Agenda
Regular Meeting of the City Council
Monday, January 26, 2009

I. Call to Order
   A. 6:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Consent Agenda
   A. Minutes of Past Meetings: Consideration for approval of the Minutes of the Regular Meeting held Monday, January 12, 2009, as presented. Addendum #1

   B.

   C.

Council Action:

IV. Visitors and Communications
   A. Public Hearing - Zoning Application: At this time Mayor Burns should recess the Regular Meeting and open a Public Hearing to review the application of Mike Rogich and Dean Foltz to start a mobile home court adjacent to East Grant Street. When all testimony has been heard, the Public Hearing should be closed before the Council resumes the Regular Meeting to take action.

Council Action:

   B. Davy Engineering Company
      1. Sewer and Water Extensions: James Kochie, Davy Engineering Company, will be present to review a proposal for constructing sewer and water

main extensions from Main Street to approximately County State Aid Highway No. 12. Addendum #3

Council Action:

2. South Winnebago Street Improvements: Mr. Kochie will also present an estimate of costs for proposed improvements on South Winnebago Street which are to be done during the reconstruction of a longer segment by Houston County. Addendum #4

Council Action:

C. Administrative Coordinator: Other Topics which the Administrative Coordinator has to present to the Council.

Council Action:

D. City Accountant

1. Enterprise Funds Budget: Stephanie Mann, City Accountant, will present the enterprise funds budget for calendar year 2009. Addendum #5

Council Action:

2. Debt: Ms. Mann will present a roster of all current debt of the City of Caledonia. Addendum #6

Council Action:

3. Cash and Investments: Ms. Mann will review a summary of cash and investments held by the City. Addendum #7

Council Action:

4. Liquor Store Purchases: Ms. Mann will report back to the Council on her findings of alternate sites to purchase the discussed computer program for the liquor store inventory process. Following discussion, the Council may wish to decide whether or not to proceed with the computer program, hoping to gain efficiencies in the municipal liquor store, or to simply purchase a replacement cash register for a cost of up to $500.

Council Action:

5. Amend 2008 Budget: Ms. Mann will explain where the 2008 adopted budgeted was exceeded for specific purchases and submit a proposal to the Council for possible adoption of amendments to the budget.

Addendum #8

Council Action:

E.

F.

G. Communications

1. Ace Communications Group, Notice of Channel Line-Up Differences.

Addendum #9

V. Old Business

A. Certificate of Indebtedness: The Attorney's Office of Kennedy and Graven is attempting to have documents prepared for Monday's meeting, which are to be adopted by the Council in order to close the Certificate of Indebtedness on Monday, February 2. I shall present those documents at the meeting.

Council Action:

B.

C.

VI. New Business

A. Banner Installation: David Klinski is requesting again this year to install banners in the North Park to advertise the celebration of "Quail Forever" which is to be held on March 21, 2009. The banners would be installed during the last week of February and left until the event was held. Mr. Klinski said the banners have been flown in the North Park for the last couple of years. May he have permission to do it again this year?

Council Action:

B. Electrical Rate: I request the Council change the electrical rate for seasonal peak period demand from the current change of $23.10 for the winter season and $42.68 for the summer season to $24.00 per kW for the winter season and $50.00 per kW for the summer season. I will explain further at the meeting. Addendum #10

Council Action:

C. Federal Stimulus Package: Discuss any aspects of a Federal Stimulus Package and possible attendance at the meeting to which Tim Walz extended an invitation per e-mail.

Council Action:

D. Founders Day Address: We have a request from Founders Day to use the physical address of City Hall as the founders day address so they do not have to file with the State of Minnesota and pay a fee each time a new founders day president is elected and the physical site address is changed to that president's home address. Addendum #11

Council Action:

E.

F.

VII. Clerk's Report

A. Elected Officials: What you need to know about NIMS. Addendum #12

B. Parking Tickets: Mayor Burns had asked if it would be permissible to publish the names of those who had not paid their parking fines since the year 2007 or 2008. Enclosed is a response from the League of MN Cities. Addendum #13

C. Ambulance Department: Mike Tornstrom, Director, called the Clerk's Office to inform me that his daughter, Brittney, will be performing a work study program through the school for the ambulance department. This is scheduled for 1.5 hours per day for approximately 4 days per week and will last for about one half the semester. The City Clerk's Office has for years been one of the sites for a work study program. One student is just finishing his term this week.

D. Appointments: Please review the new 2009 positions / appointments sheet to determine that the hand written pages submitted by Mayor Burns and the corrections of the previous 2008 sheet have been entered correctly.

Addendum #14

E. Prepaid Claims: At the last meeting, when going through the Prepaid Claims, there were three questions for which the Council requested an answer. I will provide those answers at the meeting.

F.

G.

VIII. Miscellaneous Items

A.

B.

C.

IX. Adjournment