Agenda
Regular Meeting of the City Council
Monday, December 14, 2009

I. Call to Order
   A. 6:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Agenda Approval: Consideration of any items to be added to or deleted from the Agenda.

   Council action:

IV. Consent Agenda
   A. Minutes of Past Meetings: Consideration for approval of the Minutes of the Regular Meeting held Monday, November 23, Special Meeting held Monday, December 7 and Continued Meeting held Thursday, December 10, 2009, as presented. Addendum #1

   B. Tobacco Licenses: Consideration for approval of Tobacco Licenses to the 3 business entities listed on Addendum #2.

   C. Liquor Licenses: Consideration for approval of the Intoxicating Liquor Licenses for the following businesses: Good Times Bar & Grill, Elsie's Bar & Grill, The Ranch, Starlite Bowling Center and the American Legion Club. Addendum #3

D.

E.

Council Action:

V. Visitors and Communications

A. The Brimeyer Group: Richard Fursman, President, will be present to discuss the following topics with the Council in regards to the ongoing search for a new clerk – administrator. **Please bring your clerk profile to the meeting; you received this at the Continued Meeting on Thursday.**

- Set final numbers for salary
- Ensure dates for interviews
- Set expectations for participants
- Review time lines
- Roles for staff/community/commissions…etc.
- Other questions

Council Action:

B. City Accountant

1. Ambulance Department: Mike Tornstrom, Director, will be present to discuss the purchase of new computers (tough books) for the ambulances. Mr. Tornstrom has obtained several quotes and he is still working on gathering data, which he will present Monday evening. Ms. Mann has prepared a 2009 ambulance department budget worksheet, which is enclosed as Addendum #4

Council Action:

2. 2010 Budget: Stephanie Mann, City Accountant, will present the final calculations for the difference between revenues and expenditures following Continued Meeting which was held Thursday, December 10.

Council Action:

3. 2009 Tax Levy, Collectible in 2010: To approve the 2009 Tax Levy for 2009. The Levy advertised in September was 20.71%, an increase from $519,715 to $627,363, which is an increase of $107,648. Addendum #5

Council Action:

4. Non – Association Wages: To approve the 2010 wages for non-association employees. Addendum #6

Council Action:

5. Letter - David Drown Associates: Enclosed wherewith is a letter from Shannon Sweeney, David Drown Associates, summarizing the financial status of the City, as requested by the Council. Addendum #7

Council Action:

C.

VI. Claims

A. Prepaid Claims: Consideration of the Prepaid Claims for November 2009. Addendum #8

Council Action:

B. Claims Payable: Consideration and authorization of the Claims Payable for November 2009. Addendum #9

Council Action:

VII. Old Business

A. Computer Upgrade: To authorize the purchase of RAM for Mike Gerardy's computer. There is $300 set aside in the 2009 budget for this expense.

Council Action:

B. Conservation Improvement Plan: Member Murphy will update the Council on the Conservation Improvement Plan that needs to be in place by January 2010.

Council Action:

C.

D.

VIII. New Business

A. Consulting Fee: Would the Council like to set a consulting fee for retired City Clerk Bob Nelson? Since he has retired, city staff has called upon Mr. Nelson for his knowledge of past dealings within the City and he has been more than willing to come to City Hall and help out.

Council Action:

B. Contracted Services: A wage needs to be set for persons assisting in snow hauling operations.

Council Action:

C. Non Association Members Overtime Hours: Discussion on the hourly wage for non association members who work overtime.

Council Action:

D. Water Level Detector for City Wells: Tony Klug, Water / Waste Water Superintendent, requests authorization to purchase a water level detector

for each well that is the City. Mike Gerardy can explain further at the meeting.

Council Action:

E. Insurance Changes for 2010: Enclosed herewith is a letter from Tom Danielson, Insurance Agent, notifying the City of the insurance coverage changes and rates for 2010. Addendum #10

Council Action:

F.

G.

IX. Clerk's Report

A. Liquor Store: Patty Gavin, Manager, will be on medical leave for approximately 6 to 8 weeks and due to that Rhonda Oesterle who has worked for the Liquor Store in the past has agreed to come back as a part time clerk.

B. Employee Time Record: Enclosed with the Agenda is the Employee Time Record for pay period November 16 – 29, 2009. Addendum #11

C. Police Department Reports: Enclosed with the Agenda is Officer Activity List and Officer Activity Summary for the month of November. Addendums #12 & #13

D. Discharge Monitoring Report: Enclosed with the Agenda is the Discharge Monitoring Report, showing a Total Monthly Average Nitrogen Level of 4.69 mg/l. Addendum #14

E. 2010 Electrical Project: Touch base on the status of the project.

F. Council Meeting: Does the Council wish to cancel the last Regular Meeting which is scheduled for Monday, December 28th? This has been the practice in the past.

G.

H.

X. Miscellaneous Items

A.

B.

C.

XI. Adjournment