Agenda
Regular Meeting of the City Council
Monday, November 13, 2006

I. Call to Order
   A. 7:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Consent Agenda
   A. Minutes of Past Meetings: To approve the Minutes of the Regular Meeting held Monday, October 23; Special Meetings held Monday, October 30 and Special Meeting held Friday, November 3, 2006, as presented. Addendum #1

   B. Gambling Application: To approve an Application for Exempt Permit, submitted by the Caledonia Rod and Gun Club, proposing to conduct a raffle on February 16, 2007, at the Caledonia City Auditorium, 219 East Main Street, granting approval with no waiting period.

   C.

   D.

Council Action:

IV. Visitors and Communications
   A. Founders Days: Noel Brenza will be present to describe the proposed schedule for Founders Days activities.

Council Action:

B. Auditorium Use: Deb Schellsmidt will review her plans for use of the City Auditorium on February 17, 2007, the event will be a benefit for Joe Rud.

Council Action:

C. Administrative Coordinator Topics:

1. Zoning Application – O'Heron: Nick O'Heron, 502 East Grove has submitted a Zoning Application proposing to construct a 12' x 20' storage shed to be located approximately 12.5' from the west (front) property line and 6' from the south (rear) property line. This location requires a 17'6" setback variance on the west property line and a 4' setback variance on the south property line. Addendum #2

Council Action:

2. Electric Department Building Bids: Mr. Gerardy will present the bids received for the proposed Electric Department Building.

Council Action:

3. Loader Quotes: Mr. Gerardy will present quotes received for trade-in for a new front end loader.

Council Action:

4. Miscellaneous Items:

Council Action:

D. Auditorium Use: John Conway, plans to arrange for informal use of the City Auditorium for a group to play basketball.

Council Action:

E.

F. Communications

1. The Wheel, Rotary Club, November 2006. Addendum #3

V. Claims

A. Prepaid Claims: Consideration of the Prepaid Claims List for October 2006. Addendum #4

Council Action:

B. Claims Payable: Consideration of the Claims Payable List for October 2006. Addendum #5

Council Action:

VI. Old Business

A. Recognition: Member Standish recommends the City Council decide on some type of recognition for Adell Lien for his sailing trip around the world.

Council Action:

B. Land Use / Easement Inquiry: Dean Foltz asked if the Council would agree to an Easement to allow access to a parcel of land adjoining and southerly of the old railroad track with an entrance leading off Grant Street near the east side lift station. I will explain in greater detail at the meeting. Addendum #6

Council Action:

C. EDA Position Contract: Discuss renewal of the contract with Southeast Minnesota Development Corporation for calendar year 2007.

Council Action:

D.

E.

VII. New Business

A. Canvas Election Results: Minnesota Statutes require the City Council to canvas (approve) the tabulation of election results within 7 days following the date of election. Thereafter, any persons wishing to contest those results must do so in 7 days following the canvassing date. Certificates of Election are prohibited from being mailed to successful candidates until at least 7 days following the canvassing date. Election results for Mayor and City Council are as shown on Addendum #7.

Council Action:

B. Resignation: Robert Augedahl has tendered his resignation as Director of the Caledonia Ambulance Service, effective at the end of day November 30, 2006. Mr. Augedahl wishes to remain as an Ambulance Attendant (EMT).
Addendum #8

Council Action:

C. Audit Quote: Enclosed is a quote for performing the 2006 end of year audit from Tostrud & Temp. The cover letter explains a reduction from last years quote of $19,900 to a range of $16,000 - $18,000, contemplating that the City Accountant will now be making many of the end of year entries previously performed by Tostrud & Temp. I recommend acceptance of the quote. Addendum #9

Council Action:

D. Decertification Resolution: Michelle Hartman notified the City the time has come to decertify TIF District 1-4 according to the enclosed resolution. This resolution is recommended for approval by the EDA. Addendum #10

E.

F.

VIII. Clerk's Report

A. Future Meetings:

11-16-06	Special Meeting, Comprehensive Plan
11-27-06	Regular Meeting
12-4-06	Truth N Taxation Meeting, 6:00 p.m.

12-11-06	Regular Meeting, including Public Hearing for Comprehensive Plan
12-14-06	Truth N Taxation Continued Meeting, 6:00 p.m.
12-25-06	Cancel / Reschedule Regular Meeting

B. SMLM: Enclosed is a letter from the Southeastern Minnesota League of Municipalities. Addendum #11

C. Pension Division Newsletter: This is provided merely to expose the Council to issues that take place behind the scenes. This newsletter from the State Auditor addresses the necessary activities of the Fire Relief Association. Addendum #12

D. Police Department Activity: Enclosed are the Officer Activity List and Officer Summary List for October 2006. Addendums #13 & #14

E. Cable TV: Enclosed is a letter from Mediacom announcing the addition of 4 new channels to Mediacom Digital Plus Lineup. Addendum #15

F. Discharge Monitoring Report: The Wastewater Plant Total Monthly Average Nitrogen level for October 2006 is 2.33 mg/l. Addendum #16.

G. Employee Time Record: Enclosed is the Employee Time Record for pay period October 23 – November 5, 2006. Addendum #17.

H. Tax Increment Financing Division Newsletter: Information only. Addendum #18.

I. Campaign Financial Report Certification of Filing: I am enclosing this report for Members, who were candidates in the recent General Election. Please complete and sign the report, then return it to me Monday at the meeting.

J. La Crosse Disposal System: Enclosed is a newsletter, October 2006. Addendum #19.

K. Water Tower Lease Agreement: At this time, I have not received a counter offer on the Agreement.

L.

IX. Miscellaneous Items

A.

B.

C.

X. Adjournment

IX. Miscellaneous Items

A.

B.

C.

X. Adjournment