REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, June 11, 2007

CALL TO ORDER: Following due call and notice thereof, Mayor Morey called the meeting to order at 7:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Michael J. Morey; Council Members: Paul Fisch, Randi Vick, Gary Klug and Robert Standish. Members absent: None. Consultants and City staff present: Michael Gerardy and Robert L. Nelson. Visitors present: Norman Snodgrass, Joe Lee, Bob and Jan Klug, Shirley Powell and Sylvia Hatcher and Charles Warner, Reporter.

CONSENT AGENDA: Following brief review of the Consent Agenda Items, listed below, a motion was made by Member Vick, seconded by Member Fisch, to approve the Consent Agenda Items. All members voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Tuesday, May 29, 2007, with correction of a misspelled word in paragraph D under visitors and communications.

B. MINNESOTA RURAL WATER ASSOCIATION MEMBERSHIP: To approve renewal of Membership in the Minnesota Rural Water Association for an amount of $200.

VISITORS AND COMMUNICATIONS

A. EXPERIENCE WORKS: Experience Works Representatives, Shirley Powell and Sylvia Hatcher, petitioned the Council to sponsor the Experience Works Program, a program designed to employ senior citizens 55 years of age and older, with a specific intent to staff a secretarial position for the Chamber of Commerce, which they thought was a subdivision of the City of Caledonia. Mayor Morey explained that the Chamber of Commerce is a separate entity having no ties to the City of Caledonia. Based upon their explanation of the purposes of Experience Works and the variety of positions which could be staffed by applicants, a motion was made by Member Klug, seconded by Member Standish to establish the City of Caledonia as a Host City for the Experience Works Program. All members voted in favor and the motion was declared carried.

B. NORMAN SNODGRASS ISSUES:

1. PROPERTY OWNERSHIP QUESTION AT 825 NORTH KINGSTON ST: Norman Snodgrass, representing his mother Paulette Lawson, inquired as to the status of their request for the City of Caledonia to deed over to John Hauser, current owner of the property at 825 North Kingston Street, a triangular parcel north of the piece whereupon the mobile home and old root beer stand are located, but which is the site of a dry well, drainage field and utility shed which serve the property. Following discussion, the council by general consensus directed Clerk Nelson to seek the advice of City Attorney Timothy Murphy.

2. UPDATE ON PARCEL #1071-3: Mr. Snodgrass informed the Council that Dean Foltz, current owner of the subject parcel had contacted an engineering firm to survey the property and requested the City to consider a 1/3 split for the cost of survey over that section of railroad track bounded by the east and west property lines of the Dean Foltz parcels. Following brief discussion, a Council Committee comprised of Members Fisch and Standish agreed to meet with Mr. Foltz and Mr. Snodgrass to discuss the issue.

3. ZONING APPLICATION – PAULETTE LAWSON: Mr. Snodgrass inquired about the letter received from Zoning Administrator Mike Gerardy, dated June 5, 2007, which rejected the Zoning Application to add a 12' x 16' addition to the existing mobile home. Clerk Nelson responded that the rejection was based upon the issue of the triangular piece of property since ownership and the continued use of that property as a drain field area are currently in question and that the mobile home is a non-conforming use, being located outside of a mobile home park and non conforming uses are not to be expanded or extended in life. Nelson referred to a 12' x 16' addition approved for installation in May of 2006, conditioned upon the removal of that addition with the removal of the mobile home when it became deteriorated to an extent of being no longer usable. Nelson advised the Council that permitting numerous additions, yet requiring there removal upon deterioration of the mobile home would appear facetious if the removal were questioned before the court of law. He suggested it would be wiser for the

Council to stand by the current Zoning Ordinance which prohibited the expansion or extension of a non-conforming use. Following lengthy discussion, a motion was made by Mayor Morey, seconded by Member Fisch, to deny the Zoning Application proposing to construct a 12' x 16' addition on the east side of the south end of the mobile home, based upon the non-conforming use. Members voting in favor: Morey, Fisch, Vick and Klug. Opposed: Standish. The motion was declared carried.

C. HOUSTON COUNTY CRIMINAL JUSTICE CENTER: Robert & Jan Klug and Joe Lee presented arguments to the City Council that the proposed Criminal Justice Center should not be constructed in the Courthouse Square at its proposed location. The arguments included the following: Hauling away the dirt from basement excavation would require 1,215 truck loads which would do severe damage to city residential streets, located around the courthouse. And exit door shown at the west end of the proposed jail could have only one purpose, being to build an outside exercise yard for prisoners with the yard encased in razor wire. Mr. Lee added that a letter from 1 prisoner to a governmental entity would probably assure the County was required to build an outdoor exercise area. Mr. Lee commented that according to a national geographic television special, drug use in the City would double for every 5 prisoners incarcerated. The proposed Criminal Justice Center would devalue property surrounding the building. It may cause substantial damage to the Cities waste water treatment plant if all 82 prisoners got together and decided to throw a roll of toilet paper down the toilets and flush at the same time. They recommended that the City demand an environmental impact statement from the County to address issues such as additional storm water runoff due to the size of the building and area of proposed parking lots. City representatives commented that the Zoning Application is in process and expected to be received shortly, but the issues of debate at the public hearing for the zoning application would have to be germane to the issues of the Zoning Ordinance. The anticipated date of the Public Hearing will be during the second week of July.

D. ADMINISTRATIVE COORDINATOR TOPICS:

1. LIQUOR STORE PROJECTS: Mr. Gerardy reported that the alarm and countertop construction are complete.

2. ELECTRIC DEPARTMENT SHOP: Mr. Gerardy reported that the walls are currently being erected and that the contractor is pursuing the work with at least 4 employees on the project, daily.

3. TENNIS COURT FENCE: Mr. Gerardy reported that the poles have been erected and the fence will be erected shortly.

4. LIGHT POLES ON HIGHWAY 44: Mr. Gerardy reported that the light poles received from the construction site in LaCrescent have been viewed by State Representatives who now say they may not be suitable since they are not "break-away" fixtures.

E. COMMUNICATIONS

1. Historic Bluff Country, June 2007.

CLAIMS

A. PREPAID CLAIMS: Following review, discussion and deliberation, a motion was made by Mayor Morey, seconded by Member Standish, to approve the Prepaid Claims list for May 2007. All members voted in favor and the motion was declared carried.

Houston County Ag. Society	Overcharge Dual Fuel	2,308.65
In the Swim	Pool – Chemicals	1,445.95
Kinneberg, Aubrey	8 Pool Chairs – reimbursement	126.43
Kinneberg, Myron	Mileage Reimbursement	23.14
Mann, Stephanie	Mileage Reimbursement	219.03
Cal. Chamber of Commerce	Donation	675.00
Caledonia True Value	Miscellaneous Items	129.25
E O Johnson Company	Maintenance Agreement – Clerk's Office	176.19
Franciscan Skemp Healthcare	Ambulance – 9 Student CPR Cards	9.00
Grafix Shoppe	Graphics 2003 Crown Vic	282.36
Metro Sales, Inc.	PD – Copier Agreement	76.07
Minnesota Dept. of Health	License Renewal – Dewayne Schroeder	23.00
Morey, Neil	Water & Sewer Refund – La Forgia	100.17
Northern Beverage Distribution	Beer	564.40

Schott Distributing Co, Inc.	Beer	4,714.90
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	340.25
Spring Valley Area Amb. Assn.	Emergency Vehicle Operator Coarse	180.00
Bank of the West	Federal / Fica / Medicare	7,179.22
City of Caledonia	Employee Share Health Insurance	788.53
City of Caledonia Emp. Assn.	Association Dues – Month of May	80.00
Clearview Design	Remove Graphics	196.88
Commissioner of Revenue	State Withholding	1,293.18
Coulee Office Equipment, Inc.	Copier Machine Labor Agreement	139.00
Jack Neumann Trucking	Liquor – Freight Expense	35.00
Midwest Tape	Library DVD(s)	123.85
Midwest Wireless Comm.	Mobile Unit	138.26
Minnesota NCPERS Life Ins.	Payday 5-22-07	64.00
MN Benefit Association	Payday 5-22-07	165.88
MN Safety Council	Heartstart	3,003.30
Orchard Trust Co, LLC	TSA payday 5-22-07	1,495.00
Phillips Wine & Spirits Co.	Liquor / Wine	1,658.17
Public Emp. Retirement Assn.	PERA payday 5-22-07	4,984.14
SE Libraries Cooperating	Library – Barcodes	12.75
Don Rogich	Storm Drainage – Labor	245.00
Arch Wireless	Mobile Unit	53.09
Griffin & City, Juwona	Meter Deposit Refund	132.91
Houston County Women's Res.	Meter Deposit Refunds	270.53
Ken's Small Engine	Oil Mix & Trimmer Line	22.30
Kraus Oil Co, Inc.	Unleaded Fuel	1,524.75
LaCrosse Athletics	Rec Program – Baseball Equipment	1,930.00
Loomis & City, Jonathan	Meter Deposit Refund	128.82
Myhre Construction, LLC	Grind/Clean – up four stumps	546.00
Northern Beverage Distribution	Beer	2,092.30
Peterson & City, Sara	Meter Deposit Refund	229.18
Rollins & City, Shelby	Meter Deposit Refund	130.86
Schott Distributing Co, Inc.	Beer	6,150.00
SE MN Historic Bluff Country	Tourism	1,054.64
Spring Grove Soda Pop, Inc.	Beer	353.25
Tilley & City, Betty	Meter Deposit Refund	131.87
VISA	Miscellaneous Expenses	700.37
Bonanza Grain, Inc.	Shop Construction Project	6,030.32
G & F Distributing	Beer	48.90
Gavin, Mike	Animal Control – Rent/Miscellaneous	75.00
Houston County Recorder	Recording Fee	138.00
Houston County Treasurer	Ho. Co. Collection Site June 2007	3,310.00
Jack Neumann Trucking	Liquor – Freight Expense	54.00
Johnson Brothers Liquor Co.	Liquor / Wien	2,580.49
League of MN Cities	Registration Fee – Gerardy	400.00
Northern Beverage Distribution	Beer	1,373.65
US Postal Service	Utility Billing May 2007	332.65
MN Department of Revenue	Sales Tax – May 2007	14,275.00
Richard's Sanitation	Recycling – Collections May	5,769.50
Ace Telecommunications	Communication Expense	1,015.00
Gold Cross	Registration Fee – Mike Tornstrom	200.00
Klug, Kimberly	Ambulance Uniform (Jacket)	99.63
Principal Life	Life/Ad&d/STD	604.02
Schott Distributing Co, Inc.	Beer	5,849.95
Spring Grove Soda Pop, Inc.	Beer	263.25
Bank of the West	Federal/Fica/Medicare	8,563.40
Caledonia Police Association	PD Association Dues	100.00
Commissioner of Revenue	State Withholding	1,529.08
Orchard Trust Co, LLC	TSA payday 6-5-07	1,495.00
Public Emp. Retirement Assn.	PERA payday 6-5-07	5,630.02
Ace Communications Group	Ambulance Phone & Security System	665.09
Griggs, Cooper & Co.	Liquor / Wine	1,070.90
Jack Neumann Trucking	Liquor – Freight Expense	60.00
Kinneberg, Aubrey	Reimbursement – Pool Supplies	77.56
LaCrescent Youth Softball	Registration Fee – 10/under	240.00
Merchants Bank	ACH Fee – June 2007	20.36
Phillips Wine & Spirits Co.	Liquor / Wine	1,050.20
Travelers Directory Service	Liquor – Brochure Ad	165.00

Tri-County Electric Co-op	Green Acres Lighting	78.13
United Parcel Service	Ups Fee	73.70
US Postal Service	Annual Fee – PO Box 232	204.00
Ziebell's Hiawatha Foods, Inc.	Liquor – Mix	66.77
Hokah Baseball	Registration Fee – 14/under	45.00
Debby Klinski	Refund Rental Fee – Shelter	26.63
Northern Beverage Distribution	Beer	1,939.75
Schott Distributing Co, Inc.	Beer	9,313.95
Simple Rogues	Music in the Park 6-12-07	150.00
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	181.00
Stemper, James	2007 Uniform Allowance	255.27
		$ 123,866.99

B. CLAIMS PAYABLE: Following review, discussion and deliberation, a motion was made by Mayor Morey, seconded by Member Vick, to approve and authorize payment of the Claims Payable List for May 2007. All members voted in favor and the motion was declared carried.

Affordable Technology Solution	Misc. Office Items & Amb. Computer	1,972.33
Airgas North Central	Oxygen / Acetylene	95.38
Alco Discount Store	Air Fresheners & Miscellaneous	7.18
All American Scoreboards	Scoreboard Repairs	69.00
Artic Glacier Inc.	Ice	321.90
Baker & Taylor Books	Library Books	530.32
Border States Electric Supply	Light Inventory	9,854.29
Buzz Promotions	Rec Park Uniforms	2,117.51
Caledonia Drugs	Instant Cold Pak & Gloves	12.97
Caledonia Haulers, Inc.	Repair Mack Ladder Truck	532.47
Caledonia Implement Co.	Repair Parts, Tractor Parts, Tractor Blade	211.90
Caledonia Oil Company	Unleaded Fuel	1,432.11
Caledonia Ready Mix, Inc.	Catch Basin Repair	70.29
Caledonia Veterinary Service	Animal Control – Supplies	21.52
Caledonia Wheel Alignment	Street Truck – Starter Labor	45.00
Carquest Auto Parts	Filter, & Glasses	21.64
Clarey's Safety Equipment, Inc.	Flashlight, Carbon Dioxide Fire Ext.	327.49
Comstock Trucking	24 yards sand	145.20
Crystal Canyon Inc/Ecowater	Drinking Water	55.56
Curt & Candy's Hardware Hank	Miscellaneous Items	126.83
D S Electric Supply Inc.	Bulbs, Inventory, Scoreboard Bulbs	220.68
Dalco	Cleaners	146.82
Davy Laboratories	Lab & 3 total Coliforms	1,378.40
DEMCO	Library – Miscellaneous Supplies	86.67
Extreme Beverage, LLC	Mix/Soft Drinks	32.00
Fastenal Co.	Bolts for Street Signs	33.61
Gopher State One-Call, Inc.	71 Location Notifications	102.95
Hawkins, Inc.	Sewer – Chemicals	15.00
Houston County Treasurer	April 2007 Fluorescent Bulb Collection	347.48
Jack Neumann Trucking	Liquor – Freight Expense	103.00
Johnson Brothers Liquor Co.	Liquor / Wine	2,781.62
LaCrosse Athletics	Rec Program – Equipment	315.00
LaCrosse Tribune	52 Week Subscription	126.00
PowerPlus Engineering, LLC	Mapping & 4 year plan	2,787.26
Richard's Sanitation	Refus Disposal	205.92
Rippe, Hammell & Murphy	Prosecution Matters	2,551.50
Roscor Corporation	LCD Projector	1,846.63
Schilling Supply Company	Bags, Towels, Copy Paper	491.65
Schulze Plumbing & Heating	Rec Improvements	115.27
SE Libraries Cooperating	June 07 Auto Fees	419.33
St. Mary Auto Body Shop	Towing Fee	85.20
Taste of Home Books	Library Book	28.98
Tornstrom, Michael	Mileage Reimbursement (DOT Course)	200.25
Tostrud & Temp, S.C.	2006 Audit – Partial Billing	12,000.00
Tri-County Electric Co-op	City Substation Repairs	3,561.56
United Auto Supply, Inc.	Miscellaneous Supplies	58.48
Weichert Motors	Truck 84 Brake Check	92.00
Winona Controls, Inc.	Boiler Maintenance	78.00
Witt's Pharmacy – Caledonia	Ambulance – Miscellaneous	495.20
Zep Manufacturing Company	Trash Bags	157.69

Ziebell's Hiawatha Foods, Inc.	Liquor – Mix	44.38
		$ 48,879.42

OLD BUSINESS

A. MILEAGE REIMBURSEMENT: Clerk Nelson said there was an inquiry from employees concerning the rate of mileage reimbursement for use of private vehicles. The City had stipulated a reimbursement rate of 44.5¢ per mile in the labor agreement, but the current federal standard is 48.5¢ per mile. The Council, by general consensus, held to the amount stipulated in the labor agreement to be changed when the agreement is renegotiated.

NEW BUSINESS

A. LIABILITY COVERAGE: Clerk Nelson informed the Council that, being renewal time for the Cities many insurances, the League of Minnesota Cities Insurance Trust again requested the Council consider whether it wished to abide by the statutory tort limits or waive those limits for a greater excess liability coverage which the City does purchase in the amount of $1,000,000. Following discussion, a motion was made by Member Fisch, seconded by Member Vick, to waive the monetary limits on tort liability established by Minnesota Statues 466.04 to the extent of the limits of the liability coverage obtained from LMCIT. All members voted in favor and the motion was declared carried. (This action relates to the 1 year term from July 1, 2007 through June 30, 2008.)

B. RECREATION COMMITTEE REPORT: Mayor Morey and Member Klug informed the Council the recreation committee had recommended purchase of a hit-away for the estimated price of $500 and also the purchase of screens for practice sessions. Following discussion, a motion was made by Member Klug, seconded by Member Standish, to authorize the purchases. All members voted in favor and the motion was declared carried.

C. AMBULANCE RATE ANALYSIS: Clerk Nelson reviewed an ambulance rate analysis showing the expenditures of the ambulance department versus the number of calls and transports. Nelson explained the calculation showing the cost per transport and recommended the following rates:

	Non Subsidized	Subsidized
Basic Life Support Transport	$575	$530
Advance Life Support Intercept	$825	$780
No Transport – Care Given	$75	$75
Mileage (per loaded mile)	$9.35	$9.35

Following discussion, a motion was made by Member Fisch, seconded by Member Standish, to adopt those rates effective June 12, 2007. All members voted in favor and the motion was declared carried.

D. WATER METERS: Clerk Nelson reported that a sales representative for Hydro Metering Technology stopped in the Clerk's Office, asking if the City would be interested in installing electric and water meter combinations with remote reads, which had been adopted by Tri-County Electric Cooperative. Three Council Members had attended a meeting at Tri-County Electric during which a brief presentation of the remote read meters had been made. The Council indicated they would be interested in hearing further information about the remote read meters.

E. FIRE DEPARTMENT PROPOSED NEW BUILDING SITE: Member Standish said he was not prepared to comment on the proposed building site for a future, new fire department station since he had not received information he thought would be available for tonight's meeting.

F. TRAIL ADVERTISEMENT: Member Standish proposed purchasing a ¼ page ad for $204.75 or a half page ad costing $409.50 in the Caledonia Argus to advertise the newly completed trail from Esch Drive down to the Sprague Woods. Member Vick asked Charles Warner, Reporter, if the Argus might be interested in doing a press release, costing nothing. Mr. Warner commented he would put together a short press release on the new trail.

CLERK'S REPORT

A. DISCHARGE MONITORING REPORT: Enclosed with the Agenda was the Discharge Monitoring Report showing a Total Monthly Average Nitrogen Level of 3.34 mg/l with the maximum allowable of 10.0 mg/l.

B. POLICE DEPARTMENT REPORTS: Enclosed with the Agenda were the Officer Activity List and Office Activity Summary for the month of May 2007.

C. EMPLOYEE TIME RECORD: Enclosed with the Agenda was the Employee Time Record for pay period May 21 – June 3, 2007.

D. POLICE OFFICE SEATBELT CHECK PROGRAM: With regard to City of Caledonia Police Officers taking part in the State promoted seatbelt check program, a question was asked concerning the rate and amount of reimbursement to the City for the police officers time and with holding benefits as well as the use of the city vehicle. Clerk Nelson said he would inquire of the terms of reimbursement from Chief Shefelbine.

ADJOURNMENT: There being no further business before the council, a motion to adjourn was made by Mayor Morey and seconded by Member Standish. All members voted in favor, the motion was declared carried and the meeting then adjourned at 9:49 p.m. The next Regular Meeting of the City Council is scheduled for 7:00 p.m., Monday, June 25, 2007, in the Council Room, City Hall.

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Michael J. Morey, Mayor

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Robert L. Nelson
City Clerk - Administrator