Agenda
Regular Meeting of the City Council
Monday, October 26, 2009

I. Call to Order
   A. 6:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Agenda Approval: Consideration of any items to be add to or deleted from the Agenda.

   Council action:

IV. Consent Agenda
   A. Minutes of Past Meetings: Consideration for approval of the Minutes of the Regular Meeting held Monday, October 12, 2009, as presented.
   Addendum #1

   B. Charitable Gambling: To approve an Application for Exempt Permit, submitted by the Caledonia Rod & Gun Club, for an event to be held November 19, 2009, at Elsie's Bar & Grill, 226 E. Main Street, to include a raffle; Furthermore, to waive the 30 waiting period.

   C. Charitable Gambling: To approve an Application for Exempt Permit, submitted by the Caledonia Rod & Gun Club, for an event to be held January 29, 2010 at the City Auditorium, 219 E. Main Street, to include raffles & tipboards; furthermore to waive the 30 day waiting period.

D. PERA Deductions: To adopt a resolution to deduct PERA contributions from part-time Police Officer Jeffery J. Marx's wages, understanding that he passed the earnings limit of $425 performing work for the City of Caledonia. Addendum #2

E.

F.

Council Action:

V. Visitors and Communications

A. David Drown Associates: Shannon Sweeney, David Drown Associates, will attend the Council Meeting to give a presentation on refunding of the 2002 Sewer Revenue Bonds. Addendum #3

Council Action:

B. City Accountant's Report

1. Cash and Investments. Addendum #4
2. Estimated 2009 Budget Worksheet. Addendum #5
3. Budget Worksheet as of 9-30-09. Addendum #6
4. Water & Sewer Rate Analysis done by the City of Chatfield. Addendum #7
5. Fire Department Revenue & Expenditure History. Addendum #8
6. The final budget and levy discussion is set up for the December 14, 2009 regularly scheduled meeting. Does the Council wish to set up a special meeting prior to that date to do the line by line discussion of the 2010 budget?

Council Action:

C. Electric Department: Matt Blocker, City Electrician, will be present to discuss the quote he has obtained from Austin International, Inc., for 96

new digital read electric meters at the rate of $25.00 each, with an extended price of $2,400.00. Addendum #9

Council Action:

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VI. Old Business

A. CJC Construction Route: I will update the Council on the CJC Construction Route & Alternate Route after having attending the CJC Committee Meeting on 10-13-09. Addendum #9a

Council Action:

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VII. New Business

A. Day After Thanksgiving: City Employees ask if the Council has any objection to shutting City offices on the day after Thanksgiving. Employees would take vacation for the Friday off; this has been done the last few years.

Council Action:

B. EDA Position:

1. Staff Performance Appraisal: Enclosed with your Council packet is a performance appraisal from SEMDC, would each Council Member please fill it out and bring it back to the meeting Monday night. I will then combine the 5 appraisals and submit the final appraisal to SEMDC.

2. 2010 Contract: The City has received a contract for professional services from the Southeast Consultants, Inc. regarding the position of EDA Director for the City of Caledonia. The contract proposed amount for calendar year 2010 is $34,592 which is the same contract amount for 2009. Furthermore, to authorize Mayor Burns to sign the contract on behalf of the City of Caledonia. Addendum #10

Council Action:

C. Sewer Maintenance Contract: Enclosed please find a contract from Municipal Pipe Tool for sewer maintenance, the term of the contract is five years. Tony Klug, Water/Waste Water Supervisor recommends approval of the contract. Furthermore, to authorize Mayor Burns to sign on behalf of the City of Caledonia. Addendum #11

Council Action:

D. City Auditorium: A storm water issue has arisen at the City Auditorium. I am proposing we install a Beaver System to keep the storm water from coming into the building during heavy rainfall. We do have $5,000 budgeted for this project.

Council Action:

E. Conditional Use Permit: A Conditional Use Permit was submitted by Barbara Huning, 428 East South Street, proposing to conduct a home occupation. She submitted this application on September 3, 2009, therefore approaching the 60 day deadline. After she submitted the application she informed me that she needed to complete a few things on her end and told me to hold off on the application. Therefore I am requesting we either deny the application or extend the 60 day deadline. We can discuss in further detail at the meeting. Addendum #12

Council Action:

VIII. Clerk's Report

A. Employee Time Record: Enclosed with the Agenda is the Employee Time Record for pay period October 5 – 18, 2009. Addendum #13

B. Discharge Monitoring Report: Enclosed with the Agenda is the Discharge Monitoring Report showing a Total Average Monthly Nitrogen Level of 4.02 mg/l. Addendum #14

C. Police Department Reports: Enclosed with the Agenda is the Police Officer Activity Summary and Police Officer Activity Lists for August and September 2009. Addendums #15, #16, #17 & #18

D.

E.

IX. Miscellaneous Items

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X. Adjournment