

Agenda
Regular Meeting of the City Council
Monday, June 8, 2009

- I. Call to Order
 - A. 6:00 p.m. in the Council Room, City Hall.

- II. Roll Call
 - A. Members present:

 - B. Members absent:

 - C. Consultants and City Staff present:

 - D. Visitors present:

- III. Consent Agenda
 - A. Minutes of Past Meetings: Consideration for approval of the Minutes of the Regular Meeting held Tuesday, May 26; the Special Meeting held Monday, June 1; and Continued Meeting held Tuesday, June 2, 2009. Addendum #1

 - B. Athletic Program Wages: To appoint Kevin Ranzenberger as the Assistant Manager for the Summer Season of 2009 and raise his wage \$.50 per hour, in addition to the regular increase of \$.20 per year, in acknowledgment of his new additional responsibilities.

 - C. Minnesota Rural Water Association Membership: Tony Klug and I recommend renewing an associate membership for an amount of \$210 with the Minnesota Rural Water Association.

 - D. Charitable Gambling: To approve an Application for Exempt Permit, submitted by St. Mary's Parish for an event to take place at St. Mary's Church, 513 South Pine Street, being a raffle with the event to take place October 3, 2009. Further, requesting waiver of the waiting period.

 - E.

 - F.

IV. Visitors and Communications

- A. Senator Sharon Erickson – Ropes: Senator Ropes is visiting the Council to offer an opportunity to share comments or concerns with her and to update her on any pressing local concerns.

Council Action:

- B. Administrative Coordinator Topics

- 1. Zoning Application – Schieber: Mr. Gerardy will review a zoning application submitted by Joe Schieber for a new residence.

Council Action:

- 2. Other Topics:

- C. Electric Department: Are there any other issues the Council wishes to resolve with regard to the appointment of Matt Blocker as City Electrician?

Council Action:

- D.

- E.

- F. Communications

- 1. Initiative Foundation, Letter, June 1, 2009. Addendum #2

V. Claims

- A. Prepaid Claims: Consideration of the Prepaid Claims for May 2009. Addendum #3

Council Action:

- B. Claims Payable: Consideration of Claims Payable for May 2009. Addendum #4

Council Action:

VI. Old Business

- A. Clerk – Administrator’s Responsibilities: Please review the list of ministerial duties in the League of MN Cities document and determine whether or not you wish to establish some of those measures of authority upon the Clerk-Administrators Office in Caledonia. You may have ideas of other types of authority which you would like to share with the Clerk – Administrator, as long as they did not call for discretionary decisions. Addendum #5

Council Action:

B.

C.

VII. New Business

- A. Work Comp Insurance: I recommend we renew the worker’s compensation insurance using the same benefits as the past six or seven years, being that the City take advantage of the 2% managed care credit, making the insurance premium, \$28,986. Addendum #6

Council Action:

- B. Audit Report: Does the Council wish to hire the City’s Auditor, Tostrud & Temp, to make a report to the Council on findings, concerning the financial soundness of various funds, projecting the need for rate increases on a periodic basis, and the like?

Council Action:

- C. Drug Testing Policy: A suggestion was made by a Council Member to have drug testing performed on city employees, such as police officers, in addition to truck drivers. The discussion then moved to a consideration for having all city employees subject to random drug tests. I contacted the League of MN Cities, asking about the circumstances of mandating drug tests, particularly whether or not it could be enforced by a policy of the City Council or if it had to be negotiated through the labor agreement. The League representative said the Council may adopt a policy and mandate drug testing for employees, but if any portion of the drug test is to be paid for by the employee, that has to be negotiated through the labor agreements. The League Representative is checking to see if there is a model policy which they will send us and we can adapt to the City of Caledonia, if the Council chooses to mandate drug testing.

Council Action:

- D. Identity Theft Policy: Stephanie Mann, Accountant, obtained a model policy statement from the Minnesota Municipal Utilities Association and tailored it to the City of Caledonia. New laws mandated that an identity theft policy be implemented on or before May 1. While we are a bit late, the policy is ready for Council approval and we recommend its approval. Addendum #7

Council Action:

E.

F.

VIII. Clerk's Report

- A. Discharge Monitoring Report: The Discharge Monitoring Report for May 2009 shows a Total Average Monthly Nitrogen Level of 4.67 mg/l. Addendum #8
- B. Ambulance Financial Report: Following discussion of what should or should not be in the ambulance report at the past meeting, Ms. Mann finalized the report for 2008 and the budget for 2009. Copies are enclosed for your review. Addendums #9 & #10

C.

D.

IX. Miscellaneous Items

A.

B.

C.

X. Adjournment