

REGULAR MEETING OF THE CALEDONIA  
ECONOMIC DEVELOPMENT AUTHORITY  
CALEDONIA, MINNESOTA  
Wednesday, September 15, 2010

**CALL TO ORDER:** Following due call and notice thereof President Schroeder called the Meeting to order at 1:00 p.m. in the Council Room, City Hall.

**ROLL CALL:** Members present: President Craig Schroeder, Randi Vick, Harley Meiners and Mike Werner. Consultants and City Staff present: Jennifer Feely, Stephanie Mann, Mike Gerardy and Jane Schiltz.

**ADDITIONS TO AGENDA:** The agenda was changed to reflect that Ron Zeigler was not present to review SWOT and The Work Plan. Change made because of member Murphy's absence.

**MINUTES OF PAST MEETINGS:** Following brief review, a motion was made by Member Werner, seconded by Member Meiners, to approve the minutes of the July Meeting, held July 14, 2010 as presented. All members present voted in favor and the motion was declared carried.

**EDA FINANCIAL UPDATE:** Jane Schiltz, EDA Director, reported the financial data as of August 31, 2010. The financial statement report shows a balance of \$172,709.42 in the Checking Account, being \$6,376.12 in the Small Cities Development Program (Commercial) and \$166,333.30 in the DEED and Intermediary Relending Program. Total outstanding loan balances are \$270,923.83 as reflected on the Summary Sheet. Following discussion, a motion was made by Member Werner seconded by President Schroeder, to accept the financial report. All members present voted in favor and the motion was declared carried.

The Board agreed to reschedule the Work Plan and SWOT, Strategic Planning Session with Ron Zeigler to Thursday, October 7, 2010 at 10:00 a.m.

Jane reviewed the Staff Activity Report: She has met with various Business Property owners to discuss the SCDP and the Commercial Revitalization Grant Opportunities. Jane informed the EDA Board that Mayor Burns and City Administrator Jennifer Feely signed the Community Action Plan which states the interest of the City of Caledonia to participate in the SCDP and the SEMCAC Revitalization Programs.

Jennifer shared with the EDA Board the Mayor's intentions for improvements for the City swimming pool. Plans include group and community meetings in 2011.

Mike Gerardy reviewed the following:

- Jeb Griffith with Miken Composites will be enclosing the area near the production plant on Bissen St. This area will become the shipping department for the Company.
- The CJC area, city sewer improvements have a completion date of October 15, 2010, at this time the streets will again be open.
- The kiosk for the North Park – a Chamber of Commerce Project. Recommendations from the Mayor were to include names of Community groups, etc.
- Mike Rogich is making progress cleaning up the property on West Main St.

Jane state that Members Murphy and Meiners along with Jordan Wilms and Jane have begun meeting to discuss Downtown Revitalization. They briefly shared concerns about The DeWitz Building to include interior and exterior conditions. Member Meiners also shared information about the Caledonia Elementary School Building. Additional concerns and information will be discussed at a future date.

ADJOURN: There being no further business before the assembly, a motion to adjourn was made by Member Vick and seconded by Member Meiners. All members present voted in favor, the motion was declared carried and the meeting then adjourned at 2:15 p.m. The next regular meeting of the EDA will be held at 1:00 p.m., Wednesday, November 10, 2010, in the Council Room, City Hall.

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Craig Schroeder, President

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Jennifer Feely, City Clerk/Administrator