Agenda
Regular Meeting of the City Council
Monday, July 13, 2009

I. Call to Order
   A. 6:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Consent Agenda
   A. Minutes of Past Meetings: Consideration for approval of the Minutes of the Regular Meeting held Monday, June 22; the Special Meeting held Monday June 29 and the Special Meeting held Tuesday, June 30, 2009. Addendum #1

   B.

   C.

IV. Visitors and Communications
   A. Zoning Application – Crawford: Julia Crawford, 304 South Winnebago Street, proposes to operate a pet grooming business as a home occupation in an R-2 Urban Residential District. This constitutes the need for a Conditional Use Permit. Addendum #2

Council Action:

   B. Houston County Parking Lot: Mr. Gerardy and County Officials will review the proposed changes to the landscaping of the Houston County Parking lot adjacent to Sunset Boulevard in order to control storm water runoff and create a detention area. Approvals remaining to be granted are numbers two and three on the notice of public hearing, enclosed. Addendum #3

Council Action:

C. Administrative Coordinator Topics

1. Storm Water Drainage Ways: Mike Gerardy, Administrative Coordinator, will present information on the drainage way under Sunnyside Drive and Northeast of Sunset Boulevard.

Council Action:

2. Other Miscellaneous Topics:

Council Action:

D. Police Department

1. Taser: Officer Stemper will inform the Council about an inoperable taser, which is out of warranty. Repair of this taser is estimated to be approximately $550. If it is not repaired at this time, costs for future repair or for a new taser would be more expensive.

Council Action:

2. Internet Crimes Against Child (ICAC): Officer Stemper, Officer Johnson and Lindsey Pierce will present information to the Council on this organization and their recommendation to join.

Council Action:

E. Electric Department: Matt Blocker will be present to inform the Council of the request and need for PowerPlus Engineering to begin planning for the next four year period of improvements to the City electric system.

Council Action:

F.

G.

V. Claims

A. Prepaid Claims: Consideration for approval of the Prepaid Claims for June 2009.
Addendum #4

Council Action:

B. Claims Payable: Consideration of the Claims Payable for June 2009 for authorization for payment. Addendum #5

Council Action:

VI. Old Business

A. Ambulance Department: Mike Tornstrom requests the Council approve the below listed policies to be incorporated into the training and policy statements for the Caledonia Ambulance Service.

1. Workforce Sanction Policy for Violations of Privacy and Security. Addendum #6

Council Action:

2. Staff Member HIPPA Training Verification. Addendum #7

Council Acton:

B. Ambulance First Responder: Mike Tornstrom recommends appointment of Sandy Kinneberg as a First Responder for the Ambulance Service. Sandy has now achieved the age of 18.

Council Action:

C. EDA Loan: An individual applied for and received two small cities development loans from the Caledonia EDA for an amount of approximately $30,000. In addition the individual's business enterprise left unpaid utilities bills of approximately $5,000. Does the Council wish to file judgment against this individual? I will explain some of the background circumstances at the meting.

Council Action:

D. Health Insurance: The Council may wish to discuss any chances that are to be sought with the health insurance plan prior to the annual renewal on September 1. Any changes should actually take place on or before August 15.

Council Action:

E.

F.

VII. New Business

A.

B.

C.

VIII. Clerk's Report

A. Electric Department Meeting: Letters have been sent to property owners whose properties will be affected by electric service line improvements in the 2010 project. These owners will be asked to give easements to the City for crossing their land or installing transformers or junction boxes thereon. The meeting is scheduled for 7:00 p.m., Monday, July 20, 2009, in the Caledonia City Auditorium, Gymnasium Floor Level. Mayor Burns is planning to attend that meeting. If Member Murphy or Lemke, who are committee members for the enterprise funds, wish to attend that meeting, you may have to flip a coin to see who attends since three council members should not be present at the same time.

B. Baseball Tournament: The second annual Bud Marnach Tournament is scheduled for July 25 and 26.

C. Cable TV Channels: Mediacom set notice that it will add TV Guide Network (Video Only – No Scrolling Guide) to the digital plus package on August 6, 2009. Addendum #8

D. Population Estimate: The Demographers Officer estimates the population of the City of Caledonia as of April 1, 2008, at 2,902. The number of households are estimated at 1,255. The population estimate for the 1990 census was 2,965. Addendum #9

E. Chamber Mixer: The Caledonia Area Chamber of Commerce invites the Council to its next mixer to be at the Farmhouse Eatery, 219 North Kingston Street, on Tuesday, July 14, from 4:30 to 6:00 p.m. Addendum #10

F. MN Department of Employment & Economic Development (DEED): The MN Department of Employment & Economic Development invites you to attend a meeting to discuss "Advancing Economic Prosperity: Partnering to Shape Our Future." The nearest meeting is in Winona on July 29 from 1:00 to 4:00 p.m. at the Southeast Technical College. Addendum #11

G. Police Department: Enclosed are the Police Officer Activity List and Officer Activity Summary for June 2009. Addendums #12 & #13

H. Water Use Fees: Enclosed is a copy of water use fees implemented by the State of Minnesota Department of Natural Resource. Our report for calendar year 2008 showed a use of 105,000,000 gallons for which the use fee plus the summer surcharge fee totaled $550. Addendum #14

I. Employee Time Record: Enclosed is the Employee Time Record for pay period June 15 – 28, 2009. Addendum #15

J. Discharge Monitoring Report: Enclosed is the Discharge Monitoring Report showing the Total Average Monthly Nitrogen Level at 5.23 mg/l. Addendum #16

K.

L.

IX. Miscellaneous Items

A.

B.

C.

X. Adjournment