

Agenda  
Regular Meeting of the City Council  
Monday, July 28, 2008

I. Call to Order

- A. 6:00 p.m. in the Council Room, City Hall.

II. Roll Call

- A. Members present:

- B. Members absent:

- C. Consultants and City Staff present:

- D. Visitors present:

III. Consent Agenda

- A. Minutes of Past Meetings: Consideration for approval of the Minutes of the Regular Meeting held Monday, July 14, 2008. Addendum #1

- B. Ambulance Department: Director Mike Tornstrom recommends the hire of Karen Goetzinger who is a First Responder at Brownsville and is certified as an EMT. She works in the City of Caledonia and would take day calls.

- C.

- D.

Council Action:

IV. Visitors and Communications

- A. City Accountant: Stephanie Mann will review the below documents with the Council.

- |    |                                    |             |
|----|------------------------------------|-------------|
| 1. | Cash and Investments.              | Addendum #2 |
| 2. | Budget Worksheet.                  | Addendum #3 |
| 3. | Fire Tanker Amortization Schedule. | Addendum #4 |

Council Action:

B. Administrative Coordinator: Mike Gerardy will review the following items with the Council.

1. East Life Station: Mr. Gerardy will inform the Council of the distances of the easement granted to Dean Foltz at the past council meeting going from Grant Street to his property south of the railroad track.
2. Water Tower Cleaning: Mr. Gerardy will inform the Council of information on the contractor offering a water tower cleaning quote.

Council Action:

3. Bush Street Lift Station Rehabilitation: Enclosed is a quote from Braun Pump & Control for the rehabilitation of the Bush Street lift station in the amount of \$17,038.11. Addendum #5

Council Action:

C.

D.

E. Communications

1. Letter, State Auditor, 7-8-08, SUBJ: Best Practices Review – Reducing Energy Costs. Addendum #6

V. Old Business

A. Complaint: Have all Council Members inspected the lighting at Eitzen State Bank in regard to Scott Betz's complaint?

Council Action:

B. Fire Hydrant Markers: Matt Hoscheit said he found a supply company where fire hydrant markers, similar to those previously erected, can be purchased for \$15.00 each in batches of 60 to 100. How many markers would the council choose to order at the time? Some extended prices are as follows.

60 each x \$15.00 = \$900  
70 each x \$15.00 = \$1,050  
80 each x \$15.00 = \$1,200  
90 each x \$15.00 = \$1,350  
100 each x \$15.00 = \$1,500

Council Action:

C.

D.

VI. New Business

- A. Election Judges: Enclosed is a list of Election Judges for the 2008 Primary and General Elections. Addendum #7

Council Action:

- B. Per Diem Authorization: Chuck Gavin and Matt Hoscheit are asking for Council authorization for payment of the \$100 per day per diem which was extended previously when Firefighters went to inspect prospective vehicles. They would be requesting per diem payment for their inspection trip made a few weeks ago and for the coming trip on July 30 when they will pick up the new vehicle.

Council Action:

- C. School Crossing Guard Agreement: Enclosed is a Crossing Guard Agreement with School District 299 for the calendar year 2008/2009 school year. Crossing Guards are to receive \$13.53 per hour. Addendum #8

Council Action:

D.

E.

VII. Clerk's Report

- A. Rotary Club Membership: I will explain the current status of the Rotary Club Membership at the meeting.
- B. Police Chief: Randy Shefelbine is away for medical tests for a period of up to 2 weeks, beginning Friday, July 25, 2008.

- C. Insurance Renewal: Enclosed are several pages of data concerning the insurance renewal for the City. If you have any questions which I cannot answer at the meeting, I will obtain an answer from Tom Danielson. Addendum #9
- D. Long Term Borrowing: Enclosed is a letter from Minnesota Governmental Agency Finance Group informing the City of bonding opportunities. This is just one group through which the City could obtain funds for something such as the water main extension from Main Street down to C.S.A.H. #12. Addendum #10
- E. SEMLM: This is a reminder of the Southeast Minnesota League of Municipalities Meeting beginning at 6:00 p.m. in the Fire Barn at Hokah on July 29. Thus far, Gary Klug and Bob Nelson are registered.
- F. Local Issues: The League of Minnesota Cities is surveying communities to determine what regional local issues may be of interest to municipalities for discussion at a regional league meeting. The City of Caledonia is hosting a regional meeting on October 30 at the Four Seasons Community Center. The League is asking that we consider topics of discussion which may be of interest not only to Caledonia but surrounding communities which may attend this regional league meeting. Some examples are: How to collect utility bills, how to keep citizens shopping at home instead of nearby larger cities, how to encourage the state to complete projects which may have been promised, how to keep businesses in the community from moving to another locale. Please let me know of any topics you below would be of interest not only to the City of Caledonia but surround communities in Southeast Minnesota who may have representatives attending the October meeting.

G.

H.

VIII. Miscellaneous Items

A.

B.

C.

IX. Adjournment