Agenda
Regular Meeting of the City Council
Tuesday, November 13, 2007

I. Call to Order
   A. 7:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Consent Agenda
   A. Minutes of Past Meetings: Consideration for approval of the minutes of the Regular Meeting held Monday, October 22, 2007. Addendum #1

   B. Applications for Exempt Permit:
      1. St. Mary's Parish: St. Mary's Parish has submitted an Application for Exempt Permit to conduct a raffle at St. Mary's Grade School, 308 East South Street, on February 8, 2008, requesting waiver of the waiting period.

      2. St. Mary's Parish: St. Mary's Parish has submitted an Application for Exempt Permit to conduct a raffle at St. Mary's Grade School, 308 East South Street, on March 7, 2008, requesting also a waiver of the waiting period.

   C.

Council Action:

IV. Visitors and Communications
   A. Conditional Use Permit – Heather Hammell: Heather Hammell, 424 South Marshall Street, has submitted a Conditional Use Application to conduct a therapeutic message business in a portion of her home.

Council Action:

B. Chamber Presentation: Mike Werner, President, wishes to update the Council on Chamber activities and to thank the City for its support.

Council Action:

C. Street Department: Mike Gerardy, Administrative Coordinator, will present a report on Street Department activities and needs.

Council Action:

D. Proposal To Conduct Dances: Gene Swain may be present to encourage the Council to conduct dances in the City Auditorium as a means to acquire revenues for the City.

Council Action:

E. Randy Shefelbine: Police Department Issues.

F.

G.

V. Claims

A. Prepaid Claims: Consideration of the Prepaid Claims List for October 2007.

Addendum #2

Council Action:

B. Claims Payable: Consideration of the Claims Payable for October 2007.

Addendum #3

Council Action:

VI. Old Business

A. Licenses: I would like to discuss the various licenses carried by the City of Caledonia for business such as Soft Drink Licenses and Pool Table Licenses. Is there a reason to continue licensing some of these items or is it time to terminate the practice?

Council Action:

B. Alcohol License Fees: Enclosed is a survey result of a few cities sampled for their liquor license fees. Most cities are those with approximately the same population as Caledonia, but others representative of Houston County. Addendum #4

Council Action:

C. Freedom to Breathe Act: Council Members Vick and Klug along with Clerk Nelson reviewed documents received concerning the Freedom to Breathe Act which was implemented October 1, 2007 in the State of Minnesota. We can briefly summarize the understanding we have of the new law and any obligations the City has because of it.

Council Action:

D. Midwest Wireless Agreement: Midwest Wireless, now purchased by Alltel, has an agreement with the City of Caledonia which takes into consideration a rental fee for placing antennas on the water tower near Ramsey Street. The agreement also stipulates a means of calculating annual increases or decreases dependant upon the consumer price index change from the previous year. Since the first year has now nearly expired, we have encountered an oddity for calculating the new rate and will explain that to the Council at the meeting. Addendum #5

E.

F.

VII. New Business

A. Parking: I wish to discuss Chapter 153.309 with the Council at the meeting. Addendum #6

Council Action:

B. Property Uses, Meter Removal, Rates: The City has been receiving a number of requests for change, particularly with properties purchased by others which had previously been setup for 1 kind of use and the owner now intends to change that use. I will explain in detail at the meeting.

Council Action:

C. Contract for Services: Enclosed with the Agenda is a Contract for professional services from the Southeast Minnesota Development Corporation, addressing the position filled by Joyce Iverson as EDA Director. The proposal for calendar year 2008 is a fee of $33,422 the 2007 contract amount was $32,292, therefore, being an increase of $1,130 or 3.5%. Addendum #7

Council Action:

D.

E.

VIII. Clerk's Report

A. Tests

1. Discharge Monitoring Report: 8.29 mg/l. Addendum #8
2. Fluoride: Satisfactory. Addendum #9

B. Police Office Interviews: Police Officer Interviews to fill the vacated position of Officer Logan are being conducted on Tuesday and Wednesday, November 13 and 14.

C. Police Department: Enclosed is the Caledonia Police Officer Activity List and Activity Summary for the month of October 2007. Addendums #10 and #11

D. Employee Time Record: Enclosed is the Employee Time Record for pay period October 22 – November 4, 2007. Addendum #12

E. TIF Consultant: Michelle Hartman contacted me with an e-mail this week, saying that personnel reasons her and her husband are quitting the Tax Increment Consulting Business I asked her to transfer the records for the City of Caledonia TIF Districts to David Drown & Associates.

F.

G.

IX. Miscellaneous Items

A.

B.

C.

X. Adjournment