REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, August 11, 2008

CALL TO ORDER: Following due call and notice thereof, Mayor Morey called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Michael J. Morey; Council Members: Randi Vick, Gary Klug, Robert Standish and Peggy Perry. Members absent: None. Consultants and City staff present: Mike Gerardy, Robert L. Nelson. Visitors present: John Pongratz, Howard Medin, Steve Ingvalson, Tom Danielson, Mike Werner and Charlie Warner, Reporter.

CONSENT AGENDA: Following brief discussion, a motion was made by Mayor Morey, seconded by Member Standish, to approve the Consent Agenda Items, listed below. All members voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Monday, July 28, 2008, as presented.

B. CHARITABLE GAMBLING: To approve an Application for Exempt Permit submitted by the Church of St. Mary to conduct a Charitable Gambling event at St. Mary's Catholic School, 308 East South Street, on November 2, 2008, to include a raffle and pull tabs, requesting also a waiver of the waiting period.

C. RECREATION COMMITTEE: To appoint Todd Meiners, Jason Wiebke and Brian Bauer to the Recreation Board.

D. INSURANCE RENEWAL: To renew the Volunteer Insurance Coverage Program for the City at the quoted price of $431.

E. PRECOCIOUS PYROTECHNICS, INC.: To approve a fireworks display on City property between Warrior Avenue and the substation and Well #7. (The fireworks is being sponsored by Caledonia Haulers)

VISITORS AND COMMUNICATIONS

A. ZONING APPLICATION: Thomas Danielson and other Board Members of the Four Seasons Community Center petitioned to replace a sign, proposing that a new face would have dimensions of 8' x 14' and a flagpole would be installed approximately 12' from the west property line. The request required an 18' setback variance on the west property line. Mayor Morey opened a Public Hearing at 6:05 p.m. and continued the hearing until there was no further testimony. Upon returning to the Regular Meeting, the motion was made by Member Standish, seconded by Member Perry, to approve the Zoning Application and grant the 18' setback variance. All members voted in favor and the motion was declared carried.

B. MICHAEL WERNER PRESENTATION: Mr. Werner informed the Council of the Chamber of Commerce activity particularly with regard to Barn Quilts and measures that were being taken to publicize and develop the idea of barn quilting within Houston County. He reported on action taken by Senator Sharon Ropes to have Legislative acknowledgement of Caledonia's initiation of this art in the State of Minnesota. He expects a presentation to be made at the League Of Minnesota Cities Regional Meeting when Caledonia sponsors the meeting on October 30 at the Four Seasons Community Center.

C. ADMINISTRATIVE COORDINATOR TOPICS

1. WATER / SANITARY SEWER MAIN EXTENSIONS: Mr. Gerardy reviewed preliminary estimates for extending water main and sanitary sewer main to an area around County State Aid Highway #12 from West Main Street. An estimate to bring water main extension down the West side of Highway 44/76 was $110,195. That estimate, made in June 2006, only indicated a water main extension to a point of approximately Meyer Flower Gardens and the current intent would be to bring the extension further southward to approximately the property owned by Allen Farms. The intent of such extension would be to accommodate existing development along that route and encourage further development in the planned area for Highway Business District along County State Aid #12. Following discussion, a motion was made by Member Klug, seconded by Member Standish, to authorize an engineering study for water and sanitary sewer main extension from Main Street to County State Aid Highway

#12, requiring a personal presentation to the Council by the engineers. All members voted in favor and the motion was declared carried.

2. AUDITORIUM ROOF SPECIFICATIONS: Mr. Gerardy reported on contacts he made to acquire information and assistance with determining whether or not a shingled roof could be designed on top of the Auditorium. Information he received indicated that such construction may entirely change the characteristics of the building such that a sprinkler system along with other possible modifications maybe required. Thereafter, he discussed the roofing situation with Dave Holstrom, who had drafted architectural plans for other buildings in Caledonia. Mr. Gerardy recommended hiring Mr. Holstrom who would charge $100 per hour to draft plans for re-roofing the City Auditorium with the same type of roof of existing roof, but also to inspect the project while construction is in progress. Following discussion, a motion was made by Member Perry, seconded by Member Standish, to authorize the hire of David Holstrom to draw plans for a new auditorium roof and to inspect the construction process. All members voted in favor and the motion was declared carried.

3. WEST WASHINGTON STREET PROPERTY: Mr. Gerardy reported their had been no improvements to the property on West Washington Street although over the past nearly two years a number of contacts had been made to the property owner verbally and in writing, including a letter from the City Attorney. Mr. Gerardy recommended that a nuisance citation be issued and reissued again in the future days if the property owner fails to clean-up the area and fill the basement, making it safe and aesthetically acceptable. Following discussion, a motion was made by Member Standish, seconded by Member Vick, to have the Police Department issue a citation and issue a new citation every day after a period of 10 days until the property owner actively started cleaning up the area and filling the basement. All members voted in favor and the motion was declared carried.

CLAIMS

A. PREPAID CLAIMS: Following review, discussion and deliberation, a motion was made by Mayor Morey, seconded by Member Klug, to approve the Prepaid Claims list for July 2008. All members voted in favor and the motion was declared carried.

Business Financial Planning	Cafeteria Plan	544.98
EDA Revolving Loan Fun	Return Advance to General Fund	40,000.00
Griggs, Cooper & Co.	Liquor / Wine	1,160.51
Jack Neumann Trucking	Liquor – Freight Expense	35.00
Kraus Oil Company Inc.	Unleaded	1,695.75
Minnesota NCPERS Life Ins.	NCPERS	64.00
MN Benefit Association	MBA	157.27
M-R Sign Company, Inc.	Traffic Engineering – Signs	387.24
Northern Beverage Distribution	Beer	3,867.20
Public Employee Retire. Assn.	PERA	5,350.66
Alltel	Communication Expense	62.21
Augedahl, Deb	Refund Swim Lesson – Eric	35.00
B & M Service Center	5 Gallon 80-90	56.06
Bonanza Grain Inc.	Materials 4 Year Plan/Maintenance Mat.	702.58
Caledonia Community Band	Music in the Park	250.00
Caledonia Ready Mix, Inc.	Storm Sewer/Materials/Storm Drainage	225.26
Caledonia True Value	Marking Paint/Miscellaneous	337.16
Christian, Paul	Music in the Park	350.00
E O Johnson Company	Copier Maintenance	84.00
City of Hokah	Registration Fee – Nelson & Klug	40.00
Hutton Partners, LLC	Tax Abatement	1,173.15
Kruse, Jessica	Reimbursement for Envelopes	12.10
Minnesota UC Fund	Unemployment	72.91
Printy Quik	Cashier Receipts	68.10
RESCO	Inventory	24,111.62
Schoeberl, Milton & Sharon	Tax Abatement	130.50
Schott Distributing Co, Inc.	Beer	6,713.55
Sno Pac Foods, Inc.	Tax Abatement	1,456.64
SOS Technologies	Defibrillator	1,546.55
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	167.70
Udayshri Hospitality LLC	Tax Abatement	935.82
Winona Controls, Inc.	Tax Abatement	550.58

Witt Real Estate, LLC	Tax Abatement	677.39
Franciscan Skemp Healthcare	Ambulance CPR Cards	10.00
Hoskins, Dorothy & William	TIF Payment	1,055.69
Jack Neumann Trucking	Liquor – Freight Expense	156.00
Johnson Brothers Liquor Co.	Liquor / Wine	2,656.04
Kraus Oil Company, Inc.	Diesel	2,220.00
Mathy Construction Co.	Hot Mix	161.10
Paustis & Sons Wine Co.	Wine	220.00
Phillips Wine & Spirits Co.	Liquor / Wine	1,768.20
West Main Townhomes	TIF Payment	5,364.55
Baker & Taylor Books	Library Books	355.39
Bon Appetit	Library Subscriptions	27.97
Burns, Marla	Mileage Reimbursement	104.13
Caledonia Argus	1 Year Subscription	37.00
DEMCO	DVD Covers	61.49
Midwest Fire Equip. & Repair	2009 Tanker	145,000.00
Midwest Tape	Library DVD(s)	45.48
Northern Beverage Distribution	Beer	2,839.35
Schott Distributing Co, Inc.	Beer	1,398.47
SE MN Historic Bluff Country	Tourism	1,309.10
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	108.05
Affordable Technology Solution	Tech Services	42.50
Eastman, Nick	Instructor for 1st Responder Course	140.00
Edwards Investments	TIF Interest Payment	4,649.57
Griffith, George	TIF Payment	33,250.71
Griggs, Cooper & Co.	Liquor / Wine	2,337.12
Guillaume, Britney	Reimbursement – Tourney Concession	308.72
Hoscheit, Matt	Travel Expense – Fire	424.10
Ideker, Angie	Rec Park Mileage Reimbursement	229.14
Jack Neumann Trucking	Liquor – Freight Expense	38.00
USA Mobility Wireless Inc.	Communication Expense	57.37
Bank of the West	Federal/FICA/Medicare	10,687.54
Business Financial Planning	Cafeteria Plan	544.98
Commissioner of Revenue	State Withholding	1,842.84
Gavin, Charles	Inspect Fire Tanker	100.00
Gavin, Mike	Animal Control	75.00
Houston County Treasurer	Ho. Co. Collection Site	3,330.00
Orchard Trust Co, LLC	TSA	1,480.00
Principal Life	Life Insurance	608.05
Public Employee Ret. Assn.	PERA	5,328.55
U.S. Department of Education	Garnishment Order – Evans	169.34
United Parcel Service	UPS Fee	80.74
Bawek & City, Drew	Meter Deposit Refund	126.29
Blocker, Matt	Pick-Up New Fire Truck	100.00
Mahr & City, Cassie	Meter Deposit Refund	125.79
Milz & City, Rita	Meter Deposit Refund	129.92
MN Department of Revenue	Sales / Use Tax	15,591.00
Northern Beverage Distribution	Beer	1,373.80
Ranzenberger, Katie	Reimbursement – Pool Supplies	12.75
Richard's Sanitation	Recycling Collections	6,011.60
Rud & City, Tony	Meter Deposit Refund	126.33
Schiltz, Stacy	Utility Bill Refund	36.75
Schott Distributing Co, Inc.	Beer	8,838.65
Snyder, Tim	Utility Bill Refund/Meter Deposit Refund	247.16
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	246.95
US Postal Service	Utility Billing July 2008	331.46
Williams & City, Jeremy	Meter Deposit Refund	131.79
Bank of the West	Federal/FICA/Medicare	1,202.87
Commissioner of Revenue	State Withholding	153.41
MN Dept. of Labor & Industry	Apprenticeship Enrollment	-30.00
Public Emp. Retirement Assn.	PERA	685.51
Caledonia Area Firefighters	Reimbursement for New Motor	981.00
Hoscheit, Matt	Travel w/Old Tanker	200.00
Jack Neumann Trucking	Liquor - Freight Expense	78.00
Johnson Brothers Liquor	Liquor / Wine	1,529.78
Phillips Wine & Spirits	Liquor / Wine	1,306.72
Ziebell's Hiawatha Foods, Inc.	Liquor – Mix	98.42

Ace Link Telecommunications	Communication Expense	1,048.71
Burns, Marla	Mileage Reimbursement	92.43
Buttell's Lighting	Ballasts/Bulbs	101.62
Hoscheit, Amy K.	Clothing Allowance	60.00
Riverland Community College	LP Emergencies	441.00
Tri-County Electric Co-op	Electric Energy	71.85
League of MN Cities Ins. Trust	Insurance	70,283.00
Loeffler, Craig	Rec Park – Mileage Reimbursement	538.20
Merchants Bank	ACH Fee	20.36
Minnesota Energy Resources	Natural Gas	5,877.29
Moore, Kody	Rec Park – Mileage Reimbursement	368.55
Tri-County Electric Co-op	Labor Wild Turkey	367.00
		$ 443,248.87

B. CLAIMS PAYABLE: Following review, discussion and deliberation, a motion was made by Member Klug, seconded by Member Vick, to approve and authorize payment of the Claims Payable list for July 2008. All members voted in favor and the motion was declared carried.

Ability Building Center	Ground keeping Crew	98.40
Affordable Technology Solution	Office Supplies	237.31
Airgas North Central	Oxygen / Acetylene	142.11
Also Discount Store	Cleaning Supplies / Supplies	25.60
Alltel	Communication Expense	52.84
Artic Glacier Ice	Ice	553.71
Baker & Taylor Books	Library – Books	350.65
Border States Electric Supply	Freight	6.91
Braun Pump & Control	Lift Station Field Service	2,451.01
Caledonia Haulers, Inc.	Hand Cleaner	21.46
Caledonia Implement	Mower Blade, Filter / Oil	161.29
Caledonia Lumber Co, Inc.	Supplies	29.61
Caledonia Oil Company	Tire Labor / Gas / Motor Labor	274.89
Carquest Auto Parts	Safety Glasses	31.78
Clarey's Safety Equipment, Inc.	Amp Bracket, Jet Syphon	1,093.96
Communications Service Inc.	Repair Charges	152.03
Country Books	Library Book	28.98
Crystal Canyon Inc.	Cooler Rent / Drinking Water	120.36
Curt & Candy's Hardware Hank	Miscellaneous Items	293.14
DALCO	Cleaning Supplies	221.24
Davy Engineering	Engineering Fees	2,150.74
Davy Laboratories	3 Total Coliforms / Soil Analysis	2,088.11
DEMCO	Printer Refill Rolls	37.42
ECM Publishers	Advertising	1,738.68
Ellingson Motors	25 Car Wash Tickets	100.00
EMS Regulatory Board	MNSTAR Forms	76.10
Esch Builders	Dig Green Acres Road	187.50
Franciscan Skemp Healthcare	Physical – Heiser	65.00
Gopher State One-Call, Inc.	36 Location Notifications	52.20
Hanson Tire Service, Inc.	Street Equipment	532.95
Highway Technologies, Inc.	12 Orange Cones	176.66
Johnson, Allan	2008 Uniform Allowance, Mileage	59.94
Kasten, Sara	Mileage Reimbursement	376.74
LaCrosse Athletics	Rec Park Expenses	92.00
Menard's	Bulbs for Park Areas	28.00
Midwest Tape	Library DVD(s)	86.88
Minnesota Pipe & Equipment	Repair Parts / Hydrant Parts	2,779.14
Mississippi Welders Supply Co.	Oxygen	245.00
Northern Balance & Scale	Clean/Calib/Balance Scale	144.00
Northern Beverage Distribution	Beer	1,416.45
Overhead Door Company	Door Repair	470.96
P & H Services	Radio repair	256.96
Printy Quik	Color Copies/Business Cards – Heiser	101.84
Quillin's	Cleaning Supplies	15.42
Racom Corporation	Antennae & Labor	88.81
Ranzenberger, Kevin	Rec Park Mileage Reimbursement	234.00
Richard's Sanitation	Refuse Disposal	175.50
Rippe, Hammell & Murphy	Prosecution Matters / General Matters	3,898.50
Ronco Engineering Sales, Inc.	Eyebolt	6.20

Schilling Supply Company	Tissue/Copy Paper	1,024.88
Schmitz Refrigeration	A/C Install	2,321.00
Schott Distributing Co, Inc.	Beer	2,990.10
SE Libraries Cooperating	Auto Fees	592.42
Severson Oil Company	Shop Oil	776.12
Spring Grove Soda Pop, Inc.	Beer	132.75
T & R Service	PCB Analysis	210.00
Tri-County Electric Co-op	Electric Energy	171,301.75
Tri-Anim Health Service	Supplies	629.50
Uniforms Unlimited	Uniforms (Heiser)	276.65
Voight, Kevin	Rec Park Mileage Reimbursement	389.03
Weichert Motors	Acetylene	18.43
Winona Controls	Generator Building	42.20
WWTP MPCA PFA Loan Fund	Loan	3,500.00
Zep Manufacturing	Hand Soap/Weed Control	364.45
		$ 208,598.26

OLD BUSINESS

A. NEW FIRE DEPARTMENT TANKER: Clerk Nelson reported a request from the Fire Department to purchase a number of accessory pieces, primarily adapters for the new fire department tanker to enable connecting it to other pieces of equipment and fire hydrants, and the like. The total estimated amount for these purchases was $938. During initial discussion, a reference was made to the next item on the Agenda for a portable pump and a decision was made by general consensus to table this issue until after a meeting with the fire department chiefs.

B. FIRE DEPARTMENT PORTABLE PUMP: Clerk Nelson reported the Fire Department requested authorized to purchase a portable pump, costing approximately $1,100, with contributions from the Caledonia Area Firefighters Support, Inc. and from the Relief Association Gambling Account, each in the amount of $550. The Council agreed by general consensus to table this item until after a meeting with the fire department chiefs.

C. RESERVE POLICE BADGES: Discussion was held on a request from the Reserve Police Force for the Council to purchase 10 badges at a cost of $25.99 each and a $19.99 shipping expense for a total of $279.89. Discussion included the need for these changes being that the State of Minnesota is re-organizing the numbering system of various police departments such that the Caledonia Police Department is changing from a 400 series to a 100 series of numbers. The proposed new badges will be numbered with a two digit number to avoid the need for having to purchase all new badges in the future if the State ever decides to restructure the numbering system again. Following discussion, a motion was made by Mayor Morey, seconded by Member Vick, to approve the request and authorize the purchase of ten badges for a total cost of $279.89. All members voted in favor and the motion was declared carried.

D. SANITARY SEWER BACKUP: Clerk Nelson reviewed the issue of the sanitary sewer backup into three homes as of August 2007. Reminding the Council that the City had paid claims for two of those home owners, he asked if the Council resolution for reimbursement of its expense would be to submit a letter to the two property owners wherein the manhole infiltration took place, requesting reimbursement be made to the City. If the property owners denied the City's request for reimbursement, the City would still have the option of taking legal action through small claims court or a higher court. Following discussion, a motion was made by Member Vick, seconded by Mayor Morey, to send letters to the two property owners requesting reimbursement. All members voted in favor and the motion was declared carried.

CLERK'S REPORT

A. EMPLOYEE TIME RECORD: Enclosed with the Agenda was the Employee Time record for pay period July 14-27, 2008.

B. SCHEDULE FOR LUMP SUM PENSION PLAN: Enclosed with the Agenda was the Fire Department Relief Association's schedule for lump sum payment showing on line E of page 4 the $2,400 contributed by the City of Caledonia and Rural Fire District ($1,200 each)

C. WATER CONSERVATION RATES: Clerk Nelson informed the Council that 2008 laws now require municipalities which distribute public water to create a rate system which rewards water conservation. The City of Caledonia will have until January 1, 2013 to familiarize itself with the various systems and implement one of those which will be acceptable to the State.

D. POLICE DEPARTMENT: Enclosed with the Agenda were the Police Officer Activity List and Activity Summary for July 2008.

E. DISCHARGE MONITORING REPORT: Enclosed with the Agenda was the Discharge Monitoring Report for July 2008 showing a Monthly Average Total Nitrogen Level of 4.66 mg/l.

CLOSED SESSION: At this time the Council Committee for wage consideration (Vick and Klug) requested to meet with the Council in a Closed Session for negotiation strategy regarding the negotiations for the Police Association Labor Agreement. A motion was made by Member Vick, seconded by Member Klug, to conduct a Closed Session immediately when there was no further business at this Regular Meeting and enter discussions for strategy to conclude negotiations on the next labor agreement with the Caledonia Police Association. All members voted in favor and the motion was declared carried. Persons included at the Closed Session were the five Council Members and Clerk Administrator Nelson.

ADJOURNMENT: Following the end of the Closed Session, Mayor Morey resumed the meeting. There being no further business before the Council, a motion to adjourn was made by Member Klug and seconded by Mayor Morey. All members voted in favor, the motion was declared carried and the meeting then adjourned at 8:14 p.m. The next Regular Meeting of the City Council is scheduled for 6:00 p.m., Monday, August 25, 2008, in the Council Room, City Hall.

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Michael J. Morey, Mayor

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Robert L. Nelson
City Clerk - Administrator