Agenda
Regular Meeting of the City Council
Monday, March 9, 2009

I. Call to Order
   A. 6:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Consent Agenda
   A. Minutes of Past Meetings: Consideration for approval of the Minutes of the Regular Meeting held Monday, February 23, 2009, as presented. Addendum #1

   B.

   C.

Council Action:

IV. Visitors and Communications
   A. Zoning Application – Hagen: Ron and Karen Hagen, 729 South Winnebago Street, propose construction of a 30' x 40' attached garage which is 300 square feet larger than the zoning ordinance permits for this size parcel. This parcel is 9,620 square feet and the zoning ordinance requires a parcel of 12,001 square feet or above to have a 1,200 square foot garage. Addendum #2

Council Action:

   B. Administrative Coordinator Topics
      1. Warrior Sign: Mr. Gerardy will explain the tentative agreement between the Council Committee and Steve Buttell for placement of the warrior sign.

Council Action:

2. Sprague Woods Trees: Mr. Gerardy will inform the Council of the DNR suggestions.

Council Action:

3. Zoning Ordinance – Parking Stalls: Mr. Gerardy will offer an Amendment to the zoning ordinance recommending moving language from an amended segment of the ordinance for agricultural and industrial usages to the general provision section where parking standards are addressed in section 153.306 (B) on page 105. No action is necessary at this time since the change should be accomplished through a public hearing followed by a vote of the Council at the regular session.

4. Zoning – Conditional Uses: City Attorney Murphy recommended a change to the Zoning Ordinance, Section 153.093 Conditional Uses for an R-2, Urban Residential District, to include paragraph (B) Government Buildings. Again, there is no need for a motion at this time. It will be advertised for a public hearing. Addendum #3

5. 2010 Electrical Improvement: Representatives from PowerPlus Engineering will be present to advise the Council of the plan for the 2010 Electrical Improvement which has an estimated cost of $550,000. Addendum #4 & #4a

C. Police Department Topics

1. Response Time Issue: Chad Heuser wishes to address the Council concerning his obligation to acquire a home within a 15 minute response time to the City of Caledonia. Mr. Heuser and his wife lived in LaCrescent, MN at the time of his hire and he agreed with the City to re-locate to within a 15 minute response time within one year after his date of hire, that date, which would be July 14, 2009. Officer Heuser's wife is also a police officer for the City of Winona and has a 30 minute response time obligation. Officer Heuser requests authorization to relocate from LaCrescent to Houston, MN which he believed would satisfy his wife's requirement for a 30 minute response time and satisfy or nearly satisfy his response obligation for a 15 minute trip to Caledonia. The Council Committee (Members Vick and Lemke) may have a recommendation stemming from an earlier meeting with Chief Shefelbine and Officer Heuser.

Council Action:

2. Police Department Staffing: We will explain this at the meeting, if necessary.

Council Action:

3. Overtime Issue: On January 31, Gary Bubbers combined two shifts into one and worked for a period of 19 hours straight. The normal shifts for that Saturday were from 7:00 a.m. to 5:00 p.m., then from 6:00 p.m. to 4:00 a.m. Sunday morning. Officer Bubbers worked from 7:00 a.m., Saturday morning, 1-31-09, to 2:00 a.m. Sunday, 2-1-09. The Clerk's Office paid the 19 hours at straight time based on the belief that Officer Bubbers worked two consecutive shifts, choosing not to go home for the one hour period between the two shifts. Officer Bubbers and the Police Association, however, contend that since he worked 19 hours straight he is entitled to 9 hours at the rate of time and one half. Chief Shefelbine will be able to explain how the assignment of these two consecutive shifts came to be.

Council Action:

D.

E.

V. Claims

A. Prepaid Claims: Consideration for approval of the Prepaid Claims for February 2009. Addendum #5

Council Action:

B. Claims Payable: Consideration for approval and authorization for payment of the Claims Payable for February 2009. Addendum #6

Council Action:

VI. Old Business

A. Ambulance Department Staffing: The Committee conducted interviews and Member Murphy will have a recommendation for appointment as Outreach Coordinator for the Ambulance Department. Addendum #7

Council Action:

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C.

VII. New Business

A. Employee Loss of Vacation: At the past meeting Stephanie Mann informed the Council of an employee who had lost a significant amount of vacation. The number of hours lost by Joyce Guillaume was 49.5.

Council Action:

B. Transfer: I recommend a transfer of $21,672.44 from fund 352, Debt Reserve, to the EDA checkbook. If you recall the past meeting when amounts of money were reduced from the budget, specifically $7,225 for transfer from the general fund to the EDA checkbook, the entire amount which is planned for transfer is the $21,000 plus. The reason only $7,225 was entered in the budget for a transfer from the general fund to the EDA checkbook is a plan to make it a three year process which the general fund might be better able to afford.

Council Action:

C. Zoning Ordinance Amendments: Enclosed herewith is a list of proposed amendments drafted by council committee and submitted herewith for your review. Please be prepared to comment whether you endorse or oppose any of the items. We can advertise the items for amend to the ordinance in a public hearing at the next regular meeting or, if there is significant controversy over that amendment, the Council could opt to place a moratorium on new mobile home parks or expansion of mobile home parks for the next year while it considers the type criteria desired for the zoning ordinance. Addendum #8

Council Action:

D. Spring Grove Programs: The Council Committee (Mayor Burns and Member Vick) may give a brief report of the discussion with the Spring Grove Mayor and Administrator concerning the summer programs. Heather Gray and Theresa Coleman will be coming to the March 16th recreation committee meeting to discuss their proposal in greater detail.

E. Apprenticeship Program: I recommend a wage increase, retroactive to January 1, 2009, for Tim Evans to an amount of $19.72 per hour. He is currently paid $19.19 per hour; I will explain the rational for the recommendation at the meeting. Addendum #9

Council Action:

F. Fire Department Fee Structure: The Fire Department requests authorization to implement a charge system for responses to vehicle accidents, fires and the like.

Council Action:

G.

H.

VIII. Clerk's Report

A. Police Department Reports: Enclosed are the Officer Activity List and Officer Activity Summary for February 2009. Addendums #9 & #10

B. Ace Communications: Enclosed is a notice of channel changes by Ace Communication Group. Addendum #11

C. Discharge Monitoring Report: Enclosed is the Discharge Monitoring Report for February 2009 showing a Total Monthly Average Nitrogen Level of 7.1 mg/l. Addendum #12

D.

E.

IX. Miscellaneous Items

A.

B.

C.

X. Adjournment