Agenda
Regular Meeting of the City Council
Tuesday, May 29, 2007

I. Call to Order
   A. 7:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Consent Agenda
   A. Minutes of Past Meetings: Consideration for approval of the minutes of the Regular Meeting held Monday, May 14, 2007. Addendum #1

   B. DOT Instructor Class: We request approval for Mike Tornstrom, Ambulance Department Director, to attend a DOT Instructor Class put on by Gold Cross that he may be certified to teach EMT Classes to prospective ambulance attendants. The registration fee is $200. Classes are to be at the Gold Cross Offices in Rochester and run from 8:00 a.m. – 5:00 p.m. on June 5, 6 and 7. Other reimbursable expenses will be mileage, meals and parking fees. Addendum #2

   C.

   D.

Council Action:

IV. Visitors and Communications
   A. Zoning Applications
      1. Diane Schultz and Arden Krueger Jr., 1129 East Grant Street, have submitted a Zoning Application proposing to construct a 52' x 34' residence with a 28' x 32' attached garage (896 square feet). Because

there is already a 1,200 square foot garage on the property, this application requires a variance of 896 square feet for the proposed new garage as well as variance to permit 2 garages on the same parcel of property. This application was reviewed at the meeting of May 14, but with 3 Council Members in attendance, the Council lacked the necessary 4/5 majority to vote on the issue. Addendum #3

Council Action:

2. Jeff Sheehan, 416 East Main Street, has submitted a Zoning Application proposing to construct a 28′ x 34′ addition onto an existing 21′ x 28′ garage for a total building dimension of 28′ x 55′. This addition plus the existing garage totals 1,540 square feet whereas the Zoning Ordinance stipulates 1,200 square feet as the maximum allowable area, requiring a 340 square foot variance. Initial review of this application was made at the Regular Meeting held May 14, but the Council lacked the 4/5 majority members to vote on the question. Addendum #4

Council Action:

3. John Hauser and Amy Augedahl have submitted a Zoning Application proposing to construct a new home at 317 Gjere Avenue with the dwelling to be 34′ x 52′ with a 28′ x 30′ attached garage located approximately 19′ from the rear property line, requiring an 11′ setback variance. Initially the advertisement was for a 15′ setback variance, but modifications to the plan where made at the past meeting of May 14. At that meeting however a 4/5 majority of Council Members were not present to vote on the question. Addendum #5

Council Action:

B. Economic Development Issues:

1. Kittleson Tax Abatement: Enclosed is a Tax Abatement Projection Sheet for George Kittleson's proposed building construction, showing a revised total tax abatement of $15,712.58 which is an estimation, but $2,212.58 more than the original projections for the City of Caledonia. Joyce Iverson will explain in further detail at the meeting. Addendum #6

Council Action:

2. Hutton Company Tax Abatement: Joyce Iverson will explain in further detail the revision of terms of the Tax Abatement Agreement with Hutton

Company based on their default by virtue of inability to provide the 10 full time equivalent positions agreed to in the initial contact. Hutton Company now states it can only provide 5 full time equivalent positions.
Addendum #7

Council action:

C. Land Use Question: Norman Snodgrass wishes to ask the Council about construction of a residence on a parcel of land on the south side of the old railroad track. Addendum #8. (NOTE: The first map was presented by Dean Foltz, the second map is a drawing by the Houston County Assessor's Office and the third map is a drawing by Clerk Nelson. According to Courthouse records, parcel #1071 {second map} is owned by David and Margaret Ehlers.)

Council action:

D. Administrative Coordinator

1. Speeding Complaint: Mr. Gerardy received a complaint that traffic is speeding through Doering Estates. Discuss possible remedies – signing or enforcement or both?

Council action:

2. ADA Ramps: Mr. Gerardy will make recommendation for a number of handicapped ramp installations.

Council action:

3. Liquor Store: Mr. Gerardy will update the Council on the status of the alarm system and counter top.

Council action (if necessary):

4. Land Survey: Enclosed is a cost estimate from Davy Engineering Company for a land survey of City property on the south side of Old Highway Drive. Addendum #9.

5. Electric Department Garage: Mr. Gerardy will update the Council on the garage construction.

Council action:

E. City Accountant's Reports: Stephanie Mann, Accountant, will present monthly Cash and

Investment Report, the Budget Worksheet – Monthly YTD Analysis and an Enterprise Funds 2007 Budget. Addendums #10, #11 and #12.

Council action:

F.

G.

H. Communications
1. Chamber of Commerce: First Annual Golf Outing. Addendum #13.
2. LMC, FridayFax, 5-18-07. Addendum #14.
3. LMC, FridayFax, 5-25-07. Addendum #15.

V. Old Business

A. Athletic Field: Update of planning, activity and equipment purchases. Addendums #16 & #17.

Council action:

B. Wages – Athletic Field and Pool: I will bring information to the meeting.

Council action:

C.

D.

VI. New Business

A. Community Education: Community Education wishes to entertain families with a few evenings of old fashioned outdoor theater "Friday Night at the Movies" by having a "family" film shown against a sheet or building wall. Events would be scheduled for June 29, July 20 and August 10. Community Education requests authorization to show the film on the Veterans' Memorial Field nearby the American Legion Shelter. Further, they request permission to use City electric power from an available outlet and to use the American Legion Shelter in the event of rain, if it is not rented out for use by others.

Council action:

B. Comparable Worth: I will present this at the meeting.

Council action:

C.

D.

VII. Clerk's Report

A. Employee Time Record: Enclosed is the Employee Time Record for pay period May 7 – 20, 2007. Addendum #18.

B.

C.

VIII. Miscellaneous Items

A.

B.

C.

IX. Adjournment