom, Director, hopes to be present to discuss the following items.

1. Winter Coats: To receive authorization to purchase 12-18 winter coats for the EMT's to wear when on a ambulance call. Mr. Tornstrom can explain in greater detail at the meeting.

Council Action:

2. Office Work Wage: Britney Tornstrom has been working in the ambulance office doing such things as updating policies, starting up an EMT page on the Caledonia Website, and the like. Does the Council wish to set a different pay rate for her and other EMT's when they are working on office type issues, rather than pay them the $12.00 per hour rate they receive when on a call?

Council Action:

B. Electric Department: Matt Blocker, Electrician, will be present to discuss the new cost estimate we have from PowerPlus Engineering.

Addendum #1a

Council Action:

C. Accountant's Report: Stephanie Mann, Accountant, will present the following reports.

1. Cash and Investments. Addendum #2
2. Long Term Debt Schedule. Addendum #3
3. 2009 Budget Adjustments. Addendum #4

Council Action:

D.

E.

VI. Old Business

A. Conservation Improvement Plan:

1. The updated Conservation Improvement Plan is enclosed for your review. Addendum #5

Council Action:

2. Energy Efficiency Prescriptive Rebates: Enclosed for your review is a list of Tri-County Electric's rebates for your review. Addendum #6

Council Action:

B. Criminal Justice Center

1. Foot Print Options: Enclosed is a revised foot print showing where the ground needs to be dug up. This area was originally eliminated off of the footprint so the county could meet the square footage requirements. This portion of land is not going to be development, but they do need to dig it because of unstable soil. Interim Clerk Gerardy will explain in greater detail at the meeting. Addendum #7

Council Action:

2. Work Hours: Currently construction can take place on the Criminal Justice Center between 7:00 a.m. and 10:00 p.m. The contractors could potentially want to work some Saturdays. Does the Council wish to set hours that construction can take place on Saturdays?

Council Action:

C. Auditorium Charge: Upon speaking with Matt Blocker, Electrician, it was determined that it costs the city approximately $.64 per hour to run the auditorium gym floor lights.

Council Action:

D. Handheld Meter Readers: After speaking with Banyon Data Systems, which the company we have our Utility Billing Program through, it was brought to our attention that we need to buy what is called "Meter Device Interface". This interface is an add on to the current program we have, but is a necessity we need in order to input the meter readings off the handheld readers onto the computer. The estimated cost is $2,019.94, which includes the interface and support. If we would like them to come and do on-site training that would be extra for mileage. Addendum #9

Council Action:

E.

F.

VII. New Business

A. Chamber Donation: In the past the City has given a donation to the Chamber of Commerce to assist with Tourism. Does the Council wish to give a donation this year? Last year a $125 donation was given.

Council Action:

B. Police Department: Chief Zehnder requests authorization to purchase cell phones for each squad car. Presently the officers are using their personal cell phones for work related calls and he feels it's not right that their personal numbers are getting given out to many people.

Council Action:

C. Street Department Energy Project: The Street Department is requesting authorization to start ripping the lights down in the street department. Interim Clerk Gerardy can explain this in greater detail at the meeting.

Council Action:

D.

E.

VIII. Clerk's Report

A. Employee Time Record: Enclosed with the Agenda is the Employee Time Record for pay period December 28, 2009 – January 10, 2010.
Addendum #10

B. Insurance For Gambling Manager: Interim Clerk Gerardy will update the Council on his findings.

C. Invoice Update: At the last Council Meeting questions were raised concerning the invoice from David Drown Associates in the amount of $6,800. Enclosed is the schedule of terms that was presented to the Council. David Drown fiscal fee was $5,800 and cost of printing was $1,000. Forth coming is a bill from Kennedy & Graven in the amount of $3,000 for bond counsel. This can be discussed in greater detail at the meeting. Addendum #11

D.

E.

IX. Miscellaneous Items

A.

B.

C.

X. Adjournment