REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, October 12, 2009

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Robert H. Burns; Council Members: Randi Vick (7:13 p.m.), Robert Lemke and Tom Murphy. Members absent: Peggy Perry. Consultants and City staff present: Matt Blocker, Tony Klug and Mike Gerardy. Visitors present: Mark Fegyak and Charlie Warner, Report.

AGENDA APPROVAL: To add the topic of Clerk – Administrator Search to the Agenda under Miscellaneous Items. A motion was made by Member Lemke, seconded by Mayor Burns to add the above topic to the Agenda. All members present voted in favor and the motion was declared carried.

CONSENT AGENDA: Following brief discussion, a motion was made by Mayor Burns, seconded by Member Murphy, to approve the Consent Agenda items, listed below, including the Exempt Permit submitted by the Caledonia Wrestling Club at the meeting as paragraph B. All members present voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Monday, September 28 and Continued Meeting held Wednesday, September 30, 2009, as presented.

B. EXEMPT PERMIT: To approve the Application for Exempt Permit submitted by the Caledonia Wrestling Club to conduct a charitable gambling event at the Caledonia Middle / High School, 825 North Warrior Avenue, on February 12, 2010, to conduct a raffle and to waive the 30 day waiting period.

VISITORS AND COMMUNICATIONS

A. ADMINISTRATOR COORDINATOR TOPICS

1. ZONING APPLICATION – FEGYAK: At this time Mike Gerardy, Administrator Coordinator, review the zoning application submitted by Mark and Teresa Fegyak, 124 North Badger Street, proposing to construct a 26' x 30' addition to the dwelling at the east end with a dwelling area over a garage, with the garage being the same dimensions. The proposed addition will be located approximately 21' from the east (rear) property line and 22' feet the north (side) property line, therefore requiring a 9' setback variance on the east property line and an 8' setback variance on the north property line. Mr. Gerardy also explained the new garage would be 780 square feet, therefore being under the maximum allowable limit which is allowed on a parcel of this size; furthermore the existing garage is 288 square feet and it could be used as an utility shed as it is unattached from the house; therefore it meets the garage meets the requirements. Following discussion, a motion was made by Mayor Burns, seconded by Member Lemke, to approve the zoning application and grant the above mentioned variances. All members present voted in favor and the motion was declared carried.

2. ELECTRICAL IMPROVEMENT PROJECT: Matt Blocker, City Electrician, presented the costs estimates prepared by PowerPlus Engineering for the 2010 summer electrical project following the council directives to see what the new estimates would be if the project was changed per the original proposal of all front yard placement. Mr. Blocker explained that running new secondary cable from pedestal to pedestal on the back lot line for the Foltz Addition would cost approximately $61,562; the original estimate was $413,000 therefore the cost would escalate the project to $475,000. Furthermore, Mr. Blocker stated that replacing the secondary cable and the service to the back of the houses on the back lot line in the Foltz Addition which would be an additional $147,362, therefore raising the cost from the original $413,000 to $561,000 for that specific part of the project. The last part of the Foltz Addition project requested was to replace along the front lot line the secondary and the service cable to the back of the house if we used the front lot line placement of transformers. That specific part of the project would cost an additional $209,781 therefore changing the cost from $326,000 to $536,000. After lengthy discussion on the Foltz project Mr. Blocker proceeded to explain about the Sunnyside project cable replacement,

referring to the north Sunnyside Street of the development moving it from the south side of the street to the north side of the street along the boulevard he stated that would cost $5,119. Therefore increasing that project from $347,000 to $353,000; the next part of the Sunnyside Project he talked about was the replacement of secondary cable from pedestal to pedestal on the back lot line and that would be a cost of $66,066 therefore increasing that project from $432,000 to $499,000. The next part of the Sunnyside project that Mr. Blocker talked about was replacement of the secondary cable and the service cable to the houses along the back lot line which would change that cost by $146,718 therefore increasing that project from $432,000 to $579,000. The last part of the Sunnyside project would be the replacement of secondary cable and service cable to the back of the house from the front lot line placement on the transformers which would cost $158,773, therefore increasing the cost from $347,000 to approximately $512,000 for the cost of that project. After much discussion about the two improvement projects and additional costs, Mayor Burns suggested that himself, Mr. Gerardy and Mr. Blocker meet with the residents that the City needs easements from and explain the new increased costs with them being they would be the most effected by the project and getting their feelings. Therefore the topic was tabled until further notice and discussion with residents.

3. LIQUOR STORE ELECTRICAL CIRCUIT: Mr. Gerardy explained that himself and City crews were working down at the liquor store rearranging shelves and coolers to obtain more display areas at the request of Liquor Store Manager Patty Gavin. The project resulted in two large coolers being placed side by side on the same electrical circuit, therefore creating a safety hazard overload on one circuit. A quote was obtained from Hoskins Electric to put each cooler on its own circuit and also to install new wiring, the quote stated the work would not exceed $900. The work has already been done in conjunction with other repair work that was already being done by Hoskins Electric. Following discussion, a motion was made by Member Lemke, seconded by Member Murphy, to approve the electrical wiring change at the Liquor Store. All members present voted in favor and the motion was declared carried.

4. WINTER STREET SALT: Mr. Gerardy informed the Council that the street salt bid obtained through Houston County on a state bid price for the 2009 / 2010 winter was $62.46 per ton. Having a Tentative order of 200 ton, the extended price will be $12,492 in comparison with the previous year's salt which was $150 per ton plus shipping expense. Following discussion, a motion was made by Mayor Burns, seconded by Member Lemke, to approve the winter street salt bit at the price of $62.46 per ton. All members present voted in favor and the motion was declared carried.

5. STREET STRIPING: Mr. Gerardy informed the Council that the Houston County Highway Department's Contractor was unable to do city street striping because of bad weather and the time frame to get the County work done before they had to get to their next project. After discussion, the council advised Mr. Gerardy to proceed and find a private contractor and get a possible quote and come back with prices at the next meeting.

6. LINCOLN & GRANT STREET SANITARY SEWER MAIN: Tony Klug, Water / Waste Water Superintendent, explained after reviewing films from recent jetting and televising of sanitary sewer lines that there were two problems that arose. The first problem is on East Lincoln Street between First Street and Second Street and the second is on East Grant Street, starting at the North Fourth Street intersection and going approximately 300 feet east. He stated the pipe is collapsed on East Lincoln Street to a size small enough the jetting company can't get their camera through it in that area. Mr. Klug said the process for Lincoln Street would be to hire a contractor to TV the area from both ends of the block to determine how long the collapse area is, which would then involve digging up the street for a spot repair of new pipe and then pulling a new liner in for the one block of East Lincoln Street. Mr. Klug stated on E. Grant Street there are pieces of pipe missing in the video footage which could be repaired by pulling in a new liner for the approximate 300 feet on that block of E. Grant Street and inquired whether he should look into fixing these area this fall yet. Mayor Burns inquired if there were other areas in the city which would need liners in the pipe or spot repair done. Mr. Klug informed him that after reviewing previous year's tapes there has been areas found and possibly up to 4,000 feet of sanitary sewer could be repaired

through the same lining process as mentioned for Grant and Lincoln Street. After much discussion, the Council suggested by general consensus that Mr. Klug should obtain quotes for the repair work and bring them back to a future meeting.

7. FENCING NORTH PARK: Mr. Gerardy explained a that a city resident requested a fence be placed around the north park to prevent leaves blowing into their yard. After lengthy discussion Council the considered this to be an unreasonable request on the premise that the trees are going to be higher than a fence and no action wad taken.

8. ZONING APPLICATION – WEICHERT: Mr. Gerardy informed the Council that Mr. Weichert has not resubmitted a new application at this time for a resized unattached garage since the Council denial of his first application, no action taken.

(7:13 p.m. Member Vick arrived at the meeting.)

CLAIMS

A. PREPAID CLAIMS: Following review, discussion and deliberation, a motion was made by Mayor Burns, seconded by Member Vick, to approve the Prepaid Claims List for September 2209; requesting explanation of the Fire Department uniform invoices. All members present voted in favor and the motion was declared carried.

Ace Communications	Ambulance – Tech. Services	214.67
Airgas North Central	Oxygen / Acetylene	79.51
Alco Discount Store	Office Supplies / Misc. Supplies	61.35
Artic Glacier	Ice	369.16
Baker & Taylor Books	Library – Books	825.34
Bonanza Grain, Inc.	Black Dirt	2,518.83
Caledonia Implement	Hose Tower 50 & Skid loader Repair	226.79
Caledonia Lumber	Repair Materials	50.71
Caledonia Oil Company	Car 18 Maintenance/Parts/Headlight	83.83
Caledonia Ready Mix	Storm Drainage	137.60
Caledonia Wheel Alignment	Maintenance on Car – PD	383.01
Crystal Canyon	Drinking Water	23.06
Curt & Candy's Hardware Hank	Batteries / Saw Blade / Trash Bags	110.97
D S Electric Supply	Inventory	1,016.87
Davy Engineering	Engineering Fees	601.83
Davy Laboratories	Lab	1,492.46
ECM Publishers	Advertising & 1 Year Subscription	767.76
Farmers Coop Elevator	Posts / Gloves / Chemicals	312.38
First Signs of Fire	Equipment Markers	282.00
First Supply	Repair Parts	270.38
Gopher State One – Call	40 Location Notifications	58.00
Grafix Shoppe	Graphics 2003 Crown Vic	402.78
Hawkins, Inc.	Chemicals	1,358.08
HD Supply Waterworks, LTD	Remote Water Meter Reader	373.70
Jack Neumann Trucking	Freight Expense	119.00
Johnson Brothers Liquor Co.	Liquor / Wine	2,571.64
JR Burroughs Blading	Rip / Shape for Sealcoating	1,320.00
Kemske / Oswald	Receipt Books	309.94
Ken's Small Engine	Oil Mix	46.43
Mathy Construction	Misc. Patches	268.55
Meisch Upholstery	Seat Repair Squad #19	26.51
Menard's	Gym Seal / Misc.	71.22
Midwest Tape	DVD (s)	227.75
Miller / Davis Company	Clerk's Office – Minute Book	372.41
Mississippi Welders Supply	Oxygen	38.48
Mulqueen's True Value	Dolly Rent	7.48
Office Supply Connection	2010 Calendars	165.35
Philips Wine & Spirits	Liquor / Wine	1,400.05
PowerPlus Engineering	4 Year Plan	4,264.85
Printy Quik	Color Copies	25.44
Reliance Business Forms	Window Envelopes	70.63
Resco	Light – Inventory	351.89
Riverland Community College	Survival Trailer Training	750.00
Sandry Fire Supply, LLC	Uniforms	106.31

Schilling Supply Company	Towels, Paper, Hand Sanitizer	517.44
Scott Construction	Seal Coat	17,249.75
SE Libraries Cooperating	Barcodes / Auto Fees	426.34
Servocal Instruments Inc.	Flow Meter Calibration	390.00
Streicher's	Equipment / Merch Returned	132.96
Taste of Home Books	Library Book	29.98
Tri-County Electric Co-op	Electric Energy	143,980.01
Tru-Gas	Propane	34.00
United Auto Supply, Inc.	Brakleen / Grease	61.57
Virgil's Auto Clinic	Tow/Mt. & Balance Tire – PD	122.01
WWTP MPCA PFA Loan	Loan Payment	3,500.00
Zep Manufacturing Company	Cleaning Supplies	182.77
Ziebell's Hiawatha Foods, Inc.	Liquor – Mix	17.50
		$ 191,179.33

B. CLAIMS PAYABLE: Following review, discussion and deliberation, a motion was made by Member Lemke, seconded by Mayor Burns, to approve and authorize payment of the Claims Payable List for September 2009. All members present voted in favor and the motion was declared carried.

Ability Building Center	Rec Park – Groundkeeping	101.50
Caledonia Area Firefighters	Pass Thru Contribution	714.95
Caledonia True Value	Miscellaneous Items	691.07
City of Caledonia	Unclaimed funds	20.00
G & F distributing	Beer	338.00
Gundersen Lutheran	Police Dept. – Photos	10.00
Hoskins Electric Co.	STP – Parts/Labor panelview	13,740.27
Jack Neumann Trucking	Liquor – Freight Expense	105.00
Johnson Brothers Liquor Co.	Liquor / Wine	2,635.37
Northern Beverage Distribution	Beer	2,002.85
Philips Wine & Spirits Co.	Liquor / Wine	1,437.85
Riverland Expressions	Fire Dept. – uniform shirts	447.83
Avenet, LLC	1 Yr. Host / Maintenance / Support	444.00
Metro Sales, Inc.	Copier Agreement	67.68
MN Municipal Utilities Assn.	2009 Dues / Assessment	387.90
Petty Cash	Replenish Petty Cash	94.31
Schott Distributing Co, Inc.	Beer	4,504.00
Spring Grove Soda Pop, Inc.	Beer	192.80
Caledonia Community Band	Music in the Park	396.00
Evans, Tim	Reimbursement Mileage	396.00
Schulze, Diane	Music in the Park	226.82
Bank of the West	Federal/FICA/Medicare	5,898.76
Business Financial Planning	Cafeteria Plan	741.44
City of Caledonia Emp. Assn.	Association Dues	60.00
Commissioner of Revenue	State Withholding	1,181.41
ING Instittutional Plan Services	TSA payday 9-22-09	675.00
Minnesota NCPERS Life Ins.	Payday 9-22-09	80.00
MN Benefit Association	payday 9-22-09	126.84
Public Emp. Retirement Assn.	Payday 9-22-09	5,472.50
Alltel	Communication Expense	196.67
Buttell's lighting	Bulbs	352.43
Tri-State Ambulance	Intercept Fee	250.00
Wirtz Beverage Minnesota	Liquor / Wine	2,540.49
Ziebell's Hiawatha Foods, Inc.	Liquor – Mix	60.64
Affordable Technology Sol.	Technician Services	45.00
Caledonia Volunteer Fire Dept.	3rd Quarter Relief Association	600.00
Gavin, Mike	Animal Control	75.00
Houston County Treasurer	Ho. Co. Collection Site	3,330.00
League of MN Cities	2009 – 2010 Membership Dues	2,614.00
Northern Beverage Dist.	Beer	878.15
Schmitz Refrigeration, Htg.	A/C Repair	383.12
Schott Distributing	Beer	5,152.50
SE MN Historic Bluff Country	Tourism	1,347.10
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	207.25
Clarey's Safety Equipment	Safety Vests / Brush Truck Repairs	1,080.34
USA Mobility Wireless	Communication Expense	57.62
VISA	Travel Expense	372.98

Bank of the West	Federal/FICA/Medicare	394.38
Cairns & City, Stephanie	Meter Deposit Refund	125.75
Cleveland & City, Lavinia	Meter Deposit Refund	125.52
Cleven & City, Laurie	Meter Deposit Refund	128.75
Collins Brothers, Inc.	Liquor Store – Shelf Numbers/Bags	155.03
Colsch & City, Casey	Meter Deposit Refund	127.25
Commissioner of Revenue	State Withholding	16.72
Frye & City, Deborah	Meter Deposit Refund	128.75
Gianino & City, Mary	Meter Deposit Refund	126.14
Hixenbaugh & City, Ralph	Meter Deposit Refund	125.93
Houston County Recorder	Recording Fee – Bauer	46.00
Jack Neumann Trucking	Freight Expense	192.50
Johnson & City, Adam	Meter Deposit Refund	128.75
Johnson & City, Jennifer	Meter Deposit Refund	127.26
Johnson Brothers Liquor co.	Liquor / Wine	3,509.14
Krage & City, Ervin	Meter Deposit Refund	128.33
Krueger Jr. & City, Arden	Meter Deposit Refund	206.00
Mitchell & City, Elizabeth	Meter Deposit Refund	128.75
MN Municipal Beverage Assn.	Registration Fee – Gavin & Steele	30.00
Mower & City, Brian	Meter Deposit Refund	128.75
Olson & City, Larry	Meter Deposit Refund	206.00
Paustis & Sons Wine Co.	Liquor Store – Wine	197.00
Philips Wine & Spirits Co.	Liquor / Wine	1,054.20
Public Employees Retirement	payday 9-29-09	165.00
Rollins & City, Teresa	Meter Deposit Refund	128.75
Schott Distributing Co, Inc.	Beer & Keg Pump	314.00
Serres & City, Todd	Meter Deposit Refund	125.48
Southeast Consultants	EDA Services	8,647.99
US Postal Service	Utility Billing Sept. 2009	328.36
Wine Merchants	Liquor Store – Wine	310.50
Caledonia Volunteer Fire Dept.	2009 Fire State Aid	17,151.00
Ken's Small Engine	Chain Saw Maintenance	432.50
MN Dept. of Revenue	Sales / Use Tax	17,386.00
Richard's Sanitation	Recycling – Collections	6,182.80
Schwirtz, Dan	Chain Saw Sharpener	400.00
Ace Link Telecommunications	Communication Expense	1,092.23
G & F Distributing	Beer	42.00
Minnesota Dept. of Health	Registration Fee – Klug & Schroeder	60.00
MN Dept. of Labor & Industry	Elevator Operation	100.00
Northern Beverage Distribution	Beer	2,191.50
Tri-County Electric Co-op	Green Acres Lighting & Tree Site	88.40
Bank of the West	Federal/FICA/Medicare	964.46
Commissioner of Revenue	State Withholding	129.83
Klug, Leonard	Defective Sidewalk Replacement	74.55
Public Emp. Retirement Assn.	Payday 10-2-09	570.07
Bubbers, Gary	2009 Uniform Allowance	56.32
Hampel, Barbara	Reimbursement – Misc. Expenses	50.00
Johnson, Allan	2009 Uniform Allowance	27.99
Bank of the West	Federal/FICA/Medicare	6,052.49
Business Financial Planning	Cafeteria Plan	741.44
Caledonia Police Association	PD Association Dues	85.00
Commissioner of Revenue	State Withholding	1,210.49
D.S. Erickson & Associates	Garnish / Zehnder	1,392.10
Houston County Recorder	Notary Fee – Kohnen	100.00
ING Institutional Plan Ser.	Payday 10-6-09	675.00
Jack Neumann Trucking	Liquor – Freight Expense	67.00
Johnson Brothers Liquor Co.	Liquor / Wine	1,463.70
Kraus Oil Co.	Unleaded	1,190.00
Minnesota Revenue	Wage Levy / Evans	343.00
Public Emp. Retirement Assn.	Payday 10-6-09	5,485.21
Schott Distributing Co, Inc.	Beer	2,440.06
SE MN Historic Bluff Country	Membership Dues	1,500.00
Spring Grove Soda Pop, Inc.	Soft Drinks & Beer	111.70
Wirtz Beverage Minnesota	Liquor / Wine	1,631.69
Minnesota Dept. of Commerce	Unclaimed Property	17.73
Affordable Technology Sol.	Office Supplies	1,205.42
Blue Cross Blue Shield of MN	Health Insurance	29,275.00

Business Financial Planning	Cafeteria Plan	99.00
Merchants Bank	ACH Fee	21.69
Minnesota Energy Resources	Natural Gas	753.36
Northern Beverage Dist.	Beer	512.00
One Stop Public Safety Equip.	Ballistic Vest Heuser	1,038.60
Schott Distributing Co, Inc.	Beer	1,285.70
Spring Grove Soda Pop, Inc.	Beer	156.50
Kinneberg, Myron	2009 Uniform Allowance	118.08
		$185,852.29

OLD BUSINESS

A. POLICE VEHICLE REHABILITATION: Mr. Gerardy explained that himself and retired Clerk Bob Nelson went and reviewed the two quotes with Chief Zehnder on the work to be performed on the patrol car. After their discussion it was determined that St. Mary's Body Shop was to do more extensive work then Weichert Motors and therefore work was granted to be done by St. Mary's Body Shop. A motion was made by Mayor Burns, seconded by Member Murphy, to approve the rehabilitation on the police patrol car. All members present voted in favor and the motion was declared carried.

B. INTERIM ADMINISTRATOR: Mayor Burns informed the Council Members that there was only one essay submitted by full time employees for the interim administrator position. He further explained that the only essay was returned by Administrative Coordinator Mike Gerardy and after discussion with Member Perry they recommended to the Council that Mr. Gerardy be appointed for a maximum of six months as Interim Administrator for the City of Caledonia. Following discussion, a motion was made by Member Lemke, seconded by Member Murphy, to appoint Mike Gerardy as the interim City Administrator for a period of up to six months. All members present voted in favor and the motion was declared carried.

C. CJC CONSTRUCTION ROUTES: Mr. Gerardy brought to the Council a question by the CJC Committee about an alternative route for construction materials if something would obstruct them from using Pine Street which was the original prime construction route. After discussion, the Council decided that the county construction route should be Main Street to Pine Street to stay on County Highways as much as possible and an alternative route would be Kingston Street all the way from Highway 44/76 down to East South Street and into the staging area off of East South Street. They stated that we would need a 24 hour notice if this change was to be made from the primary construction route of Main Street to Pine Street. They instructed Mr. Gerardy to take that information to the CJC Committee Meeting on Tuesday, October 13 and obtain any feedback from the CJC Committee.

NEW BUSINESS

A. WINTER WONDERLAND PARADE 2009: After brief discussion the Council agreed by general consensus that City of Caledonia should participate in the parade on Friday, December 4th at 7:00 p.m.

B. POLICE DEPARTMENT REVENUES AND EXPENDITURES: The Council reviewed the materials that were put together by City Accountant Stephanie Mann. Comments were made about how the budget has doubled since the year 2000. Further comment was made that council has not heard a response back from the Police Department Association following the offer that was made to them on September 21st.

C. FIRE DEPARTMENT EQUIPMENT REQUEST: Mr. Gerardy informed the Council that Fire Chief Chuck Gavin was requesting authorization to purchase an air tank fill station for the cost of $11,527. Chief Gavin stated that the firefighter foundation or the fire relief association gambling account would pay $6,527, therefore requesting the City to cost share with an amount of $5,000. After the Council reviewed the budget, it was determined that there was $5,000 budgeted for this item and it was noted that this amount would also be divided with the Rural Fire District, which approved this proposed purchased. Following discussion, a motion was made by Mayor Burns, seconded by Member Murphy, to approve the purchase of the air tank fill station, with the City paying $5,000 of the $11,527 total cost. All members present voted in favor and the motion was declared carried.

CLERK'S REPORT

A. EMPLOYEE TIME RECORD: Enclosed with the Agenda was the Employee Time Record for the pay period September 21 – October 4, 2009.

B. APPRECIATION DINNER: Enclosed with the Agenda was an invitation to the City Council from the Caledonia Sno Gophers inviting them to their annual landowners' appreciation dinner which is scheduled for Saturday, October 17, 2009 at the Ma-Cal Grove Country Club.

MISCELLANEOUS ITEMS

A. LOST VACATION TIME: Mayor Burns briefly discussed Joyce Guillaume's lost vacation time. He noted that himself and Member Perry are working on finding a solution, and will return to a future meeting with a recommendation to the full Council.

B. CLERK – ADMINISTRATOR SEARCH: Mayor Burns informed the Council that being Administrative Coordinator Mike Gerardy accepted the interim administrator position for a period of up to six months the Council Committee would now meet and make their suggestions to the full Council on ideas of how to proceed with the future clerk administrator search to meet the six month deadline and return to a future meeting with their recommendations.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Vick and seconded by Member Lemke. All members present voted in favor, the motion was declared carried and the meeting then adjourned at 8:50 p.m. The next Regular Meeting of the City Council is scheduled for 6:00 p.m., Monday, October 26, 2009, in the Council Room, City Hall.

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Robert H. Burns, Mayor

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Michael F. Gerardy
Interim Administrator