Agenda
Regular Meeting of the City Council
Monday, April 14, 2008

I. Call to Order
   A. 7:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Consent Agenda
   A. Minutes of Past Meetings: To approve the minutes of the Regular Meeting held Monday, March 24, 2008. Addendum #1

   B.

   C.

Council Action:

IV. Visitors and Communications
   A. Pool Schedule: Hear testimony for suggestions to improve the pool which include changing the hours of operation.

Council Action:

   B. City Attorney's Report: City Attorney Murphy will update the Council on the progress and result of some issues he has been addressing for the City.

Council Action:

C. Administrative Coordinator

1. Zoning Application – Paulette Lawson: Request authorization to contact the zoning and building administrator of LaCrescent to assist with determination of the request to replace the roof and construct an addition onto the manufactured home of Paulette Lawson.

Council Action:

2. Zoning Application – Chamber of Commerce: Recommend approval for installation of a 4' x 7' double faced sign, extending from the front of the Chamber building. The sign will not be lighted.

Council Action:

3. Zoning Application – Ray Hagen: Raymond Hagen, 323 South Winnebago Street, proposes to construct a 27' x 40' unattached garage to be located 16' from the south (side) property line and 30' from the west (front) property line, requiring an area variance of 180' square feet.

Addendum #2

Council Action:

4. Zoning Application – Bonanza Grain: Bonanza Grain has submitted a Zoning Application proposing to construct a 50' x 96' (4,800 square foot) Cover-All Hoop Building, to be located 20' from the north property line and 130' from the west property line. The building is intended for storage of rock, salt and sand and black dirt. The proposal complies with ordinance requirements.

Council Action:

5. Zoning Application – Sno Pac Foods: Sno Pac Foods, 521 West Enterprise Drive, have submitted a Zoning Application proposing to construct a 40' x 80' building addition onto its existing plant to be located on the north side of the existing building approximately 48' from Enterprise Drive. The proposal meets Ordinance requirements.

Council Action:

6. Zoning Application – Griffith Management: Griffith Management has submitted a Zoning Application proposing to construct a covered loading dock, 260 square feet, onto an existing building. No variances are required.

Council Action:

7. Zoning Application – Elsie's Bar & Grill: Elsie Vesterse, 226 East Main Street, has submitted a Zoning Application proposing to erect a fence around a portion of the lot adjacent to the bar and grill.

Council Action:

8. 2008 Crack Fill Project: Mr. Gerardy will review bids received for the Crack Fill Project for Council Award.

Council Action:

D.

E.

F. Communications

1. SEMDC, Inc. 4-2-08, Grant Application. Addendum #3

V. Claims

A. Prepaid Claims: Consideration for approval of the Prepaid Claims for March 2008. Addendum #4

Council Action:

B. Claims Payable: Consideration for approval of the Claims Payable for March 2008. Addendum #5

Council Action:

VI. Old Business

A. Concession Stand: At this time I will make recommendation for award of the Concession Stand for the 2008 Summer Season.

Council Action:

B. Council Committee's: Considering the resignation of a Council Member and reappointment of a new member, Mayor Morey, with the consent of the Council, is requested to make new appointments to Council Committee's. Addendum #6

Council Action:

C. Apprenticeship Program: I will plan to have documents for the Council to review for enrollment of Tim Evans into an Electrical Journey Lineman Apprenticeship Program with a proposed rate increase schedule for Council consideration.

Council Action:

D.

E.

VII. New Business

A. Baseball Field Use by School: I will discuss this at the meeting.

B. Recreation Department

1. Laptop: A recommendation has been made by the Recreation Committee to purchase a laptop for use by the Recreation Director. While I have no problem with having a laptop for partial use by the Recreation Director, I recommend the Council clearly indicate the computer is for overall City use and available to other departments when not in use by the seasonal recreation staff.

Council Action:

2. Recreation Field Wages: Following a scheduled meeting of the Recreation Committee at 5:00 p.m., Monday, April 14, I will bring to the Council

Meeting their recommendation for wages for paid staff who have not yet been assigned a wage.

Council Action:

C. Wireless Internet Access: Marla Burns, Librarian, recommends installation of an access point for wireless internet at the City Library. This process would be overseen by SELCO which would monitor the connection to assure proper firewalls, and the like. The access point would have a one time cost of $120. The first year fees would be $550 and subsequent years would have a maintenance and support fee of $195, annually. The contract cycle runs from January 1 through December 31, annually.

Council Action:

D. Winnebago Street Project: Enclosed is a letter from Davy Engineering Company with estimated fees for Winnebago Street construction and engineering for those parts that pertain to the City of Caledonia. This project would be done in cooperation with Houston County, who will take care of all other phases of construction and engineering. Addendum #8

Council Action:

E. Bereavement Leave: Please see Addendum #9

Council Action:

F. EDA Recommendations

1. Tourism Crisis Grant: Please review the information on Attachment 10. The EDA Board recommended the City of Caledonia donate $500 to Historic Bluff Country for the Tourism Crisis Grant.

Council Action:

2. Water / Sewer Extension: The EDA Board recommends the City investigate extension of water and sanitary sewer services along with other utilities and necessary features to the lands surrounding the intersection of County State Aid Highway #12 and STH 44/76 and those properties leading a short distance westward on CSAH #12.

Council Action:

3. Portable Banner: The EDA Board recommends obtaining a cloth or other type portable banner which is easier to transport than the large plastic banner in the Council Room. They recommend one which could be folded up and placed in a suitcase. It is intended to be a "City of Caledonia" banner.

Council Action:

G.

H.

VIII. Clerk's Report

A. Employee Time Record: Enclosed is the Employee Time Record for pay period March 10 – 23 and March 24 – April 6, 2008. Addendums #11 & #11a

B. Police Department: Enclosed is the Officer Activity List and Officer Summary List for March 2008. Addendums #12 & #13

C. Discharge Monitoring Report: Enclosed with the Agenda is the Discharge Monitoring Report for March 2008 showing a Total Average Monthly Nitrogen Level of 3.90 mg/l. Addendum #14

D. Energy Conservation Reimbursement: The City of Caledonia received a reimbursement from Minnesota Energy for the energy conservation involved with replacement of the partial heating system from the Auditorium which heated the City Hall Building. The new apparatus, being far more energy efficient resulted in a reimbursement from Minnesota Energy in the amount of $1,033.

E. Cable T.V.: Enclosed is a communication from Ace adding a Biography Channel Number 68 and History International Channel Number 74 to its lineup as of April 10, 2008. Addendum #15

F.

G.

IX. Miscellaneous Items

A.

B.

C.

X. Adjournment