Agenda
Regular Meeting of the City Council
Monday, September 22, 2008

I. Call to Order
   A. 6:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Consent Agenda
   A. Minutes of Past Meeting: Consideration for approval of the Minutes of the Regular Meeting held Monday, September 8, 2008. Addendum #1

   B. Regional MMBA Meeting: Patty Gavin, Liquor Store Manager, requests authorization to attend a Regional MMBA Meeting in Austin, MN on October 22. The registration fee is $15. Mileage would be payable for use of a private vehicle and reimbursement of necessary expenses such as parking, meals, and the like.

   C.

   D.

Council Action:

IV. Visitors and Communications
   A. Membership Invitation: A representative of the Coalition of Greater Minnesota Cities will attend the meeting to encourage the Council to join that association.

Council Action:

B. Winnebago Street Proposed Improvements: Steve and Nancy Peter and Doug and Jackie Colsch wish to speak to the Council concerning the proposed improvements on South Winnebago Street.

Council Action:

C. Recreation Field: Amanda Kohlmeier, 5508 County Road 249, wishes to speak with the Council about the possibility of beginning a woman's softball traveling league and using the Caledonia ball field for 4 or 5 Mondays during the summer season.

Council Action:

D. Administrative Coordinator Topics

1. Zoning Application – Russert: Judy Russert, 703 South Winnebago Street, has submitted a Zoning Application proposing to replace an old garage with a new 24' x 30' unattached garage, located approximately 7' from the north (side) property line, requiring a 3' setback variance.

Addendum #2

Council Action:

2. Water Tower Cleaning Project: Mr. Gerardy will update the Council on the project status.

Council Action:

3. Shade Tree Program: Mr. Gerardy will give his proposal for a shade tree program this fall.

Council Action:

4. Other Topics:

Council Action:

E. City Accountant Reports

1. Cash and Investment Balances: Ms. Mann will review the Cash and Investment Balances as of August 31, 2008, showing a cash balance of $453,237.86 and an investment balance of $2,415,000. Addendum #3

2. Budget Worksheet: Ms. Mann will review the budget worksheet for the various city funds. Addendum #4

Council Action:

F. Electric Department Equipment: One or more of the city electric department staff will be on hand to explain their desire to purchase a piece of electrical monitoring equipment for an approximate cost of $7,000. Addendum #5

Council Action:

G.

H.

V. Old Business

A. Expense Reimbursement: A couple of meetings ago, the Council addressed a request of Matt Blocker to pay a $25 fee for his re-certification as a Journey Lineman for a period of 4 years. At the time Clerk Nelson told the Council he would check other employees' certifications to see whether or not the City made payment. Those inquiries have been made and City employees responded that the City has paid for many years any certification renewals they were obligated to have. I recommend at this time that the City reimburse Mr. Blocker for his $25 re-certification fee, keeping the same benefits and privileges extended to Mr. Blocker as other City employees and their certifications.

Council Action:

B.

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VI. New Business

A. Contribution Requested: SEMCAC has submitted a contribution request for funding the public transit bus. Addendum #6

Council Action:

B. Sunday Liquor License: The American Legion Club is requesting a Sunday Liquor License to begin on or about October 1, 2008. According to the State Liquor Licensing Division, a Sunday Liquor License for the Club is permissible in conjunction with serving food. The Club Manager states that the Club does serve pizza and perhaps some other light foods. While the Club submitted a check in the amount of $100 for the license, which is a full years fee, should the Council wish to prorate the license, the prorated amount for October through December would be $25.

Council Action:

C. Liquor Store Employee: Patty Gavin was going to contact the Council Committee Members to discuss appointment of an additional part-time employee. If she has done so, the Committee may wish to make a recommendation.

Council Action:

D. EDA Position: The City has received a contract for professional services from the Southeast Consultants, Inc. regarding the position of EDA Director for the City of Caledonia. The contract proposed amount for calendar year 2009 is $34,592 which is an increase of $1,170 or 3.5% over the 2008 contract amount of $33,422. Addendum #7

Council Action:

E. Sidewalk Grant: Enclosed is brief information on a program entitled Safe Route to School. This is a grant brought to our attention by the Houston County Department of Transportation, Shawn Peter. The grant application period is from September 2 through November 21, we can discuss it in more detail at the meeting. Addendum #8

Council Action:

F.

G.

VII. Clerk's Report

A. Discharge Monitoring Report: Enclosed with the Agenda is the Discharge Monitoring Report for August 2005 showing a Total Average Monthly Nitrogen Level of 4.5 mg/l. Addendum #9

B.

C.

VIII. Miscellaneous Items

A.

B.

C.

IX. Adjournment