REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, June 26, 2006

CALL TO ORDER: Following due call and notice thereof, Mayor Morey called the meeting to order at 7:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Michael J. Morey; Council Members Paul Fisch, Randi Vick, Gary Klug and Robert Standish. Members absent: None. Consultants and City staff present: Matt Blocker, Mike Gerardy, Chuck Gustafson, Tom Nigon and Robert L. Nelson. Visitors present: Jane Palen, Reporter.

CONSENT AGENDA: Following brief review, a motion was made by Mayor Morey, seconded by Member Vick, to approve the Consent Agenda item, listed below. All members voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Monday, June 12, and Special Meeting held Tuesday, June 20, 2006, as presented.

VISITORS AND COMMUNICATIONS
A. POWERPLUS ENGINEERING: Mr. Nigon, PowerPlus Engineering, reviewed a 7 page document describing the loadings of the downtown substation feeder lines, a cost estimate for replacing all six feeder lines and other options to reduce electrical outages. Mr. Gustafson reported on the outcome of a meeting with Roger Schmitz, City Electrician, where discussion focused on replacing all 6 feeder lines coming from the downtown substation. A rough estimate for that work was approximately $230,000. Mr. Gustafson reported that the lines are aging, but it may not be the wisest choice to replace all 6 lines at this time. He suggested that the overall plan for future service included serving various parts of the city from the Wild Turkey #1 Substation. To serve additional areas from that substation would reduce the load on circuits coming from the downtown substation. Following extensive discussion and based upon the information and recommendations of PowerPlus Engineering, a motion was made by Member Fisch, seconded by Member Standish, to authorize up to $135,000 plus engineering fees to replace feeder lines for circuits #4 and #5 (Sewer Circuit and Sunset Hill Circuit) as an emergency measure to avoid further outages which maybe attributable to their deterioration because of age, past blowouts and "thumping." All members voted in favor and the motion was declared carried.

Further, a motion was made by Member Fisch, seconded by Member Standish, to authorize PowerPlus Engineering to conduct a study for a 4 year construction plan not to exceed $7,000 engineering expense to be completed within approximately 60 days following the submittal of data, necessary to conduct the study, from the City to PowerPlus Engineering. All members voted in favor and the motion was declared carried.

Further, a motion was made by Mayor Morey, seconded by Member Vick, to authorize mapping of the city electrical system on the GIS software mapping system for an estimated fee of $24,000. All members voted in favor and the motion was declared carried.

B. ECONOMIC DEVELOPMENT: Joyce Iverson, EDA Director, was not present at the meeting since paperwork to be supplied by an applicant for an IRP Loan had not been received at the EDA Office.

C. ADMINISTRATIVE COORDINATOR TOPICS: Mike Gerardy, Administrative Coordinator, reported to the Council that the sealcoat work for 2006 has been done satisfactorily and the crack fill contractor has contacted him to schedule that work to be done. He reported that Davy Engineering will require about two weeks to survey the detention pond area north of West Main Street. Further, he reported contact with property owners of the easement area north of Esch Drive for which a pathway to the Sprague Woods was discussed. The ALCO Store Manager said permission for use of the easement area for a pathway would have to be obtained from property owners located in New York State. Mr. Gerardy said he would work with the other local property owners to place the pathway on their side of the property line.

OLD BUSINESS
A. WATER MAIN EXTENSIONS: Enclosed with the Agenda was a 3 part estimate from Davy Engineering Company for extension of water mains on the east and west sides of STH 44/76 for an area between Main Street and C.S.A.H. #12. The estimated cost for a water main on the west side of STH 44/76 for the full length, described above, is $110,195. For a segment of water main to be installed on the east side of STH 44/76 the estimated cost is $62,125.00. For

connecting those two water main extensions by boring under STH 44/76, the estimate is $29,275 for a grand total of $201,595. Brief discussion was held on who would be responsible for the installation costs and whether or not the city might rightfully install the water mains and special assess the costs to future developments, including a recently discussed building construction which would benefit from such installation. The issue was tabled for further consideration and discussion with developers.

B. ACCOUNTANT POSITION: Clerk Nelson distributed a summary of wages and benefits which the Wage Committee had drafted and submitted for review and approval by the Council. Major items include a starting wage of $15.50 per hour with an increase to $17.00 per hour at January 1, 2007. The position would accrue vacation at the rate of 18 days per year, 1.5 days per month, with a grant of 9 days given at the start of employment for use, if desired, during the remainder of calendar year 2006. A vacation balance may accrue to 40 days or 320 hours. The position would receive 10 paid holidays per year. Sick leave would accrue at the rate of 1 (8 hours) per month, with a maximum accrued balance of 120 days (960 hours). Accrual would start from 0 days at the date of employment. Insurance premium cost would be shared between the City and position occupant with the City paying 75% of total premium cost, meaning the employee premium and the family premium and the employee paying the other 25%. Other, minor benefits are on file at the City Clerk's Office. Following discussion, a motion was made by Member Fisch, seconded by Mayor Morey, to approve the terms of employment as defined on the summary sheet and, upon the recommendation of the Wage Committee, to appoint Stephanie Mann to the position of Accountant. All members voted in favor and the motion was declared carried.

NEW BUSINESS

A. ATHLETIC FIELD COACHING WAGES: Clerk Nelson presented a roster of staff and corresponding wage rates for employees performing as manager, head coaches and coaches for the boys and girls events. He described the historical process of wage increases by the City Of Caledonia for summer, seasonal employees which was altered during the years the summer program was administered by the Community Education Department of Caledonia Public Schools. Nelson further reported, since the athletic field coaches wages were tied to minimum wage for many years, each time there is an increase in minimum wage, all employees continuing to the next season must be granted the full minimum wage increase to avoid new employees being paid more than those who have been with the City for 3 or 4 years. Nelson recommended the recreation committee review a wage structure which would not be impacted by the minimum wage rate in the same manner as present. That structure could be implemented for the summer season of 2007. Following discussion, a motion was made by Member Fisch, seconded by Member Standish, to approve the wages for athletic field coaches as shown on the roster. All members voted in favor and the motion was declared carried.

2006 ATHLETIC FIELD WAGES

NOTE: 2006 Minimum Wage: $6.15 per hour	2005	2006
Boys Teams		
Zach Hauser, Manager	$10.60	$10.80
Ted Hanson, Head Coach	$ 8.00	$ 8.20
Cory Messner	$ 5.65	$ 6.85
Nathan Klug	$ 5.65	$ 6.85
Kody Moore	$ 0.00	$ 6.65
Jake Hanson	$ 0.00	$ 6.65
Girls Teams		
Angie Ideker, Head Coach	$ 8.00	$ 8.20
Kari Rusert	$ 5.65	$ 6.85
Cassie Gran	$ 0.00	$ 6.65

B. GARAGE RENTAL – FIRE DEPARTMENT LADDER TRUCK: Copies of a proposal from Brad Jilek to store the recently purchased Ladder Truck in his building until the City had appropriate facilities was distributed to the Council. The proposal is shown below. Following review and discussion, a motion to accept the proposal as stated was made by Mayor Morey and seconded by Member Standish. All members voted in favor and the motion was declared.

Rental Agreement for Storage of Ladder Truck:

$100 per month payable on the 1st of each month
Payable to: Brad Jilek (not corporation)

$200 per month heated for 1 day to 30 days plus balance of utility bill over $200.00 ($100 City, $100.00 Brad's) to cover any extreme weather requiring additional gas usage.

$20 per month for compressed air

City to pay for push button door latch, same as at fire barn, and installation.
City carries all its own insurance on truck, for damages, and personal injury.

/s/ Michael J. Morey	/s/ Brad Jilek
Signed by representative for City Of Caledonia/Caledonia Fire Department	Brad Jilek
June 26, 2006	June 30, 2006
Date	Date

C. OLD CITY CEMETERY: There were no persons present to state their intent for the old city cemetery so this item was table to a future meeting.

D. SIDEWALK IMPROVEMENTS: Discussion was held on the need for sidewalk installation at the north end of Kingston Street from St. John's Church to the Four Seasons Community Center, likewise, a segment of sidewalk was discussed on South Winnebago Street from Park Street to Adams Street. Member Standish commented that a local contractor was willing to provide an estimate for those segments. Following discussion, the Council by general consensus tabled the issue to the next meeting, pending receipt of a cost estimate.

CLERK'S REPORT

A. EMPLOYEE TIME RECORD: Enclosed with the Agenda was the Employee Time Record for pay period June 5 – 18, 2006.

B. FLUORESCENT BULB COLLECTION: Enclosed with the Agenda was a quantity summary and cost summary of the Spring 2006 Fluorescent Bulb Collection by Houston County.

C. HERBICIDE APPLICATION: Enclosed with the Agenda was a letter from Tri-County Electric to all property owners adjoining their easement areas for transmission lines, informing the property owners that they would be applying herbicide to the weeds in the easement areas.

D. WATER CONNECTION FEE: Clerk Nelson informed the Council that the State of Minnesota had for many years charged an annual connection fee of $5.21 for each water connection to a city water main. The City has now received notice that, starting July 1, 2006, the fee will increase to $6.36 per connection.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Mayor Morey and seconded by Member Fisch. All members voted in favor, the motion was declared carried and the meeting then adjourned at 9:57 p.m. The next Regular Meeting of the City Council is scheduled for 7:00 p.m., Monday, July 10, 2006, in the Council Room, City Hall.

Michael J. Morey, Mayor

Robert L. Nelson
City Clerk - Administrator