Agenda
Regular Meeting of the City Council
Monday, January 11, 2010

I. Call to Order
   A. 6:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Agenda Approval: Consideration of any items to be added to or deleted from the Agenda.

   Council action:

IV. Consent Agenda
   A. Minutes of Past Meetings: Consideration for approval of the Minutes of the Regular Meeting held Monday, December 14, 2009, as presented.
   Addendum #1

   B. Utility Deposit Interest Rate: The MN Department of Commerce has set the interest rate on utility deposits at 0.3% for 2010. This is the interest rate given to utility customers when their deposit is returned to them.

   C.

Council Action:

V. Visitors and Communications

A. Open Gym Request: A request was made in the Clerk's Office by Craig Welch, proposing to have open gym at the City Auditorium on Sunday evening from 5:00 – 7:00 p.m. In the past, we have charged a fee for lights at the Auditorium or volleyball used to ask each participant to pay $.25 and the money was turned into the Clerk's Office once a month or so. If approved, does the Council wish to charge, if so, what amount?

Council Action:

B. Police Department: Chief Kurt Zehnder, will be present to discuss the following topics.

1. Year End Report:

2. Part Time Hours: Increase part time hours in the 2010 budget due to full time officer injuries. Note: Sergeant Stemper was injured on a call on Wednesday, December 23, 2009, he suffered a knee injury and more than likely will have to have surgery.

Council Action:

C. Ambulance Department: Director Mike Tornstrom may be present to speak with the Council. The Ambulance Department is seeking permission to purchase winter jackets for the ambulance attendants.

Council Action:

D.

E.

F. Communications:

1. Chamber of Commerce Newsletter, 12-15-09. Addendum #2

VI. Claims

A. Prepaid Claims: Consideration of the Prepaid Claims List for December 2009. Addendum #3 & #3a

Council Action:

B. Claims Payable: Consideration and authorization of the Claims Payable for December 2009. Addendum #4

Council Action:

VII. Old Business

A. 2010 Electrical Improvement Project: Matt Blocker, City Electrician, will be present to give an update on the 2010 Electrical Improvement Project.

Council Action:

B. Employee Lost Vacation Time: Interim Clerk Gerardy would like to revisit the topic of City Employee Joyce Guillaume and the loss of her vacation time in March of 2008.

Council Action:

C.

D.

VIII. New Business

A. Liquor Store

1. Minnesota Municipal Beverage Association Conference: To authorize Liquor Store Manager, Patty Gavin, and Assistant Manager, Nancy Steele, to attend the 2010 MMBA Boot Camp, to be held Tuesday, February 23 & Wednesday, February 24, 2010 at Breezy Point Resort. The cost for both to attend the conference is $364.00, plus reimbursement for mileage, parking and meals not provided at conference. Addendum #5

Council Action:

2. Assistant Manager: Nancy Steele, Assistant Manager, will have worked for the City of Caledonia for one year on January 12, 2010, the City of Caledonia Employee Association states that a part time employee may join the association after one year of employment and has worked an average of 14 hours per week for a 52 week period. Ms. Steele will be joining the Association effective 1-12-10 and per the Labor Agreement, the position of Liquor Store Assistant Manager would be at the pay rate of $12.40/hour for the year 2010.

Council Action:

B. Zoning Application – Foltz: A Zoning Application has been submitted by Dean Foltz, 820 State Highway 44/76, is proposing to construct an 80′ x 40′ pole building, which is an accessory use in an agricultural district. The building meets all setback requirements. Addendum #6

Council Action:

C. Annual Appointments: Enclosed is a listing of the City Appointments and Council Committees. Mayor Burns is privileged to make the appointments with the consent of the Council. Addendum #7

Council Action:

D. Fire Department: In the past the Fire Department had an insurance policy providing coverage to the gambling manager and they have paid for this themselves, however, the insurance policy has been cancelled. They are now covered by the League of MN Cities and we are being charged for this policy. Does the Council wish to pay for a policy out of the fire department budget? Addendum #7a

Council Action:

E.

F.

IX. Clerk's Report

A. Invoice Update: Interim Clerk Gerardy will update the Council on what he found regarding the invoice for bullets purchased by the Police Department.

B. Insurance Dividend: The 2009 Dividend amount from the League of MN Cities is $14,227. Addendum #8

C. Blowout Invitation: Enclosed is an invitation from the Fire Department to attend their annual appreciation dinner. Addendum #9

D. Employee Time Record: Enclosed with the Agenda is the Employee Time Record for pay periods November 30 – December 13 and December 14 – 27, 2009. Addendums #10 & #11

E. Discharge Monitoring Report: Enclosed with the Agenda is the Discharge Monitoring Report showing a Total Monthly Average Nitrogen Level of 6.44 mg/l. Addendum #12

F.

G.

X. Miscellaneous Items

A.

B.

XI. Adjournment