Agenda
Regular Meeting of the City Council
Monday, February 13, 2006

I. Call to Order
A. 7:00 p.m., in the Council Room, City Hall.

II. Roll Call
A. Members present:

B. Members absent:

C. Consultants and City Staff present:

D. Visitors present:

III Consent Agenda
A. Minutes of Past Meetings: To approve the minutes of the Regular Meeting held Monday, January 23, 2006. Addendum #1

B. 2006 EMC Conference: To authorize up to four ambulance attendants to attend the 2006 EMC Conference at the Mayo Civic Auditorium in Rochester for a registration fee of $120 each. The seminar is to be held Friday, March 17 and Saturday March 18.

C. Small Wind Workshop: I request authorization for at least two employees (and would invite any Council Members who wish to attend) to attend the Small Wind Workshop at the Lewiston Community Center on February 22, 2006, 8:30 a.m. – 3:30 p.m., for information on wind turbine generators. The registration fee is $10 per person. Addendum #2

D. 69th Annual Waste Water Operations Conference: Tony Klug requested authorization to attend the Annual Waste Water Conference at Bloomington from March 15 – 17, for a registration fee of $270 and 3 nights at a motel along with reimbursement for miscellaneous expenses and mileage.

E.

F.

Council Action:

IV. Visitors and Communications

A. Administrative Coordinator:

1. Mike Gerardy will make a recommendation for the purchase of a 1-ton truck and box. Bids received for the chassis were: Ellingson Motors - $20,466 and Pladson Ford - $20,985. Bids for the box were Universal Truck & Equipment - $10,452.89 and Henderson Truck & Equipment - $10,646.81. If the Council passes a motion to authorize purchase of a vehicle, I then recommend the Council pass a motion stating that it will reserve the right to reimburse the expense to the City by means of a Certificate of Indebtedness or other appropriate financing tool.

Council Action:

2. Proposed Maintenance Building: Mr. Gerardy will inform the Council of rough estimates of cost for the proposed electric department maintenance building.

Council Action:

B. Liquor Store Report: Patty Gavin, Liquor Store Manager, will present her department report to the Council.

Council Action:

C. Animal Control Officer: Mike Gavin, Animal Control Officer, requests to meet with the Council to discuss a fee increase.

Council Action:

D. Economic Development Director Issues:

1. Mayoral Proclamation: Addendum #2a.
2. Sno – Pac Foods: The Council is requested to endorse a letter of support to Sno-Pac Foods for application for a Value Added Producer Grant to the USDA. Addendum #2b

Council Action:

3. Root River Trail: The Council is requested to review the enclosed documents and adopt the Resolution shown on attachment 2d. Addendum #2c & #2d

Council Action:

E. Criminal Justice Center: A group of citizens wish to speak to the Council concerning the proposed Criminal Justice Center under investigation for construction by Houston County.

Council Action:

F.

G. Communications:
1. SEMDC News, Winter 2006. Addendum #3
2. Letter, Tri-County Electric, 1-30-06. Addendum #4

V. Claims
A. Prepaid Claims: To approve the Prepaid Claims for January 2006. Addendum #5

Council Action:

B. Claims Payable: To approve and authorize payment of the Claims Payable for January 2006. Addendum #6

VI. Old Business
A. Council Wages: If the Council is prepared to take further action on its wages which would become effective January 1, 2007, it may act now or anytime before elections in November. If you have any further questions or discussion on the issue before making a decision that can be done and decisions tabled until a later date. Addendum #7

Council Action:

B. Clerk's Office Scanner: E O Johnson offered to set-up their scanning system and install the software program on city computers for a two week period as a test basis for staff to determine that the equipment will meet expectations. The quote is still $1,300. I recommend the Council approve the proposal and authorize testing of the scanning device.

Council Action:

C. City Well's #4 & #5: The City is now completing a Wellhead Protection Program. Tony Klug recommends that Wells #4 &#5 be sealed. The advisors from the Minnesota Rural Water Association, who is assisting us through completion of the Wellhead Protection Program, strongly recommends that Wells #4 &#5 be sealed to protect the new wells in use. Mr. Klug requests authorization to prepare specifications and advertise for sealing wells #4 & #5.

Council Action:

D.

E.

VII. New Business

A. Gambling Licenses/Premises Permits:

1. Caledonia Sno Gophers: The Caledonia Sno Gophers request Council approval for renewal of Gambling License #04864 for period May 1, 2006 to May 1, 2008, for selling pull tabs at Good Times Restaurant and Bar.

Council Action:

2. American Legion: The American Legion request Council approval for renewal of its Gambling License and Premises Permit to conduct charitable gambling at the Caledonia City Auditorium basement to include bingo and pull tabs for period August 1, 2006 to August 1, 2008. License #773. Further, does the Council wish to continue the weekly rental fee for Saturday night bingo at $40?

Council Action:

B. Annual Fire District Meeting: Enclosed is a group of documents which are part of the distribution at the Annual Fire District Meeting which was held January 31. The documents are primarily informational so the Council may be aware of happenings at the Fire Department and Fire District Level. There are, however, some specific points I will bring to the Council's attention at the meeting. Addendum #8

Council Action:

C.

VIII. Clerk's Report

A. Insurance Dividend: The City received an Insurance Dividend in the amount of $20,986 from the League of Minnesota Cities Insurance Trust.

B. Employee Time Record: Enclosed is the Employee Time Record for pay period January 16 – 29, 2006. Addendum #9

C. Police Department Report: Enclosed is the Police Activity List and Officer Activity Summary for January 2006. Addendum's #10 & #11

D. LMC Policy Committee Membership: Enclosed is an informational document from the League of Minnesota Cities describing its policy committee and membership application procedures. Interested Council Members are encouraged to apply. Addendum #12

E. Notice of Sale: Enclosed is a letter from Aquila giving notice of its assignment to WPS Minnesota Utilities, Inc. Addendum #13

F. Mapping: I will inform the Council of the process of updating our city maps and utility services.

G. Board of Review: For your information, the Annual Board of Review has been scheduled for 7:00 p.m., Wednesday, April 26, 2006, in the City Council Room, City Hall.

H. Reminder: Mayor Morey will be attending the conference for Experienced Officials in Bloomington, Minnesota, on February 17 & 18.

I. Boxing Club – Insurance: I will review this item with you at the meeting.
Addendum #14

J. Boxing Match – Ad: Self Explanatory. Addendum #15

K. MMUA Legislative Conference: I will discuss this with you at the meeting.
Addendum #16

IX. Miscellaneous Items

A.

B.

C.

X. Adjournment