REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, July 24, 2006

CALL TO ORDER: Following due call and notice thereof, Mayor Morey called the meeting to order at 7:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Michael J. Morey; Council Members Paul Fisch, Randi Vick, Gary Klug and Robert Standish. Members absent: None. Consultants and City staff present: Stephanie Mann, Mike Gerardy and Robert L. Nelson. Visitors present: Mike Murphy, Brad Jilek, Yin-Chiao Slama and Jane Palen, Reporter.

CONSENT AGENDA: Following brief review, a motion was made by Member Fisch, seconded by Member Klug, to approve the Consent Agenda item, listed below. All members voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Monday, July 10, and Special Meeting held Tuesday, July 18, 2006, as presented.

B. CHARITABLE GAMBLING: To approve an Application for Exempt Permit, submitted by Caledonia Founders, Inc., to conduct a gambling event at the Houston County Fairgrounds on August 17, 18, 19 and 20 for Bingo and to waive the waiting period.

VISITORS AND COMMUNICATIONS
A. ACCOUNTANT: Stephanie Mann, newly hired City Accountant, introduced herself to the full City Council and gave a brief summary of her past experience.

B. ADMINISTRATIVE COORDINATOR TOPICS

1. ZONING APPLICATION / PUBLIC HEARING – JEB GRIFFITH/MIKE MURPHY: Mr. Murphy and Michael Gerardy reviewed the Zoning Application, proposing to construct a 60' x 100' Commercial Building at the intersection of Old Highway Drive and Bissen Street, to be located 10' from the northeasterly (side) property line and 15' from the northwesterly (front) property line. This proposed location required setback variances of 20' and 60' respectively. In addition, a requested was made for variance on parking stalls to be 9' x 18' as opposed to the Ordinance requirements of 10' x 25'. Following discussion, Mayor Morey closed the Public Hearing and resumed the Regular Meeting. A motion was made by Mayor Morey, seconded by Member Standish, to approve the Zoning Application and grant a 60' setback variance on the northwesterly (front) property line; a 20' setback variance on the northeasterly (side) property line; and, grant a 1' variance for width and 7' variance for length of parking stalls, making the stall dimensions 9' x 18'. All members voted in favor and the motion was declared carried.

2. ZONING APPLICATION – JEAN DEMMER: Mr. Gerardy reviewed the application of Jean Demmer, 307 East Main Street, proposing to construct an addition to the existing dwelling having dimensions of 14' x 24', located 26' from the north (rear) property line, requiring a 4' setback variance. Following brief discussion, a motion was made by Member Klug, seconded by Mayor Morey, to approve the Zoning Application and grant a 4' setback variance on the north (rear) property line. All members voted in favor and the motion was declared carried.

3. PROPOSED GARAGE PLANS: Mr. Gerardy reviewed the plan quote for standard plan construction details of a proposed garage with a cost of $2,975 for a 60' x 120' x 16' shop area with an additional $150 fee if the plan were to be for an 18' high ceiling and an additional $25 fee per printed plan if more than 4 sets are necessary, 4 sets of plans would be provided with the initial bid amount. Following construction, a motion was made by Member Fisch, seconded by Mayor Morey to authorize printing of the proposed engineered plan sets for an amount of up to $3,225, providing for the 18' high ceilings and a total of 8 sets of plans. Members voting in favor: Morey, Fisch, Vick and Standish. Opposed: Klug. The motion was declared carried.

C. SWIMMING LESSONS: Yin-Chiao Slama asked the Council if arrangements could be made with lifeguards to conduct adult swimming lessons, saying she and her husband wished to take lessons at the Caledonia Pool. When she approached the lifeguards, asking for lessons, she

was told that the City had forbidden adult swimming lessons some years ago. Clerk Nelson explained that years ago, lifeguards made individual agreements with adults to teach lessons, but without knowledge by the City or fees being delivered to the City since the agreement was a private contract between the lifeguard and applicant. Following discussion, a motion was made by Member Vick, seconded by Member Klug, to approve lifeguard swimming lessons conditioned on the fees payable being set by the City and delivered to the City with the lifeguard instructor receiving his or her normal hourly wage. All members voted in favor and the motion was declared carried.

D. COMMUNICATIONS
1. Letter, Chamber of Commerce, 7-21-06.
2. Training Event, Army National Guard, 7-11-06.
3. Seminar, Preserve Minnesota, September 27-29, Redwing, MN.

OLD BUSINESS
A. CROSSING GUARD AGREEMENT: Following brief review of the proposed, updated Crossing Guard Agreement between ISD #299 and City Of Caledonia, Member Fisch commented that the rate per hour was not entered on the Agreement. The Council concurred by general consensus that the rate per hour should be known before the Agreement is approved. Clerk Nelson will obtain the rate and reintroduce the Agreement at a future meeting.

NEW BUSINESS
A. PARKS AND TRAILS: The Council reviewed a request for contribution to the Parks and Trails Council of Minnesota, deciding after brief consideration that the City Of Caledonia would make no contribution.

B. INSURANCE COVERAGE FOR VOLUNTEERS: Clerk Nelson reviewed the quotation form for insurance coverage for volunteers who plant flowers, weed gardens or do other types of service on an unscheduled basis for the City. The cost for the accident plan basic coverage and optional medical benefit is a total of $431 per year. Following brief discussion, a motion was made by Member Fisch, seconded by Member Klug, to approve renewal of the Volunteer Insurance Coverage Program for cost of $431. All members voted in favor and the motion was declared carried.

C. MID-YEAR FIRE DISTRICT MEETING REPORT: Clerk Nelson reported that approximately 20 persons attended the Mid-Year Fire District Meeting held Thursday, July 20. The meeting was preceded with a demonstration of the newly acquired 1971 model ladder truck by the Fire Chief and Assistant Chiefs. Nelson reported that all information shared with the Fire District was included in this evening's council minute packet as Addendums #11, #12, #13 and #14.

D. GREATER LACROSSE HOME & BUILDERS SHOW: Mayor Morey presented information on the 2007 Greater LaCrosse Home and Builders Show saying the booth rental fee is $500 with an immediate $250 advance payable and the balance payable in February, 2007. Mayor Morey said the show was very successful in 2006 with large numbers of people stopping at the Caledonia Booth and great quantities of pamphlets and local information made available to the attendees. Following brief discussion, a motion was made by Member Fisch, seconded by Mayor Morey, to authorize entry in the Greater LaCrosse Home & Builders Show for March 23 – 25, 2007 at a reservation cost of $500 with a $250 advance payable immediately. All members voted in favor and the motion was declared carried.

CLERK'S REPORT
A. SPECIAL MEETING: Announcement was made that Mayor Morey had called a Special Meeting at 7:00 p.m., Monday, August 7, 2006, in the Council Room, to consider two Zoning Applications.

B. POPULATION ESTIMATE: Enclosed with the Agenda was the State Demographers Office Population and Household Estimate for April 1, 2005. The population estimate at that time was 2,948 for the City Of Caledonia and household estimate was 1,247.

C. PUBLIC INFRASTRUCTURE FUNDING: Enclosed with the Agenda was an advertisement for public infrastructure funding from the Department of Employment and Economic Development (DEED). The Council directed that a copy be given to Joyce Iverson for investigation.

D. TRI-COUNTY ELECTRIC COOPERATIVE SERVICE: Clerk Nelson reviewed a form submitted by Tri-County Electric for the listing of City Staff or Officials who should be notified

after hours for electrical outages or other emergency situations. Discussion was held on those who may be available most frequently after hours and weekends to receive such calls from Tri-County Electric Cooperative.

E. EMPLOYEE TIME RECORD: Enclosed with the Agenda was the Employee Time Record for pay period July 3 – 16, 2006.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Mayor Morey and seconded by Member Klug. All members voted in favor, the motion was declared carried and the meeting then adjourned at 8:35 p.m. The next Regular Meeting of the City Council is scheduled for 7:00 p.m., Monday, August 14, 2006, in the Council Room, City Hall.

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Michael J. Morey, Mayor

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Robert L. Nelson
City Clerk – Administrator