REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, July 13, 2009

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Robert H. Burns; Council Members: Randi Vick, Peggy Perry, Robert Lemke (6:30 p.m.) and Tom Murphy. Members absent: None. Consultants and City staff present: Mike Gerardy, James Stemper, Allan Johnson, Matt Blocker and Robert L. Nelson. Visitors present: Lindsey Pierce, Brian Pogodzinski, Casey Bradley, Tom Molling, and Charlie Warner, Report.

CONSENT AGENDA: Following brief discussion, a motion was made by Member Vick, seconded by Mayor Burns, to approve the Consent Agenda items, listed below. All members present voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Monday, June 22; the Special Meeting held Monday, June 29 and the Special Meeting held Tuesday, June 30, 2009, as presented.

VISITORS AND COMMUNICATIONS

A. HOUSTON COUNTY PARKING LOT: Brain Pogodzinski, Casey Bradley and Mike Gerardy reviewed the information concerning storm water runoff with the Council for the proposed county parking lot north of Sunset Boulevard. Explanation was made of the dividing lines on the parking lot where storm water would run southward onto Sunset Boulevard, with other portions running northward to the detention pond area. The west end of the parking lot would run westward onto the state highway right-of-way. There was extensive discussion concerning the intensity of rainfall period which could be handled by the design. While the Council had originally requested a study for a fifty year frequency rainfall, the design offered was deemed adequate for a seven year period frequency rainfall. Mr. Pogodzinski commented that the area owned by the county was simply to small to accommodate detention area for a fifty year frequency rainfall. The parking lot area had been reduced from 47 stalls to 40 stalls, making more area available for detaining water. When there was no further discussion, a motion was made by Mayor Burns, seconded by Member Perry, to grant a Conditional Use Permit for a 40 stall parking lot in an R-2 Urban Residential Zone and to grant a 1' variance on the length of parking stalls, from the standard 20' length to 19'. All members voted in favor and the motion was declared carried.

B. ADMINISTRATIVE COORDINATOR TOPICS

1. STORM WATER DRAINAGE WAYS: Mr. Gerardy reported that the culverts under Sunnyside Drive are deteriorating and the weight of the earth and streets above the culverts are causing collapse. Most recently, a section of curb tipped backward due to the movement underneath. Mr. Gerardy indicated the entire drainage system should be excavated and three new culverts be installed in place of the two existing culverts to provide better drainage. In addition, a short distance upstream, there are sinkholes in the ditch bottom next to the Langen home, one sinkhole being about as large as a piano with smaller areas surrounding it. Mr. Gerardy proposes to excavate two to three feet deep, poor a concrete slab over the excavated area and cover it with dirt and plant grass as a surface cover. Mr. Gerardy estimated there is approximately $19,000 available for that work. Mayor Burns and Member Murphy inquired about the condition of the drainage system at Sunset Boulevard. Mr. Gerardy indicated it had been planned for repair this summer, but the remaining budget availability may determine whether or not repair work is concluded this year or postponed til 2010.

C. POLICE DEPARTMENT

1. TASER: Officer James Stemper informed the Council that one of the department tasers had malfunction sometime ago and was submitted to the vendor for inspection and recommendation for repair. The unit is apparently not repairable and the vendor is offering replacement at this time for $550. If the City delays and orders at a future date, the cost will be in excess of $800. Officer Stemper reviewed some of the terms of the warranty in place. Following discussion, a motion was made by Mayor Burns, seconded by Member Vick, to replace the malfunctioning taser with a new unit for the offered price of $550. All members voted in favor and the motion was declared carried.

2. INTERNET CRIMES AGAINST CHILDREN (ICAC): Officer Stemper, Officer Allan Johnson and Lindsey Pierce informed the Council of the organization called Internet Crimes Against Children (ICAC), recommending the City of Caledonia avail itself of the free membership to the organization. They commented that internet crimes against children are becoming ever increasingly more numerous and there have been at least two cases in recent history in the City of Caledonia. The task force for the organization will reimburse the City for overtime hours worked by police officers investigating crimes against children. There would be no direct cost to the City. Following discussion, a motion was made by Mayor Burns, seconded by Member Perry, to approve membership in the Internet Crimes Against Children Organization. All members present voted in favor and the motion was declared carried. (Randi Vick had momentarily left the room.)

D. ZONING APPLICATION – CRAWFORD: Mike Gerardy, Administrative Coordinator, reviewed application of Julia Crawford, 304 South Winnebago Street, with the Council since she was not in attendance at the meeting. Ms. Crawford's application proposed to operate a pet grooming business as a home occupation in an R-2 Urban Residential District. Mr. Gerardy indicated this was advertised in the Caledonia Argus and letter had been sent out to property owners within a radius of 350 feet. He explained that Ms. Crawford anticipated one customer every three to four hours and intended to use approximately 4% of the home area for this purpose. He reported seeing the sign, advertising the business, located on the City Boulevard and informed the Council the sign would have to be moved farther away from the street so it was on her private property. A question also came up during discussion concerning disposal of the hair from grooming animals, whether it would be flushed down the sanitary sewer system or treated as solid waste. Discussion resulted in a determination by the Council that appropriate treatment would be to have it disposed of as solid waste and not flushed down the sanitary sewer system. Following discussion, a motion was made by Member Vick, seconded by Member Perry, to grant a Conditional Use Permit for a home occupation to conduct a pet grooming business at 304 South Winnebago Street, conditioned upon all animal clippings to be disposed of as solid waste as opposed to flushing it down the sanitary sewer system and that the advertising sign be moved off City right-of-way onto the owners private property. Members voting in favor: Vick, Perry, Lemke and Murphy. Opposed: Burns. The motion was declared carried.

E. ELECTRIC DEPARTMENT

1. FOUR YEAR ENGINEERING STUDY: Mr. Blocker informed the Council that PowerPlus Engineering was interested in offering a proposal for the next four year study to be conducted for the city electric utility. The current four year study is to end with a project in 2010 upgrading the electrical system in the Foltz Addition and in the Sunnyside Addition as well as other spot improvements. He informed the Council that PowerPlus estimates a cost range of $12,000 to $14,000 to perform the four year study. Following discussion, the Council decided by general consensus to request a "not to exceed" amount for the four year study. Further, to survey a number of electrical engineering companies, inquiring as to the hourly rate for an engineer.

2. TRAFFIC SIGNAL: Mr. Blocker informed the Council that the replacement unit to control the traffic signal had arrived and he installed it according to instructions. The light work successfully for a few seconds then failed. He is now planning to send the old unit and the newly acquired unit back to the vendor to have them determine what the problem may be.

F. MISSING FUNDS: Mayor Burns introduced brief discussion and explanation about retired police chief Randy Shefelbine's request to be reimbursed $795.00 for evidence money which was lost by one means or another and which had to be repaid to an individual. Mayor Burns reminded the Council that Chief Shefelbine said he had taken $263.00 from a fund at the Police Department and paid the remaining $532.00 out of his own pocket. Mayor Burns said he had discussed the issue with City Attorney Tim Murphy who had conducted a brief investigation, but was unable to determine what happened to the cash which was being held as evidence. No decisions were made at this time by the Council as to whether or not to reimburse retired Chief Shefelbine for the amount of $795.00.

CLAIMS

A. PREPAID CLAIMS: Following review, discussion and deliberation, a motion was made by Mayor Burns, seconded by Member Perry, to approve the Prepaid Claims List for June 2009. All members voted in favor and the motion was declared carried.

Airgas North Central	Street – Oxygen / Acetylene	81.88

Blue Cross Blue Shield of MN	Employee's Health Insurance	25,808.00
Bonanza Grain	Light – Landscaping Materials	95.85
Bob Bovee & Gail Heil	Music in the Park	350.00
Crystal Canyon	Drinking Water	21.82
Eitzen State Bank	GO Tax Inc. Bonds of 1999	295.75
Fusion	Music in the Park	350.00
Jack Neumann Trucking	Liquor – Freight Expense	40.00
Johnson Brothers Liquor Co.	Liquor / Wine	1,156.18
Merchants Bank	ACH Fee – June 09	21.55
Phillips Wine & Spirits Co.	Liquor / Wine	555.29
Ranzenberger, Katie	Pool – Reim. Supplies	20.35
Rippe, Hammell & Murphy	General Matters	599.00
Schott Distributing Co.	Beer	3,783.55
Singing Journalist	Music in the Park	150.00
Spring Grove Soda Pop	Beer / Soft Drinks	219.35
Tostrud & Temp, S.C.	Partial Billing – 08 Audit	9,800.00
US Bank, N.A.	Sewer Revenue bonds of 2002	11,971.25
Ziebell's Hiawatha Foods, Inc.	Liquor Store – Mix	17.25
Alltel	Fire Dept. – Communication Expense	60.52
Sherwin Williams Co.	Traffic Paint	391.50
Northern Beverage Dist.	Liquor Store – Beer	156.80
Dakota Youth Rec Program	10/Under Girls	-75.00
Holman Youth Baseball	10/Under	125.00
Rogich, Mike	Tree Removal	350.00
Heuser, Chad	2009 Uniform Allowance	184.02
Petty Cash	Replenish Petty Cash	74.08
Rippe, Hammell & Murphy	Prosecution – May	2,011.50
Tri-State Ambulance	Intercept Fee	250.00
G & F Distributing	Beer	295.75
McCormick, Kayla	Reimbursement WSI Course Fee	195.00
McGraw, Kelley	Reimbursement Travel Expense	210.16
Northern Beverage Distribution	Beer	1,543.05
Schott Distributing Co, Inc.	Beer	1,417.90
Spring Grove Soda Pop, Inc.	Beer	329.10
Bank of the West	Federal/FICA/Medicare	6,184.13
Business Financial Planning	Cafeteria Plan	741.44
Caledonia True Value	Light – Miscellaneous	237.99
City of Caledonia Emp. Assn.	Association Dues	60.00
Commissioner of Revenue	State Withholding	1,154.45
Griggs, Cooper & Company	Liquor / Wine	2,076.52
Jack Neumann Trucking	Liquor – Freight Expense	35.00
Minnesota NCPERS Life Ins.	Payday 6-16-09	80.00
MN Benefit Association	payday 6-16-09	126.84
MN Municipal Utilities Assn.	CIP Assistance	455.00
Orchard Trust Co, LLC	payday 6-16-09	675.00
Public Emp. Retirement Assn.	6-16-09	4,641.91
Resco	Inventory	767.52
Bangor Recreation Dept.	10/Under Girls	-120.00
Heuser, Chad	PD – Reim. Travel Expense	7.67
Independent School District	City Share Crossing Guards	1,813.02
Printy Quik	Printing Cal Brochures	162.95
Mary Ann's Floral	PD/Amb. Flowers	23.78
Northern Beverage Distribution	Beer	2,141.10
Schott Distributing Co.	Beer	6,012.35
Spring Grove Soda Pop	Beer & Soft Drinks	136.65
Alltel	Communication Expense	133.74
Caledonia Oil Company	Diesel Fuel	946.00
Hoskins Electric	West Main Lift Station	1,376.51
League of MN Cities Ins. Trust	Work Compensation	30,109.00
Metro Sales	PD – Copier Agreement	65.43
Johnson Brothers Liquor co.	Liquor / Wine	3,537.95
MN Hwy. Safety & Research	Driving Class (Heuser)	366.00
MN Rural Water Association	Membership	210.00
Phillips Wine & Spirits	Liquor / Wine	1,783.33
Richard's Sanitation	Two Used Dumpsters	150.00
Ziebell's Hiawatha Foods, Inc.	Liquor – Mix	67.27
Caledonia Auto Center & City	Meter Deposit Refund	206.00

Graw & City, Christine	Meter Deposit Refund	206.00
Houston County Recorder	Recording Fee – Middendorf	46.00
McHan & City, James	Meter Deposit Refund	206.00
Nation & City, Chris	Meter Deposit Refund	126.17
Northern Beverage Distribution	Beer	2,043.00
O'Connell & City, Dennis	Meter Deposit Refund	125.14
Ostern & City, Crystal	Meter Deposit Refund	206.00
Palen, Terry	Refund – Overpayment Sewer	12.88
Privet & City, Tony	Meter Deposit Refund	206.00
Schmitz, Bonnie	Ball Program Refund	40.00
Schott Distributing Co.	Beer	7,127.95
SE MN Historic Bluff Country	Tourism	1,720.45
Sheehan & City, Jeff	Meter Deposit Refund	206.00
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	197.20
Stickler & City, Crystal	Meter Deposit Refund	125.12
Tri-State Ambulance Inc.	Intercept Fee	250.00
US Postal Service	Utility Billing June	331.43
VISA	Miscellaneous Expenses	252.15
Vonderohe & City, Terry	Meter Deposit Refund	128.44
Wallace & City, Joe	Meter Deposit Refund	128.75
Beneke, Britney	Rec – Travel Expense	111.10
Mann, Stephanie	Clerk & EDA – Travel Expense	46.75
Bank of the West	Federal/FICA/Medicare	8,339.67
Business Financial Planning	Cafeteria Plan	741.44
Caledonia Volunteer Fire Dept.	Relief Association	600.00
Commissioner of Revenue	State Withholding	1,588.89
EDA Revolving Loan Fund	Re-pay advance to General Fund	60,000.00
Franciscan Skemp Healthcare	Ambulance – 12 CPR Cards	60.00
Gavin, Mike	Animal Control	75.00
Griggs, Cooper & Co.	Liquor / Wine	1,358.59
Houston County Treasurer	Ho. Co. Collection Site	3,330.00
ING institutional Plan Services	payday 6-30-09	675.00
Jack Neumann Trucking	Liquor – Freight Expense	212.00
Lemke, Patricia	Amb – Reimbursement CPR Cards	20.00
MN Dept. of Revenue	Sales / Use Tax	13,986.00
Paustis & Sons Wine Company	Liquor Store – Wine	396.50
Public Emp. Retirement Assn.	Payday 6-30-09	168.00
Richard's Sanitation	Recycling	5,983.35
USA Mobility Wireless, Inc.	Communication Expense	57.37
Ziebell's Hiawatha Foods, Inc.	Liquor – Mix	30.00
Bernedette & Cody Band	Music in the Park	250.00
CW Von Arx & The Highway 3	Music in the Park	450.00
Irish Minstrels	Music in the Park	400.00
Jim Busta Band	Music in the Park	599.99
Murphy, Thomas	Council – travel expense	119.91
Onalaska Park & Rec	Registration fee	125.00
Ranzenberger, Katie	Reimbursement – Pool Expense	39.54
Southeast Consultants	EDA Services	8,647.99
Tri-County Electric Co-op	Lighting	84.56
US Bank NA	GO Improvement Bonds	20,937.50
Wiebke Tire co.	Mount/Dismount – Street Eq.	16.00
Ace Link Telecommunications	Communication Expense	1,119.57
Affordable Technology Solution	Tech Services	667.49
Bank of the West	Federal/FICA/Medicare	1,116.50
Carr, Becky	Swim Lesson Refund	40.00
Commissioner of Revenue	State Withholding	153.31
Kraus Oil Co, Inc.	Unleaded Fuel	1,129.50
Minnesota Dept. of Health	License Renewal – Klug	23.00
Northern Beverage Distribution	Beer	2,075.60
Principal Life	Life/Ad&d/STD	579.37
Public Emp. Retirement Assn.	Payday 7-2-09	621.95
Schott Distributing Co.	Beer	5,826.35
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	276.30
United Parcel Service	Ups Fee	41.36
American Safety Utility Corp.	Ladder Replacement/Tools	704.23
Jack Neumann Trucking	Liquor – Freight Expense	126.00
Johnson Brothers Liquor Co.	Liquor / Wine	2,816.89

MN Energy Resources	Natural Gas	2,203.91
Northern Safety Co, Inc.	Light – Safety Glasses	165.45
Philips Wine & Spirits Co.	Liquor / Wine	1,399.30
Identity Works	Ambulance – Uniforms	272.02
Merchants Bank	ACH Fee	21.69
Printy Quik	Cal Tourney – T-shirts	360.00
Ranzenberger, Katie	Pool Supplies	17.38
Affordable Technology	Tech Services	466.14
Alltel	Fire – Communication Expense	49.32
Blue Cross Blue Shield of MN	Health Insurance	23,950.00
Evans, Tim	Reimbursement – Course Fee	300.00
Northern Beverage Distribution	Beer	2,365.55
Schott Distributing Co, Inc.	Beer & Keg Pump	4,083.40
Spring Grove Soda Pop	Beer & Soft Drinks	147.20
Tri-County Electric Co-op	Appliance Rebate	25.00
Tweten, Selmer	Cost Share Defective Sidewalk	281.25
		$ 331,123.97

B. CLAIMS PAYABLE: Following review, discussion and deliberation, a motion was made by Member Vick, seconded by Member Perry, to approve and authorize payment of the Claims Payable for June 2009. All members voted in favor and the motion was declared carried.

Affordable Technology Sol.	Office Supplies	341.43
Airgas North Central	Oxygen / Acetylene	79.24
Alco Discount Store	Oil - Street & Cleaning Supplies – Pool	57.07
Artic Glacier Inc.	Ice	479.58
Associated Psych Services, ltd.	Evaluation – Chief Zehnder	250.00
Baker & Taylor Books	Books	546.87
Battery Zone, Inc.	Radio / Pager Batteries	156.44
Bonanza Grain, Inc.	Black Dirt	47.93
Bound Tree Medical	Ambulance – Supplies	858.54
Braun Pump & Control	Main Street Liftstation Repairs	1,961.92
Bubbers Jewelry	Tourney Medals	112.22
Caledonia Implement	Street Equipment – Parts	.92
Caledonia Lumber Company	Cement, Building repairs, Misc.	74.30
Caledonia Oil Company	Brake Repair	367.25
Carquest Auto Parts	Street Equipment – Parts & Misc.	18.87
Centar Industries	Rubber feet for Folding Chairs – Aud.	31.65
Civic Systems, LLC	Semi-Annual Support	2,273.00
Communications Service Inc.	Replacement Pager/Pager/Service	797.75
Crystal Canyon Water	Drinking Water / Cooler Rent	40.56
Curt & Candy's Hardware Hank	Miscellaneous Supplies	220.82
D S Electric Supply	Inventory	1,590.30
Davy Laboratories	3 Total Coliforms / Labs / Replace Meter	1,997.46
DEMCO	Summer Reading Program/Book Jackets	122.01
ECM Publishers, Inc.	Advertisements	1,362.37
Ellingson Motors	25 Car Wash Tickets	100.00
Farmers Coop Elevator	Weed Spray / Grass Seed	202.46
Farrell Equipment & Supply	2 Brooms	21.00
First Supply	Small Equipment / Parts	138.18
Flexible Pipe Tool Company	Parts for Sewer Rodder	100.13
Gale	Large Paint Books	30.50
Gopher State One-Call, Inc.	34 Location Notifications	49.30
Green Power Equipment	Grease	34.09
Hawkins, Inc.	Chemicals	1,219.18
Interstate Trucking Equipment	Parts	196.60
Ken's Small Engine	Equipment Maintenance	105.51
Midland Telecom Inc.	Pager Repair	39.00
Midwest Tape	DVDs	153.52
Mississippi Welders Supply	Oxygen	180.37
MN Dept. of Natural Resources	Brush Truck Nozzle	159.97
Mulqueen's True Value	Ditch Witch Rental	85.20
P & H Services	Battery	169.00
Paradise Pool & Spa	O Rings – Pool	13.72
Quillin's	Ambulance – Kleenex	6.67
Resco	Light – Inventory	146.44
Richard's Sanitation	Refuse Disposal – June 09	585.00

Rippe, Hammell & Murphy	Prosecution & General Matters	4,167.00
Road Rescue Emergency Veh.	Parts	283.86
Ronco Engineering Sales, Inc.	7' Type 2 Sling	33.83
Schilling Supply Company	Copy Paper / Towels	336.84
Schulze Plumbing & Heating	Replace Line Volt Thermostats	176.85
Schumacher Elevator	Elevator Upgrades	1,593.00
SE Libraries Cooperating	Barcode Scanner / Auto Fees	562.42
Sensit Technologies	Parts – FD	30.46
Sir Speedy	Map Enlarging	4.00
Storey Kenworthy	Clerk Office – Columnar Pads	9.99
Storlie's Portable Pit Stops	Toilet Rent	90.84
Tostrud & Temp	2009 Audit	8,950.00
Tri-County Electric	Electric Energy	145,344.67
United Auto Supply, Inc.	Miscellaneous Items	25.07
United Laboratories	Cleaning Supplies	217.30
WWTP MPCA PFA Loan Fund	Loan Payment	3,500.00
Zep Manufacturing	Weed Spray	544.46
Ziegler, Inc.	Sludge Hauler Parts	890.09
		$ 184,357.22

OLD BUSINESS

A. AMBULANCE DEPARTMENT: At this time the Council discussed the policy statements drafted by Mike Tornstrom, Ambulance Director, entitled Work Force Sanction Policy for Violations of Privacy & Security and Staff Member HIPPA Training Verification. Following discussion, a motion was made by Member Lemke, seconded by Member Perry, to adopt both statements. All members voted in favor and the motion was declared carried.

B. AMBULANCE FIRST RESPONDER: A motion was made by Mayor Burns, seconded by Member Lemke, to appoint Sandy Kinneberg as a First Responder for the ambulance service. All members voted in favor and the motion was declared carried.

C. EDA LOAN: Clerk Nelson inquired of the Council whether or not they wished to have a judgment filed against Michael Nanof and his wife Dawn Twaiten-Nanof, who had taken two Small City Development Program loans totaling approximately $30,000. There business enterprises had terminated and the building for which they had borrowed the funds is now standing idle, being reclaimed by the lending institution. Following discussion, a motion was made by Mayor Burns, seconded by Member Lemke, to proceed with obtaining a judgment.

D. HEALTH INSURANCE: Clerk Nelson explained there are some alternate major medical health policies available to the City and its employees. The question would be whether or not any employees would choose to avail themselves of the alternate policies. Nelson asked if the Council wished to have a meeting for Agent Tom Danielson to explain some of the alternate programs and review the pro's and con's of the less coverage for the reduced premiums. Following discussion the Council concurred by general consensus that a meeting should be offered to the City employees and labor associations as well as a council committee.

E. CLERK-ADMINISTRATORS POSITION: Clerk Nelson asked the Council if they wished to review and adopt a schedule for hiring a replacement Clerk-Administrator and to determine the number of applicants who should be interviewed. He also suggested they list expectations of the future Clerk-Administrator so each council member was aware of what he or she should be looking for when reviewing the applications. Nelson handed out a schedule which showed interviews to be completed during the week of August 10th with the possibility of the new Clerk to report for duty on or about September 9th. The Council determined that ten applicants would be interviewed. Among the items of interest for reviewing applications was the experience the applicant had in the field of municipal administration, to include grant writing, economic development knowledge and experience and field experience in municipal type activities. Education should be examined and a background that fits a city such as Caledonia. The Council suggested the individuals history of where the lived may be beneficial, concluding that some persons from large metropolitan areas may not be prone to remain in a city like Caledonia for an extended time. The Council also decided it would be beneficial to have City Attorney Tim Murphy sit it on the interviews.

F. AUDITORS REPORT: Clerk Nelson informed the Council that Mike Temp, Auditor, estimated his fee for reviewing the annual financial statement with the Council would not exceed $200. Nelson asked if the Council wished to have him make a summary presentation to the Council of his idea concerning the status of various city funds. Following discussion, the Council decided that it would not be necessary for the auditor to make such presentation. They said they

would rely on discussions between the auditor and city staff which had taken place during the audit period.

NEW BUSINESS

A. RECOMMENDATION FOR BIDS: Member Murphy recommended that the City obtain bids from Tostrud & Temp for conducting the annual audit for the next three year period, which would be for calendar years 2009, 2010 and 2011. Further, he proposed that the City obtain bids for the life insurance carried on City employees. Following brief discussion, a motion was made by Member Murphy, seconded by Member Vick, to obtain a three bid from Tostrud & Temp for doing the annual financial statement and to obtain bids from all insurance agents in the City of Caledonia for the life insurance policy on City employees. All members voted in favor and the motion was declared carried.

CLERK'S REPORT

A. ELECTRIC DEPARTMENT MEETING: The Council was informed that letters had been sent to property owners of the Foltz Addition in the northwest part of the City and Sunnyside Addition in the southwest part of the City for a meeting to be held at 7:00 p.m., Monday, July 20, 2009, in the City Auditorium, Gymnasium Floor Level. This meeting was to inform those residents about the proposal to relocate certain electrical system apparatus from the rear property line to the front yard property line which would require the City to obtain easements from certain property owners to run underground electric wires from the new transformers in the front yard to connect to the existing services in the rear.

B. BASEBALL TOURNAMENT: The council was informed that the Second Annual Bud Marnach Tournament is scheduled for July 25 & 26.

C. CABLE TV CHANNELS: Mediacom sent notice that it will add TV Guide Network (Video Only – No Scrolling Guide) to the digital plus package on August 6, 2009.

D. POPULATION ESTIMATE: The State Demographers Office estimates the population of the City of Caledonia as of April 1, 2008 to be 2,902. The number of households are estimated at 1,255. The population estimate according to the 2000 census was 2,965.

E. CHAMBER MIXER: The Caledonia Area Chamber of Commerce invites the Council to its next mixer to be at The Farmhouse Eatery, 219 North Kingston Street, on Tuesday, July 14, from 4:30 to 6:00 p.m.

F. MN DEPARTMENT OF EMPLOYMENT & ECONOMIC DEVELOPMENT (DEED): The Minnesota Department of Employment and Economic Development invites the Council to attend a meeting to discuss "Advancing Economic Prosperity: Partnering to Shape Our Future." The nearest meeting is at Winona on July 29 from 1:00 to 4:00 p.m. at the Southeast Technical College.

G. POLICE DEPARTMENT: Enclosed with the Agenda were the Police Officer Activity List and Officer Activity Summary for June 2009.

H. WATER USE FEES: Enclosed with the Agenda was a copy of water use fees implemented by the State of MN Department of Natural Resources. The City of Caledonia report for calendar year 2008 showed a use of 105,000,000 gallons for which the use fee plus the summer surcharge fee totaled $550.00.

I. EMPLOYEE TIME RECORD: Enclosed with the Agenda was the employee time record for pay period June 15 – 28, 2009.

J. DISCHARGE MONITORING REPORT: Enclosed with the Agenda was the Discharge Monitoring Report showing the Total Average Monthly Nitrogen Level of 5.23 mg/l.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Perry and seconded by Member Lemke. All members voted in favor, the motion was declared carried and the meeting then adjourned at 9:52 p.m. The next Regular Meeting of the City Council is scheduled for 6:00 p.m., Monday, July 27, 2009, in the Council Room, City Hall.

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Robert H. Burns, Mayor

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Robert L. Nelson
City Clerk - Administrator