Agenda
Regular Meeting of the City Council
Monday, October 13, 2008

I. Call to Order
   A. 6:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Consent Agenda
   A. Minutes of Past Meeting: Consideration for approval of the Minutes of the Regular Meeting held Monday, September 22, and Special Meeting held Wednesday, September 24, 2008. Addendum #1

   B.

   C.

Council Action:

IV. Visitors and Communications
   A. Balloon Rally: Randy Weibel will be present to discuss some issues with the Balloon Rally, particularly holding the event within the municipal limits.

Council Action:

   B. Volleyball: Ann Kurk wishes to address the Council with a request to reinitiate Wednesday night volleyball.

Council Action:

C. Administrative Coordinator Topics

1. Auditorium Roof Bids: Mr. Gerardy will open and review bids with the Council.

Council Action:

2. Equipment Needs: Mr. Gerardy will describe needs for certain equipment in the Street Department, requesting authorization to purchase.

Council Action:

3. Street Salts: Mr. Gerardy will update the Council on the current costs of street salts.

Council Action:

4. Other Items:

D. Electric Department Equipment

1. Equipment Needs: Matt Blocker will be present to describe the Electric Department need for the monitor which was first mentioned at the past Council Meeting.

Council Action:

2. Personal Protection Requirements: Apparently the previous OSHA Regulation, or regulation equivalent to OSHA, recommended fire retardant clothing, but the rule has now been changed to make this type of clothing mandatory as of January 1, 2009. Enclosed is a listing of the clothing required for Electric Department personal as of January 1, 2009. The cost will not be this significant on an annual basis because a number of these clothing items can be carried over from year to year. The quote to outfit Matt Blocker is $1,748.00 and to outfit Tim Evans is $1,629.10

Addendum #1a & #1b

Council Action:

E.

F.

V. Claims

A. Prepaid Claims: Consideration of the Prepaid Claims list for October 2008.
Addendum #2

Council Action:

B. Claims Payable: Consideration of the Claims Payable list for October 2008.
Addendum #3

Council Action:

VI. Old Business

A. Fire Department Tanker Bids: At this time we can open the bids for the Fire Department Tanker and present them to the Council for consideration for selling the tanker to the highest bidder.

Council Action:

B. Membership: Having had time to consider Tim Breza's presentation for joining the Coalition of Greater Minnesota Cities at the past meeting, does the Council wish to join? Recall that Mr. Breza said we could attend a seminar at Wilmer for without charge and have a membership in 2009 for 25% of the normal rate as a trial membership. Normal rate for Caledonia would be $4,391 with the trial rate for 2009 being $1,098.

Council Action:

C. Police Department Shift Schedule: Enclosed are copies of the draft schedules for a variety of shifts prepared at the Councils request by Chief Shefelbine.
Addendum #4

Council Action:

D.

E.

VII. New Business

A. City Hall Phone System: I can explain at greater detail at the meeting, but for the library, Marla Burns wishes to add a phone in the conference phone to take advantage of a new system from SELCO whereby seminars are held via telephone conferences. We also recommend purchasing a spare phone in the event that one would stop working. Jessica was able to find a sale offer of used phones of the same model we have for $70 each plus $16 shipping fee. We also estimate two hours of labor by a vendor to connect the phones into our system at $85 per hour. This is a total estimated cost of $330. A new phone of this style is $350 each.

Council Action:

B. Drop Box: The City Clerk's Office has had a request for the City to put a drop box at a particular apartment rental building. We can discuss this in further detail at the meeting, but my first reaction is that we would deny the request for a variety of reasons.

Council Action:

C. Reaction Committee Recommendations

1. Appointment: To appoint Pastor Tom Schultz to the Recreation Committee.

Council Action:

2. Athletic Program Manager: To appoint Britney Paige Beneke as the Athletic Program Manager for calendar year 2009 at a wage of $18.50 per hour with a 350 hour maximum work period during the calendar year.

Council Action:

3. Limits on Coaches Time: To restrict paid coaches to 250 hours of service during the season.

Council Action:

D.

E.

VIII. Clerk's Report

A. LMC Regional Meeting: How many Council Members wish to attend the Regional Meeting at the Four Seasons Community Center? I recommend all of you attend if at all possible. The Regional Meeting is to be held October 30, beginning at

approximately 2:00 p.m. with an afternoon session, then continuing with a catered meal in the evening and followed by more presentations until approximately 8:30 p.m. It is to be held at the Four Seasons Community Center.

B. Invitation: The Council Members are invited to an annual landowner's appreciation dinner sponsored by the Caledonia Sno Gophers to be held at the Ma-Cal Grove Country Club from 6:00 p.m. through 9:00 p.m. Addendum #5

C. Police Department: Enclosed for your review is the Officer Activity List and Officer Activity Summary for September 2008. Addendums #6 & #7

D. FDIC Insurance: As part of the bailout package the Federal Government accomplished for the bank crash, FDIC Deposit Insurance Coverage Limits is being extended to $250,000 per owner from $100,000 during the period October 3, 2008 through December 31, 2009. This will have only minor impact on City Accounts. Addendum #8

E. Alcohol Server Training: Patty Gavin has scheduled an Annual Alcohol Server Training for October 27.

F. Employee Time Record: Enclosed with the Agenda is the Employee Time Record for pay period September 22 – October 5, 2008. Addendum #9

G. Journey Line Worker Position: We have re-advertised for a Journey Line Worker with a date of October 31 for returning employment applications. Addendum #10

H.

I.

IX. Miscellaneous Items

A.

B.

C.

X. Adjournment